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| Position Title | LAWYER (TECHNOLOGY & COMMERCIAL) | Position No. | P441201 |
| Team | Finance | Classification | Admin/Prof |
| Department | Legal | ScheduleRoster Cycle | Schedule ANon-Rostered  |
| Location | Sydney | Band / Level | Band 9 |
| Reports to  | Team Leaders Technology Commercial & Regulatory – Position No 50021738 | HR Endorsement | 11.09.2018 (AS) |
| Purpose |

As required by General Counsel, to provide legal advice to the ABC on all aspects of its operations.

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| Key Accountabilities |

* Under the broad direction of Team Leaders Technology & Commercial, effectively manage particularly complex files across the full range of the practice of Legal Services with particular emphasis on contract preparation, negotiation and general advice in relation to the acquisition of information technology, communications and electronic products and services for the ABC and commercialisation of the ABC’s intellectual property.
* Build and maintain strong working relationships both within Legal and with key managers across the ABC.
* Work collaboratively with colleagues to share information, maintain an up to date understanding of business needs and priorities by applying of in-depth professional knowledge, recommending critical choices between options and the provision of high profile specialist advice., and keep abreast of relevant issues/developments externally.
* Actively promote the ABC values and apply all relevant workplace policies and guidelines.
* Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

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| Key Capabilities/Qualifications/Experience |

1. Legal Qualifications: admitted as a solicitor for a minimum of 6 years.
2. At least 4 years’ experience drafting and negotiating complex commercial contracts, with experience in the IT industry preferred.
3. Demonstrated ability to exercise good judgement and lead the negotiations and drafting on large scale acquisitions.
4. Knowledge of privacy legislation essential.
5. Superior oral and written communication skills.
6. Demonstrated ability to work effectively with managers and key stakeholders at all levels.
7. Proven ability to balance competing priorities and make good use of available time and resources.
8. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
9. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
10. **Diversity and Inclusion**: Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.