



## POSITION DESCRIPTION

<b>Position</b>	Family Violence – Men’s Case Manager	<b>Position Number</b>	Sth186
<b>Reports to</b>	Men’s Family Violence Team Leader	<b>Direct Reports</b>	nil
<b>Status</b>	Ongoing	<b>Time Fraction</b>	Full Time
<b>Award</b>	SCHADS 5	<b>Location</b>	Frankston (travel to Dandenong when required)

## OUR VISION

Aboriginal self-determination – Live, Experience and Be.

## OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.

## POSITION SUMMARY

This position is responsible providing timely response for perpetrators by linking them in with services that assist with maintaining positive behavioural change that promotes the safety of women and children to reduce the risk associated with perpetrators use of family violence by providing individualised and response to address any barriers to engaging in the change process.

## KEY RELATIONSHIPS

*Internal:* Executive Manager (Regions), Senior Program Manager Family Violence and Justice and Men’s Family Violence Team Leader and other staff within VACCA.

*External:* Community Service Organisations, Orange Doors, DFFH, Victoria Police.

## KEY SELECTION CRITERIA

### ESSENTIAL

- Demonstrated commitment and understanding for the values that underpin VACCA’ vision and purpose.
- Demonstrated understanding of, and commitment to, the values that underpin VACCA’ vision and purpose and the capacity to take a leadership role in championing these internally and externally.



- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the key issues which impact upon Aboriginal communities.
- A comprehensive understanding of Family Violence and the implications on individuals, families, and the community
- A demonstrated understanding of the men's behaviour changes process and the gendered nature of family violence
- Sound knowledge of the Family Violence Protection Act 2008, Information Sharing and Multi Agency Risk Assessment Framework (MARAM).
- Demonstrates effective and culturally appropriate interpersonal skills e.g., active listening, empathy in all verbal and non-verbal communications.
- Demonstrated ability to prepares accurate documents and reports e.g., case notes, incident reports, court reports, work reports that meet audience needs.
- Demonstrated commitment to advocating for non-violence, and to living non-violently with the families.
- Demonstrated understanding of culturally appropriate service responses for Aboriginal clients.

## DESIRABLE

- Experience working in the Family Violence Sector

## REQUIREMENTS

- A bachelor's degree in social work (or equivalent) or willingness to work toward the qualification in line with the mandatory minimum qualifications policy or significant lived experience relevant to the work
- You must have and continue to hold a full Victorian Driver's Licence, a current employment Working With Children Check card and a clear National Police Check
- Current COVID-19 vaccination (including booster dose, as applicable)

## POSITION ACCOUNTABILITIES

### SERVICE DELIVERY

- Using a trauma informed therapeutic approach provide intake, ongoing individual, family, risk and safety risks assessments, case planning, case management and review by, but not limited to:
  - o Provision of centre based and outreach services as appropriate
  - o Hold perpetrators to account and keep perpetrators in view of services and relevant authorities.
  - o Contribute to a 'safe at home' approach.
  - o Provide an opportunity to engage with victim survivors via family safety contact.



- Identify information that may be proactively or responsively shared on request under the information sharing scheme to contribute to risk assessment and management for victim safety.
- Offer perpetrators a timely response.
- Actively engage perpetrators with a view to identify key changes necessary to enable perpetrators to take responsibility and enable the victim survivor to live safely, including the ongoing use of risk assessment and risk management
- Provide a more tailored service response through the coordination of specialist services, including mental health, alcohol and other drug, and housing services.
- Assist in engagement with programs that aim to stop family violence, including but not limited MBCPs.
- Actively involve the perpetrator in planning and decision making to encourage engagement with other social and universal services.
- Warm referrals to appropriate local services and relevant interventions for perpetrators of family violence
- Deliver Group Work Programs for male family violence perpetrators, applying sound theoretical and practical expertise in working with women, transgender and gender diverse people who have used family violence, addressing accountability and behavioural change.

## ADMINISTRATION

- Comply with funded service standards, practice manual, contract guidelines, and local operating procedures.
- Ensure client case notes and other client information is documented and entered in Iris and recorded accordingly to service standards and practice.
- Ensure monthly data and reporting requirements for the program are undertaken and completed regularly.

## RELATIONSHIP MANAGEMENT

- Liaise with Corrections Victoria, legal services, police, and the Courts as required.
- Liaise with internal and external services to maintain relevant links and networks to strengthen services for perpetrators

## HEALTH, SAFETY & WELLBEING

- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

## QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work to meet the organisation's audit, contract and registration obligations.

- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

## OTHER

- Participation in the ongoing development of the service to ensure it is meeting community and client needs.
- Participation in annual performance reviews and professional development
- Participate in relevant team meetings, reflective practice.
- Other duties as directed

## ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.

This position is designated under the Multiagency Risk Assessment and Management framework (MARAM) Identification (Tier 3) level which requires mandated MARAM Family Violence Screening & Identification training and VACCA MARAM Identification responsibilities.