Job description form

Fellow - Colorectal

Medical Practitioners Agreement 2022: Year 1-2

Position Number: 007745

Service 3 | Department of General Surgery

Fiona Stanley Fremantle Hospital Health Group | South Metropolitan Health Service

Reporting Relationships

Co-Directors
Fiona Stanley Hospital
Position Numbers: Various

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Head of Acute Surgical Unit & Head of Colorectal Unit
(Supervision by Consultants)
Fiona Stanley Hospital
Position Number: Various

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This Position

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Directly reporting to this position:

Title Classification FTE

Registrar
 Resident Medical Officer
 Intern
 MP Year 1-7
 MP Year 1-3
 MP Year 1

Also reporting to this supervisor:

- Consultants
- Senior Registrars / Fellows
- Registrars
- Resident Medical Officers
- Interns

Key Responsibilities

This is one of 2 Colorectal Surgery Fellow posts at Fiona Stanley Hospital and within South Metropolitan Health Service. This post is the non-accredited CSSANZ fellow position. The successful candidate will work is association with the CSSANZ fellow and is responsible for:

- Admitting and managing colorectal patients, responsible for management of colorectal ward patients, theatre and endoscopy
- Supervising SET and Service Registrars, Resident Medical Officers and Interns under the direction of the Colorectal Consultants

SMHS Values

The SMHS considers the values, attributes and attitudes of candidates along with the assessment of competency-based criteria of the position as part of employee recruitment and ongoing performance development.

SMHS is unified across its hospitals and services by its values and behaviours that provide a strong expectation of conduct for all SMHS staff no matter where they work.

Care

Kaaradj

We provide compassionate care to the patient, their carer and family. Caring for patients starts with caring for our staff.

Integrity

Ngwidam

We are accountable for our actions and always act with professionalism.

Excellent health care, every time

Teamwork

Yaka-dandjoo

We recognise the importance of teams and together work collaboratively and in partnership.

Respect

Kaaratj

We welcome diversity and treat each other with dignity.

Excellence

Beli-beli

We embrace opportunities to learn and continuously improve.

Brief Summary of Duties (in order of importance)

1. Clinical

- 1.1 Function at the level of a junior consultant, with provision of clinical support for inpatient, outpatient, operations and procedures, Colorectal Unit at Fiona Stanley Hospital (FSH).
- 1.2 Supervision and teaching of training & non-training surgical registrars as well as junior medical staff.
- 1.3 Be available to participate in a 24 hour General Surgery on-call roster as on call fellow with consultant cover .
- 1.4 Undertakes other clinical duties as directed by colorectal or on-call consultant surgeon.
- 1.5 Monitors and reviews own clinical effectiveness, noting limitations and putting in place strategies to address these.

2. Research and Development

- 2.1 Participates in research and clinical audits as required, ensuring correct procedures are followed; assists in teaching of medical students and interns, as required.
- 2.2 Participates in ongoing professional development activities, including regular performance reviews and commits to maintaining and upgrading knowledge, skills and participates in
- 2.3 Quality Improvement activities.

3. Conduct and Professionalism

- 3.1 Complies with and demonstrates a positive commitment to the health service values throughout the course of their duties.
- 3.2 Performs duties in accordance with relevant Acts and legislation including Occupational Safety and Health Act; Disability Services Act, Equal Opportunity legislation; and WA Health and Health Service specific policies and procedures including Code of Conduct; Code of Ethics; Performance Management; and other relevant Departmental/Program policies and procedures.

4. SMHS Governance, Safety and Quality Requirements

- 4.1 Commits to undertake the duties of the role in accordance with the WA Health Code of Conduct, the SMHS Vision and SMHS Values of Care, Integrity, Respect, Excellence and Teamwork.
- 4.2 Participates in the maintenance of a safe work environment.
- 4.3 Participates in an annual performance development review.
- 4.4 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other recognised health standards.
- 4.5 Completes mandatory training (including safety and quality training) as relevant to role.
- 4.6 Performs duties in accordance with Government, WA Health, South Metropolitan Health Service and Departmental / Program specific policies and procedures, and applicable legislative obligations under the Public Sector Management Act, the Health Services Act, Occupational Safety and Health Act, the Disability Services Act and the Equal Opportunity Act.

5. Undertakes other duties as directed.

Human Resource Services, South Metropolitan Health Service Version date: April 2024 Next review: April 2026

Work Related Requirements

Essential Selection Criteria

- 1. Eligible for registration by the Medical Board of Australia.
- 2. Possess a Fellowship of the Royal Australasian College of Surgery (FRACS) in General Surgery or have specialist assessment from RACS indicating substantial comparability.
- 3. Demonstrated clinical and procedural experience in Acute General Surgery and Colorectal Surgery.
- 4. Demonstrated ability to provide medical education, teaching, supervision, training and support to resident medical officers and interns.
- 5. Demonstrated verbal and written communication skills and interpersonal skills to effectively interact with patients, their families and staff at all levels.
- 6. Demonstrated organisational and time management skills and commitment to safe, timely patient centred care.
- 7. Demonstrated participation in continuing medical education activities including regular performance reviews to maintain and upgrade knowledge & skills.
- 8. Demonstrated ability to monitor and review their clinical effectiveness, note their limitations and put in place strategies to ensure safe patient care.
- 9. Current knowledge and commitment to Equal Opportunity in all aspects of employment and service delivery.

Desirable Selection Criteria

- 1. Previous academic/research experience.
- 2. Demonstrated commitment to ongoing education and research in Western Australian hospitals.

Appointment Prerequisites

Appointment is subject to:

- Evidence of registration by the Medical Board of Australia must be provided prior to commencement.
- Working With Children (WWC) Check, compulsory check for people who carry out childrelated work in Western Australia.
- Completion of 100 Point Identification Check.
- Successful Criminal Record Screening Clearance.
- Successful Pre-Employment Integrity Check.
- Successful Pre-Employment Health Assessment.

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