

Position Title	WAMSI Research Specialist
Classification	Level 8
School/Division	Oceans Graduate School
Centre/Section	Western Australian Marine Research Institution (WAMSI)
Supervisor Title	WAMSI Research Director
Supervisor Position Number	SR 316548
Position Number	SR 517767

Your work area

The Western Australian Marine Science Institution (WAMSI) is an independent, leading Australian marine research organisation. We are a collaboration of state, federal and academic entities that deliver large-scale, long-term and world-class research. Our projects, publications and consultations help governments, industry and the wider community to make informed decisions about the management of Western Australia's marine estate.

WAMSI's vision is to be the trusted independent facilitator, broker and advocate for marine science research that builds environmental, social and economic value for Western Australians.

The Research Specialist will provide support to the CEO and Research Director for WAMSI projects. This includes assistance in provision of key deliverables to WAMSI's funder, the Western Australian Government.

Reporting structure

Reports to: WAMSI Research Director

Your role

As the appointee you will, under broad direction, be responsible for completing strategic projects as recommended by the WAMSI Board and CEO. You will respond to a range of diverse enquiries using expertise and judgement to independently analyse and solve problems, and will actively engage stakeholders to understand strategic issues and priorities for marine science in Western Australia.

You will fulfil data management tasks for various programs, develop baseline information management audits for projects or regions, complete audits of historic and current data assets held across different marine sectors, including industry, government and academia. You will develop summaries of data audit results and processes to facilitate discussions around shared data analytics, assist in acquisition of data across different regions, and supervise program contracts associated with data management.

Your key responsibilities

Develop and maintain strong working relationships with WAMSI partners, including research and government bodies, as well as relevant industry, consulting, and philanthropic groups.

Liaise with stakeholders from key marine sectors and Traditional Owner groups to evaluate and determine priorities for marine science and research partnerships.

Coordinate, facilitate and guide working groups for research projects as required.

Lead the implementation of strategic WAMSI projects, updating senior management on the progress, problems, and new opportunities that arise.

Develop and deliver high level reports on research project progress to all required bodies including the WAMSI Board and partners.

Monitor and supervise WAMSI staff and contractors as required.

Other duties as directed.

Your specific work capabilities (selection criteria)

Relevant tertiary qualification or demonstrated equivalent competency.

Extensive experience in developing science plans based on stakeholder engagement and synthesis of previous information.

Extensive experience in facilitating multi-organisation science projects, with considerable experience in the marine sector.

Excellent written and verbal communication skills including report writing and providing presentations.

Excellent organisational skills with the demonstrated ability to set priorities and to meet deadlines.

Substantial project management skills, with high-level consultation, negotiation and analytical skills with the demonstrated ability to input into strategic planning.

Demonstrated ability to develop and manage relationships with internal and external stakeholders.

Demonstrated experience in conducting research and/or the management of research projects and programs.

Ability to work independently, show initiative, problem solve and work productively as part of a team.

Special requirements (selection criteria)

Occasional interstate travel may be required.

Occasional travel within the state may be required.

Occasional field work may be required.

Some after-hours work may be required.

Current "C" class driver's licence.

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct [Code of Ethics and Code of Conduct](#)

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health and wellbeing [Safety and Health Policy](#)