

## A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

### Coordinator Major Infrastructure Planning

<b>Division</b>	Infrastructure Planning	<b>Department</b>	Strategic Infrastructure Planning
<b>Reports To</b>	Manager Strategic Infrastructure Planning	<b>Direct Reports</b>	Yes

### Position Purpose

To lead a team in the development and delivery of infrastructure planning programs for major developments and infrastructure planning projects to meet the needs of the community in the Moreton Bay Regional Council area with a focus on the following three areas:

- Coordinate the development of detailed, costed and staged infrastructure plans across all major asset groups for identified growth areas and development fronts;
- Support Council's representative and project driver for major TMR strategic network and infrastructure planning activities, including project scope development;
- Lead integrated infrastructure planning and undertake specific high-level projects as assigned.

### Key Responsibilities and Outcomes

#### Operational

As a functional manager and member of the Strategic Infrastructure Planning leadership team:

- Lead the development and delivery of integrated infrastructure planning and infrastructure strategies for Council's major asset groups to drive sustainable outcomes for future major developments.
- Lead the delivery of a work program of complex, infrastructure planning projects, including deliverables for the Regional Growth Management Strategy, Growth Area Team program, Priority Development Areas and key infrastructure studies, to achieve strategic and business outcomes.
- Engage with stakeholders to negotiate and progress the development of infrastructure plans and to inform structure planning, development decisions and infrastructure agreements for major developments;
- Engage with utility and State agencies, such as Unitywater, Energex and Department of Transport and Main Roads, to understand and integrate their required network solutions and infrastructure planning into the overall infrastructure plans for major developments;
- Support the development of team capability to drive a high performance, continuous improvement and customer focussed team culture.
- Build high level relationships across a range of diverse internal and external stakeholders to ensure quality infrastructure network service outcomes are achieved.

#### Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a leader you will take accountability for demonstrating the values expectations and behaviours and enable your team members to do the same.

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### Decision Making

**Budget** - Project budget as required

**Delegations** - Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

### Knowledge & Experience

- Extensive experience in strategic infrastructure planning for major developments or major infrastructure projects.
- Demonstrated experience in managing the delivery of complex, large-scale strategic infrastructure planning programs of work.
- High level experience in leading and managing a team of planning specialists to drive high performance outcomes.
- Excellent time management skills to achieve proficiency and effectiveness in managing conflicting priorities and meeting deadlines
- Excellent communication skills to meet the needs of a range of internal and external stakeholders.
- Strong influencing and negotiation skills to drive sustainable outcomes.

### Qualifications

- Degree in engineering, urban planning and/or another relevant field.
- Current C class driver's licence.

*This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties, within the limits of the employee's skill, competence and training, at their discretion.*