

	<div style="display: flex; justify-content: space-between; align-items: center;"> <div data-bbox="274 100 446 212"> Australian National University </div> <div data-bbox="786 129 1173 185"> <h2 style="margin: 0;">Position Description</h2> </div> </div>
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College/Division:	ANU College of Health and Medicine
Faculty/School/Centre:	The John Curtin School of Medical Research
Department/Unit:	Eccles Institute of Neuroscience
Position Title:	Fellow
Classification:	Academic Level C
Position No:	
Responsible to:	Head of Department
Number of positions that report to this role:	tbc
Delegation(s) Assigned:	tbc

PURPOSE STATEMENT:

The John Curtin School of Medical Research (JCSMR) is a multi-disciplinary medical research institute with a distinguished history in Cancer, Immunology, Genomics and Neuroscience research. The Fellow will be responsible for undertaking high impact, independent research of international standing and to participate in undergraduate and postgraduate teaching programs.

Position Dimension & Relationships:

The Fellow will be a member of The John Curtin School of Medical Research, accountable to the Head of the Eccles Institute of Neuroscience and the Director of the School. The position will be expected to work collegially with other members of The John Curtin School of Medical Research, professional and academic staff, College staff and with clinicians at the Canberra Hospital (TCH). This position will also have a major mentoring role for students and early career researchers and will engage in collaborations with local, national and international colleagues.

Role Statement:

Specific duties required of a **Level C Academic** will be:

- Undertake high impact independent research publishing original and innovative articles in pre-eminent general or first quartile specialist peer-reviewed journals. Present research at academic seminars and conferences, and collaborate with other researchers at a national and/or international level.
- Make a strong contribution to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to course convener, the preparation and delivery of lecturers, tutorials, and workshops, the preparation of online material, marking and assessment, consultations with students, the initiation and development of course/subject materials, and actively lead overall curriculum development within the discipline.
- Actively seek and secure external funding by preparing research proposal submissions to external funding bodies and promotion of research links with outside bodies.
- Supervise and mentor early career researchers and research support staff in an appropriate research area.
- Provide a leadership role in research projects at a national level including, where appropriate, leadership of research teams or management of projects, including the supervision of honours and postgraduate research projects within the field
- Responsibility for the oversight of financial management of grants.
- Significant involvement in professional activities including, subject to availability of funds, presentations as keynote speaker at scientific conferences and seminars in the field of expertise.
- Undertake various research and teaching related administrative functions.
- Attendance at meetings associated with research and/or teaching or the work of the organisational unit to which the activity is connected and/or departmental and/or faculty meetings and a major role in planning and committee work.
- Comply with all ANU policies and procedures and in particular those relating to work health and safety and equal opportunity.

- Other duties as allocated by the supervisor or the Vice-Chancellor consistent with the classification of the position.

Skill Base:

A **Level C Academic** will normally have a relevant doctoral qualification or equivalent accreditation and standing, together with subsequent research experience. There will be a requirement for academic excellence and a significant contribution to research and teaching.

A position at this level will require a demonstrated strong record of publications, grant success, student completions, conference papers, reports and/or professional and/or technical contributions in the relevant discipline area.

SELECTION CRITERIA:

1. A PhD with a strong track record of independent research in an area that is relevant to Neuroscience, as evidenced by publications in pre-eminent, peer-reviewed international journals and invitations to speak at national and international scientific conferences. Research awards and a record of developing and maintaining collaborations will also be used to judge merit.
2. Evidence of effective teaching at an undergraduate and postgraduate level and of the ability to contribute to setting the education agenda at a local level.
3. A track record of articulating and prosecuting innovative research of international standing and an original and compelling research vision that aligns with research in the Eccles Institute of Neuroscience.
4. A record of winning bids for competitive external funding to support individual and collaborative research activities.
5. A track record of mentoring and supervising undergraduate and postgraduate research students.
6. Excellent communication skills, both written and oral, with a demonstrated ability to work effectively, both independently and collaboratively with people from diverse backgrounds and as a member of multidisciplinary teams.
7. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

Delegate Signature:

Date:

Printed Name:

Position:

References:

[General Staff Classification Descriptors](#)

[Academic Minimum Standards](#)



Position Description

College/Division:	ANU College of Health and Medicine
Faculty/School/Centre:	The John Curtin School of Medical Research
Department/Unit:	Eccles Institute of Neuroscience
Position Title:	Associate Professor
Classification:	Academic Level D
Position No:	
Responsible to:	Head of Department
Number of positions that report to this role:	tbc
Delegation(s) Assigned:	tbc

PURPOSE STATEMENT:

The John Curtin School of Medical Research (JCSMR) is a multi-disciplinary medical research institute with a distinguished history in Cancer, Immunology, Genomics and Neuroscience research. The Associate Professor will be responsible for undertaking high impact, independent research of international standing and to participate in undergraduate and postgraduate teaching programs.

Position Dimension & Relationships:

The Associate Professor will be a member of The John Curtin School of Medical Research, accountable to the Head of the Eccles Institute of Neuroscience and the Director of the School. The position will be expected to work collegially with other members of The John Curtin School of Medical Research, professional and academic staff, College staff and with clinicians at the Canberra Hospital (TCH). This position will also have a major mentoring role for students and early career researchers and will engage in collaborations with local, national and international colleagues.

Role Statement:

Specific duties required of a **Level D Academic** will be:

- Undertake high impact independent research, publishing original and innovative results in pre-eminent general, or first quartile specialist peer-reviewed journals. Present research at academic seminars and prestigious international conferences, and collaborate with other researchers at an international level.
- Make a strong contribution to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to course convener, the preparation and delivery of lectures, tutorials, and workshops, the preparation of online material, marking and assessment, consultations with students, the initiation and development of course/subject materials, and actively lead overall curriculum development within the discipline.
- Actively seek and secure external funding including the preparation and leadership of major multi party collaborative research proposals and promotion of research links to external bodies at a national and international level.
- Supervise and mentor early career researchers and research support staff in an appropriate research area.
- Holding a key role in all aspects of higher level research projects including supervision of honours or postgraduate research projects with some involvement in the development of research policy.
- Responsibility for the oversight of financial management of grants.
- Significant involvement in professional activities including, subject to availability of funds, presentations as keynote speaker at scientific conferences and seminars in the field of expertise.
- Undertake high level research and teaching related administrative functions.
- Attendance at meetings associated with research and/or teaching or the work of the organisational unit to which the activity is connected and/or departmental and/or faculty meetings and a major role in planning and committee work.
- Outstanding contribution to the discipline in which the research and teaching efforts of the academic are undertaken.
- Provide leadership through team development, mentoring and career development of academic staff and the performance

management process.

- Comply with all ANU policies and procedures and in particular those relating to work health and safety and equal opportunity.

Skill Base:

A **Level D Academic** will normally have a relevant doctoral qualification or equivalent accreditation and standing together with subsequent research and teaching experience. There will be a requirement for academic excellence and a strong contribution to research and teaching.

A position at this level will require a demonstrated outstanding record of publications, grant success, student completions, conference papers, reports and/or professional and/or technical contributions in the relevant discipline area.

SELECTION CRITERIA:

1. A PhD with an outstanding track record of independent research in an area that is relevant to Neuroscience, as evidenced by publications in pre-eminent peer-reviewed international journals and invitations to speak at national and international scientific conferences. Research awards and a record of developing and maintaining collaborations will also be used to judge merit.
2. Evidence of effective teaching at all levels and of the ability to contribute significantly to setting the education agenda at a local level.
3. A track record of articulating and prosecuting innovative research of international standing and an original and compelling research vision that aligns with research in the Eccles Institute of Neuroscience.
4. A strong record of leading and winning bids for competitive external funding to support individual and collaborative research activities.
5. A strong track record of mentoring and supervising undergraduate and postgraduate research students.
6. Excellent communication skills, both written and oral, with a demonstrated ability to work effectively, both independently and collaboratively with people from diverse backgrounds and as a member of multidisciplinary teams.
7. A demonstrated understanding of equal opportunity principles and a commitment to the application of EO policies in a university context.

Delegate Signature:

Date:

Printed Name:

Position:

References:

[General Staff Classification Descriptors](#)

[Academic Minimum Standards](#)



Pre-Employment Work Environment Report

Position Details

College/Div/Centre	CHM	Dept/School/Section	JCSMR
Position Title	Fellow / Associate Professor	Classification	Academic Level C/D
Position No.		Reference No.	

In accordance with the Occupational Health and Safety Act 1991 the University has a duty of care to provide a safe workplace for all staff.

- This form must be completed by the supervisor of the advertised position and forwarded with the job requisition to Appointments and Promotions Branch, Human Resources Division. Without this form jobs cannot be advertised.
- This form is used to advise potential applicants of work environment issues prior to application.
- Once an applicant has been selected for the position consideration should be given to their inclusion on the University's Health Surveillance Program where appropriate – see . http://info.anu.edu.au/hr/OHS/_Health_Surveillance_Program/index.asp Enrolment on relevant OHS training courses should also be arranged – see http://info.anu.edu.au/hr/Training_and_Development/OHS_Training/index.asp
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see ' Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

<ul style="list-style-type: none"> Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties. 					
TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input checked="" type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
catering / food preparation	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
carcinogens					
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
OTHER POTENTIAL HAZARDS (please specify):					

Supervisor's Signature:		Print Name:	Professor Greg Stuart	Date:	
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