



POSITION DESCRIPTION

Department of Nursing, School of Health Sciences
Faculty of Medicine, Dentistry and Health Sciences

Senior Lecturer – Teaching Specialist

POSITION NO	0044300
CLASSIFICATION	Senior Lecturer, Level C
SALARY	\$131,739 - \$151,900 p.a.
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Full-time (1.0 FTE)
BASIS OF EMPLOYMENT	Continuing
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , under 'Job Search and Job Alerts', select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor Marie Gerdtz Tel +61 3 8344 9418 Email gerdtzmf@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our websites:

about.unimelb.edu.au/careers

Position Summary

The position will demonstrate excellence in the scholarship of learning and teaching across nursing programs that is underpinned by evidence-based practice and research.

Located within the Department of Nursing at The University of Melbourne, the appointee will provide leadership in curriculum development and foster inter-professional learning between nursing and health professions within the Melbourne School of Health Science and the Faculty of Medicine Dentistry and Health Sciences.

Working closely with the Head of Department, the appointee will participate in course accreditation and monitoring and support strategic relationships internally and with partner health services.

The appointee will actively contribute scholarship within the discipline and have an emerging national profile as a leader in education and healthcare.

As a member of the Department of Nursing, the appointee will demonstrate the values of the department, school and faculty: *Collaboration and Teamwork, Compassion, Respect, Integrity and Accountability*.

We foster a values-based culture of innovation and creativity to enhance the research performance of the University and to achieve excellence in teaching and research outcomes.

We invest in developing the careers and wellbeing of our students and staff and expect all our leaders to live our values of:

- Collaboration and teamwork
- Compassion
- Respect
- Integrity
- Accountability

1. Key Responsibilities

1.1 TEACHING

- ▶ Leadership and management of a major program which enhances the performance of the Department in teaching and learning.
- ▶ Academic supervision to designated lecturing staff.
- ▶ Mentorship of staff delivering courses within the discipline to optimise learning outcomes.
- ▶ Implementing peer review of teaching and monitor curriculum effectiveness for designated programs in line with university processes.
- ▶ Working closely with the Head of Department to build and strengthen strategic relationships with internal stakeholders and health services regarding the development, delivery and evaluation of programs.
- ▶ Sustaining institutional impact through the evaluation and continuous improvement of curriculum.
- ▶ Leading presentations on teaching and learning and scholarship at national and international conferences.
- ▶ Active participation in applying for funds to further develop teaching and learning.

- ▶ Success in attracting funding to undertake projects relating to teaching and learning or research practice within the discipline.

1.2 RESEARCH

- ▶ Contribute to research and scholarship in an area of nursing practice that is of national significance.

1.3 LEADERSHIP AND SERVICE

Academics of the University have a unique opportunity to profess their discipline in the public arena and to ensure the society is well informed on key issues affecting it. As such, it is a priority for an academic nurse to have strong community linkages and to communicate with the community through the press, support groups, peer meetings and interactions with the profession and with industry. This might include but not be limited to:

- ▶ Participation in working parties, advisory bodies and policy groups for nursing, midwifery and health care organisations;
- ▶ Membership of professional societies and colleges;
- ▶ Preparation of press releases and public statements on the findings of research.
- ▶ Work with Student Academic Program Manager to organise representation at key marketing events (Nursing Expo, University Open Day).

2. Selection Criteria

2.1 ESSENTIAL

- ▶ A high level of interpersonal, written and oral communication skills and ability to build effective working relationship with all levels of stakeholders.
- ▶ A track record of student and staff supervision and mentoring.
- ▶ Excellent problem solving and organisational skills.
- ▶ Demonstrated record of leading and participating in community affairs.
- ▶ Demonstrated capacity to negotiate and exercise initiative and innovation.
- ▶ PhD in Nursing or a health discipline.
- ▶ Demonstrated experience in curriculum development and program/course coordination.
- ▶ A program of scholarship congruent with the Department's research areas.
- ▶ A track record in attracting grants and experience in managing financial and human resources in projects.
- ▶ A track record of contribution through scholarship and publication in Nursing.

2.2 SPECIAL

- ▶ The incumbent is required to hold a current Registration with Australian Health Practitioner Regulation Agency (AHPRA).

3. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

4. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

5. Other Information

5.1 SCHOOL OF HEALTH SCIENCES

Established in 2009, the Melbourne School of Health Sciences is an inter-professional learning community at the forefront of leadership in health sciences education, clinical research, scholarship, professional practice, workforce training and knowledge exchange that contributes to local, national and global efforts to improve health and wellbeing. The Health Sciences School educates graduate entry and post-graduate students in the disciplines of Nursing, Social Work, Physiotherapy and other non-medical health sciences through accredited programs tailored to workforce needs nationally and internationally. It provides national and international health sciences students with professional training to enable them to be competent and effective health professionals who are work ready, eligible for registration. It also delivers professional education courses and training for the health sciences professions and builds strong relationships and active programs of interaction with the alumni in each discipline. A key aim is to continue to build effective

collaborations with clinicians, patients, the healthcare sector, the research community, governments, industry partners and communities in Australia and internationally.

The School currently comprises approximately 60 full continuing academic staff and 30 continuing professional staff as well as more than 200 sessional and contract staff. In addition, there are more than 200 honorary appointments within Health Sciences.

The School has a student teaching load in excess of 1,000 equivalent full-time students including more than 100 research higher degree students.

Further information about School of Health Sciences is available at:

<http://www.healthsciences.unimelb.edu.au>

NURSING

In July 2009, Nursing became a Department of the School of Health Sciences, in the Faculty of Medicine, Dentistry and Health Sciences. Nursing was established within the Faculty of Medicine, Dentistry and Health Sciences in 1996. The philosophy of nursing at The University of Melbourne is that clinical practice and practice-based research are integral to the educational preparation of all nurses at all levels of professional practice.

From 2008 the qualifying degree in Nursing at The University of Melbourne has been a Master of Nursing Science and is open to graduates from a range of undergraduate degree programs. The School offers a range of specialist postgraduate programs at Graduate Certificate, Postgraduate Diploma and Masters levels. The research degree program features both Masters and PhD courses which are well recognised for the quality of the research training offered and the strong clinical focus of the nursing research programs. The research foci include cancer care; mental health; infant, child and adolescent health; skin integrity and wound care; and emergency and critical care. The School is also home to the Centre for Psychiatric Nursing. For further information about Nursing at the University of Melbourne visit www.nursing.unimelb.edu.au

5.2 THE FACULTY OF MEDICINE DENTISTRY AND HEALTH SCIENCES

www.mdhs.unimelb.edu.au

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's annual revenue is \$628m with approximately 55% of this income related to research activities.

The Faculty has a student teaching load in excess of 8,500 equivalent full-time students including more than 1,300 research higher degree students. The Faculty has approximately 2,195 staff comprising 642 professional staff and 1,553 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

5.3 THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at <http://about.unimelb.edu.au/careers>.

5.4 ADVANCING MELBOURNE

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: to benefit society through the transformative impact of education and research. Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

Advancing Melbourne reflects the University's commitment to its people, its place, and its partners. Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.

We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.

We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.

We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.

We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world-class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

5.5 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>