DEPARTMENT OF HEALTH

Statement of Duties

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| **Position Title:** | Visiting Medical Practitioner |
| **Position Number:** | 520672 |
| **Classification:** | Visiting Medical Practitioner Level 2 |
| **Award/Agreement:** | Visiting Medical Practitioners (Public Sector) Agreement |
| **Group/Section:** | Hospitals South – Women's and Children’s Services |
| **Position Type:** | Permanent/Casual, Part Time/Casual |
| **Location:** | South |
| **Reports to:** | Clinical Director Women’s and Children’s Services |
| **Effective Date:** | September 2022 |
| **Check Type:** | Annulled |
| **Check Frequency:** | Pre-employment |
| **Essential Requirements:** | Specialist or limited registration with the Medical Board of Australia in a relevant specialty  Current Working with Children Registration  *\*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee’s responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.* |
| **Desirable Requirements:** | Holds or is working towards a post-graduate qualification in the area of sexual assault forensic and medical examination |
| **Position Features:** | Participation in after-hours work  Participation in an on-call roster |

NB: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

### Primary Purpose:

Conduct forensic and physical examinations of adult victims (aged 17 years and over) of alleged sexual assaults within a best practice framework in accordance with national policies, guidelines and frameworks, including providing treatment for injuries, the collection and preparation of evidence for the judicial system, and appearance as a witness as required by the Justice system.

### Duties:

1. Participate in a 24/7 roster to provide forensic and physical examinations for alleged victims of sexual assault aged 17 years and over, ensuring that the collection and documentation of evidence is in accordance with policies and evidentiary requirements.
2. Provide treatment of certain minor injuries sustained by clients in the course of a sexual assault. Includes referral to the Department of Emergency Medicine for the treatment of injuries or medical conditions.
3. Information and provision of emergency contraception and prophylaxis for sexually transmissible infections.
4. Collect forensic specimens and document findings from examinations, and attend court as required and provide opinions regarding the findings from the forensic examination.
5. Participate in ongoing training, update and case review sessions as scheduled by the Clinical Nurse Consultant.
6. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

### Key Accountabilities and Responsibilities:

Works autonomously within the SAMS Unit and receives clinical guidance and support from the Clinical Nurse Consultant - Sexual Assault Support Service and Examination and the Clinical Director Women's and Children’s Services.

* Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
* Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

### Pre-employment Conditions:

*It is the Employee’s responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.*

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre‑employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
   1. crimes of violence
   2. sex related offences
   3. serious drug offences
   4. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

### Selection Criteria:

1. Demonstrated clinical experience providing inpatient and outpatient care at a tertiary referral hospital standard.
2. Ability to apply scientific principles in the work environment and work autonomously within established guidelines.
3. Demonstrated understanding of the principles of trauma informed care.
4. Demonstrated understanding of “Good Medical Practice – A Code of Conduct for Doctors in Australia”.
5. Demonstrated effective communication skills with patients, their family/carers, medical colleagues and other health professionals.
6. Demonstrated understanding of patient's rights and responsibilities.
7. Evidence of ongoing participation and commitment to continuing medical education.

### Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000.* The Department supports the [Consumer and Community Engagement Principles](http://gormpr-cm01/pandp/showdoc.aspx?recnum=P19/000365).