



# RESEARCH FELLOW

DEPARTMENT/UNIT	Cochrane Australia, Evidence Synthesis Qualitative and Implementation Methods, School of Public Health and Preventive Medicine
FACULTY/DIVISION	Medicine Nursing and Health Sciences
CLASSIFICATION	Level B
DESIGNATED CAMPUS OR LOCATION	553 St Kilda Road, Melbourne

## ORGANISATIONAL CONTEXT

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At [Monash](#), work feels different. There's a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver ground-breaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#ChangeIt](#) with us.

The Faculty of **Medicine, Nursing and Health Sciences** is the largest faculty at Monash University, a global university with campuses across Victoria and international locations in Indonesia, Malaysia, China, India and Italy.

Our Faculty offers the most comprehensive suite of professional health training in Victoria, consistently ranked in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. By educating the current and future healthcare workforce, and undertaking medical research, both discovery and clinical, our students, staff and alumni all work to directly improve people's quality of life, reduce health inequality and promote greater health and social outcomes.

We're globally recognised for our quality education of over 63,000 doctors, nurses, and allied health professionals and health researchers. The future health of our communities is underpinned by the sustained excellence of our education and research capabilities.

We are ambitious and committed to maintaining our position as a leading international medical research and teaching university. We're recognised for the quality of our graduates, the scale and depth of our research, our commitment to translational research, and as a thriving biotechnology hub. To learn more about the Faculty, please visit [www.monash.edu/medicine](http://www.monash.edu/medicine).

Our Faculty includes four Sub-Faculties: Health Sciences, Clinical and Molecular Medicine, Biomedical Medicines, and Translational Medicine and Public Health.

The **School of Public Health and Preventive Medicine** is committed to our vision of Health and wellbeing for all people and communities. We are one of the largest schools of public health in the Asia Pacific region. Through generating and synthesising impactful evidence, supporting the strengthening of our health systems and informing and transforming policy and practice, we can help overcome the health challenges being faced across Australia and more broadly. We have skills, knowledge and excellence across a range of disciplines including epidemiology, research methodology, biostatistics, research ethics, governance, clinical trials, clinical quality registries, qualitative research, evidence synthesis, implementation science, health economics, genomics, forensic science, health systems, services and policy, and clinical practice. This provides a strong foundation upon which we can inform, support and sustain equitable improvements in health for individuals and communities. The School is part of the Faculty of Medicine, Nursing and Health Sciences centred at the Alfred Hospital Campus with satellite units and partners embedded across other major Monash affiliated hospitals, research institutes and public health organisations.

**Cochrane Australia** is one of 50 centres worldwide that coordinate the activities of Cochrane at national and regional levels. Cochrane Australia promotes the use of evidence in healthcare decision-making and supports contributors to Cochrane, and others, who want to produce independent, high-quality evidence in the form of systematic reviews, guidelines and other research syntheses.

In addition to its role in providing a national profile, Cochrane Australia also has a research agenda relating to the production, use and implementation of evidence at both a policy and clinical level, and regularly undertakes commissioned reviews and other evidence services. Cochrane Australia is located at one of the School's sites at 553 St Kilda Road. For more information about our work, please visit [australia.cochrane.org/](http://australia.cochrane.org/).

## POSITION PURPOSE

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A Level B research-only academic is expected to carry out independent and/or team research within the field in which they are appointed and to carry out activities to develop their research expertise relevant to the particular field of research.

The Research Fellow will work with members of the Cochrane Australia and the Australian Living Evidence Collaboration teams to use living evidence synthesis methods to identify, screen, appraise, and synthesise evidence to inform living evidence summaries that underpin living guidelines.

**Reporting Line:** The position reports to Academic Director, Australian Living Evidence Collaboration, Cochrane Australia

**Supervisory Responsibilities:** Not applicable

**Financial Delegation:** Not Applicable

**Budgetary Responsibilities:** Not Applicable

## **KEY RESPONSIBILITIES**

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Specific duties required of a Level B research-only academic may include:

1. The conduct of research either as a member of a team or independently and the production of conference and seminar papers and publications from that research
2. Contribution to the preparation or, where appropriate, individual preparation of research proposal submissions to external funding bodies
3. Administrative functions primarily connected with their area of research
4. Occasional contributions to the teaching program within the field of the staff member's research
5. Co-supervision or, where appropriate, supervision of major honours or postgraduate research projects within the field of the staff member's area of research
6. Attendance at meetings associated with research or the work of the organisational unit to which the research is connected and/or at departmental, school and/or faculty meetings and/or membership of a limited number of committees
7. Other duties as directed from time to time

## **KEY SELECTION CRITERIA**

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### **Education/Qualifications**

1. The appointee will have:
  - A doctoral qualification in the relevant discipline area or equivalent qualifications or research experience.

### **Knowledge and Skills**

2. Demonstrated manuscript and research proposal preparation skills; including a solid track record of refereed research publications
3. The ability to work both independently in a research environment and as part of an interdisciplinary research team
4. High level organisational skills, with demonstrated capacity to establish and achieve goals
5. Excellent written and oral communication skills
6. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
7. Advanced computer skills with experience using Microsoft Word, Excel and PowerPoint; specific experience in working with a range of analytical software, including those used to undertake evidence synthesis and guideline development
8. Substantial experience with undertaking systematic evidence syntheses, including both systematic review and clinical practice guideline development, ideally, but not necessarily using living evidence approaches

## **OTHER JOB RELATED INFORMATION**

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- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted

## **GOVERNANCE**

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Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.