

# Position Description



<b>Title</b>	Children and Young Person's Practice Leader
<b>Business Unit</b>	Orange Door, Child Youth & Families, Southern Melbourne
<b>Location</b>	311 Lonsdale Street, Dandenong, Victoria 3175
<b>Employment type</b>	Full time   Maximum term to 30 June 2025
<b>Reports to</b>	Senior Manager Child & Family Early Help & Entry Point

## About Uniting

Uniting Vic.Tas is the community services organisation of the Uniting Church. We have been supporting people and families for over 100 years. We work alongside people of all ages in local communities in Victoria and Tasmania. Our services reach to Albury-Wodonga in the north, Mallacoota in East Gippsland, the Wimmera region in the west, and across Tasmania.

We empower children, young people and families to learn and thrive. We are there for people experiencing homelessness, drug and alcohol addiction or mental illness. We support people with disability to live the life they choose. We assist older people to maintain their independence and enjoy life. We provide opportunities to access training and meaningful employment. We are proud to welcome and support asylum seekers to our community. We work to empower people with the information, skills and tools they need to live a healthy, happy life.

As an organisation, we work in solidarity with Aboriginal and Torres Strait Islander people as Australia's First Peoples and as the traditional owners and custodians of this land. We celebrate diversity and value the lived experience of people of every ethnicity, faith, age, disability, culture, language, gender identity, sex and sexual orientation. We welcome lesbian, gay, bisexual, transgender, gender diverse and non-binary, intersex, and queer (LGBTIQ+) people at our services. We pledge to provide inclusive and non-discriminatory services.

**Our purpose:** To inspire people, enliven communities and confront injustice

**Our values:** We are imaginative, respectful, compassionate, and bold

---

## Orange Door

The Victorian Government has committed to implementing all 227 recommendations of the Royal Commission into Family Violence and to delivering on the vision described in *Roadmap for Reform: Strong families, Safe children*.

A key recommendation of the Royal Commission and the Roadmap for Reform was to establish a network of Support and Safety Hubs ('Hubs') across Victoria to provide a new way for women, children and young people experiencing family violence, and families who need assistance with the care and wellbeing of children to access the services they need to be safe and supported. These Hubs are known as The Orange Door.

The Orange Door is also intended to hold perpetrators to account by planning interventions to address the risk they pose and challenging their controlling, violent and abusive behaviour.

The Orange Door keeps the whole family in view and provides a more visible contact point to access family violence services, family services and perpetrators/men's services, with expert support tailored to each family member's needs.

## Position Description

### Children and Young Person's Practice Leader

The safety of victim survivors and children is The Orange Door's first priority. The Orange Door also recognises that a gendered understanding of family violence and an understanding of child and family vulnerability are critical to effective services and systems. The Orange Door is accessible, safe and welcoming to people, providing quick and simple access to the support and safety they need. They will also engage perpetrators and plan interventions to hold them to account.

Given the phased approach to implementing The Orange Door and the evolving nature of the design process, certain elements of the service model may change over time. The role and operations of The Orange Door will not be static or fixed at one point in time. Just as the practice of The Orange Door will be informed by emerging needs and evidence, and firmly embedded with the principle of continuous improvement, the design and implementation of The Orange Door will continue to develop and be informed by community needs, co-design, evaluation, and practice learnings. Future development of the service model will continue to be set at the statewide level, informed by local practice and experience.

#### Role of The Orange Doors

The Orange Door will deliver a fundamental change to the way we work with women, children and families, and men. The role of The Orange Door is to provide:

- a more visible contact point so that people know where to go for specialist support
- help for people to identify family violence and child wellbeing issues
- advice based on contemporary risk assessment tools and guidance
- specialist support and tailored advice for victims, families and children, and perpetrators
- connection and coordination of access to support
- a system-wide view of service capacity, client experience and outcomes

The Orange Door will support the agency of women, children and families, to ensure that the services they receive meet their needs and their goals.

The Orange Door will help to maintain a focus on perpetrators, so the risk they pose can be assessed, and they are held to account for their behaviour.

#### The Orange Door Team

The Orange Doors will bring together different workforces and practices to create an integrated Orange Door team and a consolidated intake point in each Orange Door area to create a new way of support for:

- women, children, young people and families experiencing family violence
- perpetrators of family violence
- families in need of support with the care, development and well-being of children.

This will be achieved by drawing on the expertise of CSOs, Aboriginal services and DHHS and their deep connections with people in local areas, and bringing together workers from organisations that currently:

- receive police referrals for women and children who are victims of family violence
- receive police referrals for perpetrators of family violence (known as 'Enhanced Intake Services')
- receive child wellbeing referrals
- provide the Child FIRST service
- deliver other relevant services as appropriate, such as those delivered by Aboriginal services

## Position Description

### Children and Young Person's Practice Leader

The Orange Door team will include a mix of staff employed by FSV and staff employed by CSOs, Aboriginal services and DHHS. For each launch site the size of the team will vary to reflect the local resources.

---

#### 1. Position purpose

The Children and Young Person's Practice Leader is a practice leadership position in the Support and Safety Hub (The Orange Door). The Orange Door service model recognises the safety of infants, children and young people as an inalienable right, distinct from their parents or guardians, and that each infant, child and young person has unique needs that will be assessed individually.

Auspiced by Uniting within The Orange Door network, the Children and Young Person's Practice Leader will work in collaboration with the Hub Manager, other practice leaders (Senior Child Protection Practitioner/s, the Advanced Family Violence Practice Leader and the Aboriginal Practice Leader), and team leaders to lead the delivery of high quality, safe and effective service responses to Victorians seeking support and services through The Orange Door.

The Children and Young Person's Practice Leader will hold responsibility for providing expert practice leadership on engaging children and young people, assessing risk and needs for the infant, child, young person and family, and supporting interventions for infants, children and young people impacted by family violence and/or experiencing vulnerabilities due to other factors.

The Children and Young Person's Practice Leader will proactively build the capability across The Orange Door workforce working collaboratively to engage with children and young people to ensure that the experiences and voices of children and young people inform the service response in line with The Orange Door Service Model and Best Interests Case Practice Model.

---

#### 2. Scope

**Budget:** Nil

**People:** Nil

---

#### 3. Relationships

##### Internal

- Executive and Senior Program Management
- Employees, volunteers & contractors
- Uniting Corporate, Support Services and Mission divisions
- Other Operational services

##### External

- Department of Families Fairness and Housing
- Department of Education and Training
- Victoria Police
- Local Aboriginal Community Controlled Organisations (ACCO)
- Eastern Child Youth and Families Alliance Partners

## Position Description

### Children and Young Person's Practice Leader

#### 4. Key responsibility areas

##### Leadership & Professional Practice

- Lead integrated practice and facilitate decision making by:
  - Provide secondary case consultation and technical input on complex cases
  - Work with Orange Door practice leaders, team leaders and Hub practitioners to identify and resolve clinical and practice issues as they arise, including where there are different views within The Orange Door team
  - Establish systems and procedures to guide integrated practice and track progress
  - Operate with autonomy and accountability in leading integrated clinical practice
- Provide specialist and advanced practice leadership and support to practitioners by:
  - Lead, mentor and develop Orange Door staff in case practice
  - Where appropriate jointly manage a small caseload of complex and/or highly sensitive cases
  - Co-work with and provide daily support (as requested and required) for team leaders
  - Work in partnership with the other practice leaders, team leaders and other partner agency managers, where appropriate, to foster high quality service
  - Model integrated practice approaches and behaviours integral to ethical practice, including accountability and responsibility for decision making
  - Model and support culturally safe, inclusive and responsive practice
  - Promote evidence based approaches, as well as continuous improvement in professional practice and the delivery of integrated Orange Door services
  - Provide practitioners with relevant information and access to systems to support safe and effective practice approaches.
- Build capability of practitioners to deliver integrated functions and services responding to family violence, perpetrator interventions, and child and family development, and function in line with the Orange Doors Service Model, Integrated Practice Framework and relevant legislative frameworks (including the *Children, Youth and Families Act 2005* and *Child Wellbeing and Safety Act 2005*).
- In partnership with other practice leaders, support clinical and practice professional development and training of practitioners by:
  - Undertaking analysis of clinical and professional development needs across the workforce, monitoring quality of clinical practice and responding to local learning needs
  - Coordinating professional development opportunities for The Orange Door workforce, in partnership with Family Safety Victoria, CSOs, DHHS and Aboriginal services coming together to deliver Orange Door services
  - Leading reflective practice for The Orange Doors team
  - Fostering and facilitating practice innovation

##### Stakeholder Relationships, Risk & Administration

- Provide sound judgement and authoritative advice on risks, priorities, accountability, and practice matters to the Orange Door team, and where relevant the Hub Manager and/or relevant Hub governance groups.
- Build and maintain positive relationships with key stakeholders to facilitate a partnership and integrated practice approach.
- Manage stakeholders through effective negotiation and influence, and harnessing this network to support clients and ensure effective Orange Door operations
- Use the Client Relationship Management System (CRM) for recording, analysis and review of client information.
- Participate in the monitoring and delivery of projects to respond to local clinical or integrated practice needs, ensuring they are delivered in accordance with relevant legislation and government regulations and guidelines.

## Position Description

### Children and Young Person's Practice Leader

- Keep accurate and complete records of your work activities in accordance with legislative requirements and the Victorian Government's records, information security and privacy policies and requirements.

#### Legal requirements & risk management

- Ensure all legal, funder and statutory requirements pertaining to the position are met including serious incidents, reportable conduct, and mandatory reporting (child safety)
- Foster a culture where risks are identified and appropriately managed
- Report areas of serious risk to next level supervisor and work together to mitigate those risks.

#### Personal accountability

- Compliance with Uniting's values, code of conduct, policies and procedures and relevant government legislation and standards where relevant.
- Cooperate with strategies to actively ensure the safety, protection and well-being of children who come into association with us.
- Ensure appropriate use of resources.
- Work collaboratively with Uniting (Victoria Tasmania) employees and external stakeholders in accordance with Uniting's values and professional standards of behaviour.
- Actively participate in initiatives to maintain, build upon and promote a positive and collaborative workplace.
- Identify opportunities to integrate and work collaboratively across teams.
- Take reasonable care for your own health and safety, and health and safety of others (to the extent required).
- Promote a positive safety culture by contributing to health and safety consultation and communication.
- Promptly respond to and report health and safety hazards, incidents and near misses to line management
- Attend mandatory training sessions (i.e. equal employment opportunity, health, and safety) and mandatory training specific to position.
- Declare anything that you become aware of through the course of your engagement which may impede your suitability to work with children and/or young people.
- Declare any potential or actual conflict of interest that you become aware of through the course of your engagement:
  - Based on a relationship with a current member of Uniting's workforce
  - Based on my ongoing work with another organisation

---

## 5. Person specification

### Qualifications

- Professional clinical experience and relevant qualification(s) in social work, psychology or a related discipline is essential.
- Current Australian Driver's License

### Experience

- A strong knowledge and understanding of the drivers/causes of family violence and child and family vulnerability, as well as the child and family services and/or broader social services sector and their fundamental practices and theories is required.
- Demonstrated experience in leading practice within complex service delivery contexts, particularly multi-disciplinary and multi-agency approaches to the provision of services to vulnerable children, families and diverse communities is required

## Position Description

### Children and Young Person's Practice Leader

#### Core selection criteria

- **Values alignment:** ability to demonstrate and authentically promote Uniting's values.
- **Interpersonal skills:** ability to respect the uniqueness and value of every individual; establish and maintain right relationships that enable people to be influential in their own support arrangement and ensure they are treated with dignity and respect; build on strengths and abilities of all; demonstrate transparency and accountability
- **Works collaboratively to drive cultural change:** has a clear concept of the culture required to achieve integrated practice and clinical excellence; designs and delivers innovative practices that enhance integrated practice and promote quality clinical standards; understands how to build and establish effective practice cultures; identifies change required, describes reasons for it and engages people who can deliver the change.
- **Expert knowledge and experience working in clinical and social services management roles:** has established expertise and capability to lead and embed integrated practice and quality clinical practice; has demonstrated experience in risk assessment and risk management; has demonstrated cross-sectoral expertise in relevant disciplines, including but not limited to a knowledge of the drivers/causes of family violence, child development, attachment and trauma theories; has deep understanding of the role of the law and legal system in the context of responding to family violence and vulnerable children and families.
- **Stakeholder partnerships:** identifies issues in common for one or more stakeholders and uses to build mutually beneficial partnerships; identifies and responds to stakeholder's underlying needs; uses understanding of the stakeholder's organisational context to ensure outcomes are achieved; finds innovative solutions to resolve stakeholder issues.
- **Systems thinking:** diagnoses trends, obstacles and opportunities in the internal and external environment; understands the linkages between natural systems and communities to inform policy; conceptualises and defines the systems working within the organisation.
- **Self-management:** invites feedback on own behaviour and impact; uses new knowledge or information about self to build a broader understanding of own behaviour and the impact it has on others; understands strong emotional reactions and seeks ways to more effectively manage them.
- **Relationship building:** establishes and maintains relationships with people at all levels; promotes harmony and consensus through diplomatic handling of disagreements; forges useful partnerships with people across business areas, functions and organisations; builds trust through consistent actions, values and communication; minimises surprises.
- **Initiative and accountability:** proactive and self-starting; seizes opportunities and acts upon them; takes responsibility for own actions.
- **Drive and commitment:** enthusiastic and committed; demonstrates capacity for sustained effort and hard work; sets high standards of performance for self and others; enjoys a vigorous and dynamic work environment.
- **Teamwork:** cooperates and works well with others in pursuit of team goals, collaborates and shares information, shows consideration, concern and respect for others' feelings and ideas, accommodates and works well with the different working styles of others, encourages resolution of conflict within the group.

#### Other Requirements

- Legal eligibility to work in Australia
- A satisfactory national police records check is a condition of this position and is repeated every three years and International police check if required
- Compliance and understanding/familiarity with relevant legislation (Equal Opportunity, Health and Safety)

## Position Description

### Children and Young Person's Practice Leader

#### 6. We are a child safe organisation

Uniting is a child safe organisation and is committed in everyday practice to ensure the safety and wellbeing of all children, at all times. As a child safe organisation, employment with Uniting is subject to a satisfactory national (and international where relevant) police check and relevant Working with Children Check (and NDIS Worker Screening Check where relevant) to your State prior to commencement of any paid or unpaid work and/or participation in any service or undertaking.

**This position description is subject to review and may change in accordance with Uniting's operational, service and consumer requirements.**

---