

# Volunteer role description



Red Cross acknowledges  
the Traditional Owners  
of this land, their ancestors  
and Elders, past and present.



## Patient Transport Volunteer Driver

|                     |  |
|---------------------|--|
| <b>Department</b>   | VIC Community Programs                 |
| <b>Availability</b> | Varied to suit individual availability |
| <b>Location</b>     | Local, Regional and Melbourne drives   |
| <b>Category</b>     | Working in our Services and Programs   |

### Building an inclusive, diverse and active humanitarian movement based on voluntary service

#### Role purpose

Collect clients from their homes and drive them in a safe and timely manner to their hospital appointments to facilitate access to their essential medical appointments and treatment.

#### Role responsibilities

- Be available to commit to rostered drives both locally and to Melbourne
- Provide a safe and comfortable transport service for clients attending their appointments
- Respect the confidentiality and privacy of clients
- Support the Patient Transport Convener by communicating roster changes and vehicle maintenance

#### Knowledge, skills and experience

- Confident driver with knowledge and comfort driving locally and regionally
- Possess good conversation and listening skills and the ability to relate to people from different backgrounds with ease.
- Are mature, reliable and have confidence to work independently without direct supervision and to seek support and guidance as required.

#### Check requirements

- A National Criminal History Check prior to commencement and renewed every five years (Red Cross will arrange this)
- Evidence of up to date\* vaccination against COVID-19 is a mandatory requirement for this role. \*As per latest definitions by the Australian Technical Advisory Group on Immunisation (ATAGI), or who have a medical exemption based on ATAGI guidelines

#### Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required

#### General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

---

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

*In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement*

**Humanity**

**Impartiality**

**Neutrality**

**Independence**

**Voluntary Service**

**Unity**

**Universality**

---