# Position description and application process

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| Position details |
| Job reference | 117-2021 |
| Position title | Commissioner – Productivity Commission |
| Classification  | ($ 387,960 per annum)Statutory Appointment |
| Number of positions | Several |
| Location | Canberra, Melbourne |
| Working arrangements | Full-time or Part‑time  |
| Job Type | Non‑ongoing  |
| Eligibility | Applicants are required to be Australian citizens |
| Contact officer | Appointments@Treasury.gov.au |
| Closing date | Thursday, 4 November 2021 at 11:30pm  |

## About the Productivity Commission

The Productivity Commission (the Commission) is the Australian Government’s independent research and advisory body on major economic, social and environmental policy issues affecting the welfare of Australians.

## About the Role

Applications are invited from persons who wish to be considered for appointment as a Commissioner. There may be five vacancies filled from this process.

Commissioners conduct inquiries with public hearings, oversee research and preparation of reports, which involves making recommendations on major public policy issues, and represent the Commission’s work in public forums. Applicants should be of high standing in their profession and the community and have a strong basis for appointment based on knowledge of, or relevant interest in, good public policy design and process. (Further information about the Commission is available at www.pc.gov.au.)

One of these key Commissioner positions will require extensive skills and experience acquired in applying the principles of ecologically sustainable development and environmental conservation. In addition, a second Commissioner role will require extensive skills and experience in dealing with the social effects of economic adjustment and social welfare service delivery. The remaining Commissioner roles play a key role in leading the work of the Commission and providing recommendations on key public policy issues that encompass all sectors of the economy.

Appointments may be made on a full-time or part-time basis, for an initial term of up to five years. Commissioners are expected to base themselves in either the Commission’s Canberra or Melbourne office. The terms and conditions are subject to determinations made by the Remuneration Tribunal. The total remuneration package for a full-time Commissioner is currently set at $387,960 per year.

##  Application Process

The Treasury uses a range of assessment options and processes to assist in selecting suitably qualified and experienced applicants. We uphold the [Merit Principle](https://legacy.apsc.gov.au/aps-merit-principle) and our processes are designed to select the right people for our roles.

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| What are the steps? |
| Apply | Complete application questions and upload cover letter and resume. |
| Shortlist | Applicants for this process will be assessed on their written application using the [SES Work Level Standards](https://www.apsc.gov.au/working-aps/aps-employees-and-managers/classifications/work-level-standards-senior-executive-service). |
| Interview | Shortlisted applicants will be invited to attend an interview. Interviews may be held in person, by phone or video. |
| Referees | Referees may be contacted for further assessment of suitability. |
| Process Complete | After the delegate has approved the process, a merit pool may be established. All applicants will be notified of their outcome. |

### How to apply

Your application should be lodged electronically through our online recruitment system located at [Treasury Careers](http://careers.tspace.gov.au/cw/en/listing/).

If you do not have internet access or are experiencing any difficulties lodging your application, please contact the Recruitment Team through (02) 6263 2222 (Option 3) or recruitment@treasury.gov.au.

### Reasonable adjustments

We can provide equipment or support to help you attend an interview or complete an assessment task.

To assist you, we may provide:

* additional time to complete assessments
* an interpreter
* accessible computer hardware and software

Please contact the Recruitment and Secondments Team to discuss what options may be available to best suit you.