

## World class water services for a better life

Position Title	Water Treatment Operator		
Position Number(s)	005034 / 003975 / 004824 / 007050 / 007454 / 006225 / 002608 / 005035 / 007455 / 005064 / 006247 / 005032 / 001124 / 003156 / 005270 / 005031	Manager Title	Water Treatment Coordinator
Business Group	Operations	MoR Title	Manager Water Treatment Operations
Business Unit	Production & Treatment	Direct Report's Title(s)	Not Applicable

## What is the unique purpose of the role?

Undertaking operation and maintenance of Water Treatment assets within the regions to deliver safe drinking water to the community in line with customer expectations ensuring quality, service and regulatory requirements are met.

## What does the role do?

The key accountabilities unique to this role are:

Key Accountabilities	Accountability Details
Team effectiveness and safety	<ul style="list-style-type: none"> <li>Implement the direction set by your people leader.</li> <li>Collaborate effectively to ensure team goals are achieved by providing input into decision making and problem solving.</li> <li>Actively contribute to creating a culture of service excellence.</li> <li>Be aware of and apply roles and responsibilities in accordance with WHS Roles and Responsibilities Procedures.</li> <li>Take responsibility for the safety and wellbeing of yourself and others including your own fitness for work (e.g. under the influence of drugs, alcohol and/or fatigue) and apply a duty of care for all including others (e.g. contractors, visitors etc.)</li> <li>Actively contribute to team meetings and group discussions. Complete any actions assigned to you in these meetings.</li> <li>Report all WHS, operational and notifiable incidents and hazards to management and WHS.</li> <li>Provide operational support / coverage to other treatment teams and sites as required.</li> </ul>

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Key Accountabilities	Accountability Details
Water Treatment operation and maintenance	<ul style="list-style-type: none"> <li>• Active participation in treatment duties including after hours and on-call roster.</li> <li>• Operational control of the site completing all tasks assigned entered into Works Management System within designated timeframes.</li> <li>• Day to day operational decisions within pre-set plant operation and water quality guidelines.</li> <li>• Effective communications for operational requirements to team and management.</li> <li>• Operational maintenance of treatment facilities ensuring housekeeping and cleaning of all facilities is completed as required.</li> <li>• Undertake site land management including (but not limited to) mowing and spraying as required</li> <li>• General plant maintenance (repair/service/calibration of plant equipment).</li> <li>• Liaise with workshop and contractors for the maintenance of plant assets and equipment as required.</li> </ul>
Compliance	<ul style="list-style-type: none"> <li>• Conduct daily operations in accordance with documented quality assured system procedures (EMS, DWQMS, WHS) and ensuring compliance to the Safe Drinking Water Act, ADWG and any other regulatory requirements.</li> <li>• Input into development/improvement of quality system procedures.</li> <li>• Contribute to regional performance targets and customer satisfaction.</li> <li>• Report all WHS, operational and Water Quality notifiable incidents and hazards to management and WHS, including logging within incident management system (SAAM).</li> </ul>
Performance management and continuous improvement	<ul style="list-style-type: none"> <li>• Participate in annual performance review process.</li> <li>• Identify training needs and development opportunities.</li> <li>• Manage annual leave and personal leave as per corporate leave policy.</li> <li>• Identify treatment and network process and workplace improvements with a focus on workplace safety and efficiency.</li> <li>• Operational input into capital and regional projects.</li> <li>• Active participation in workplace 5S activities</li> </ul>

## Knowledge, skills and experience the role requires

Criteria which will be used for recruitment and selection for this role:

Foundation Knowledge, Skills, Experience and Qualifications	Essential or Desirable
Demonstrated ability to communicate effectively both verbally and in writing	Essential
Strong computer skills and software knowledge including Microsoft office	Essential
Trade Qualifications (mechanical/electrical)	Desirable

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Foundation Knowledge, Skills, Experience and Qualifications	Essential or Desirable
Water Treatment Plant Operators Certificate III (Water industry operator/Water Treatment) or demonstrated operational knowledge of water treatment processes and/or basic laboratory skills	Desirable
Ability to work under limited direction	Essential
Experience in the use of SCADA systems	Desirable
Drivers License	Essential

## Who you work with

Key Stakeholder Relationships critical to the success of this role:

- Other business groups within SA Water
- Regulatory stakeholders including Environmental Protection Agency, Department of Health and Ageing and other Government Departments both State and Local
- Internal and external auditors
- Contractors
- Public

## Special conditions

Does the role have any unique requirements?

- Flexible hours and some after hours as required, some intra and interstate travel.
- To ensure your safety in performing the inherent requirements of the role, you will be required to undergo initial and subsequent medical clearances in addition to some immunisations as relevant to your position.
- Depending on the role you will be required to undergo initial and/or subsequent clearance checks to ensure your ongoing suitability for the role. These may include a criminal police check, traffic check, Working with Children and/or Working with Vulnerable People.
- Participation in an On-Call roster for Treatment operations
- A current driver's licence and be able to operate a manual vehicle is essential

**Your PD outlines what the requirements of your role are. The behaviours you demonstrate are equally as important and form part of your PD.**

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