

Position Description

College/Division:	ANU College of Asia and the Pacific
Faculty/School/Centre:	School of Culture, History and Language
Department/Unit:	Korea Institute
Position Title:	Lecturer
Classification:	Academic Level B
Position No:	
Responsible to:	Director, School of Culture, History and Language

PURPOSE STATEMENT:

The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The School of Culture, History and Language (CHL) is a community of researchers dedicated to investigating and learning with and about the people, languages, and lands of Asia and the Pacific. We are proud that the study, teaching and valuing of Asian and Pacific languages at the School is unrivalled in Australia. Excellence in language education is a core value of our scholarly enterprise. This excellence underpins the cultural knowledge and expertise of our scholars. Our language teachers keep us at the forefront of language learning and research. The School is also leading the development and delivery of innovative online teaching of our language portfolio and the new appointees will play key roles in continued pedagogical and technological development.

The Lecturer is expected to undertake work in all three areas of academic activity –research, education and service (including outreach). The allocation of time to each area will be discussed with the position supervisor annually and be reflective of the appointees research agenda, school and interdisciplinary teaching requirements and leadership opportunities within the School environment. The Lecturer may also be required to supervise or mentor less senior staff, and undertake leadership roles as applicable. The staff member will contribute cooperatively to the overall intellectual life of the School, College and University.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Lecturer will be a member of the School of Culture, History and Languages (CHL) as well as the Korea Institute. The Lecturer is accountable to the School Director. The Lecturer will be expected to work collegially, leading by example to develop and maintain effective, productive and beneficial workplace relationships with all academic and professional School and College staff, students and honorary appointees, as well as with industry stakeholders. This position will also have a mentoring role for students and will engage in collegial and productive collaborations with local, national and where possible, international colleagues.

Role Statement:

Specific duties required of a **Level B Academic** may include:

1. Undertake independent research with a view to publishing original and innovative results in refereed journals and scholarly books, present research at academic seminars and at national and international conferences, and collaborate with other researchers at a national and international level.
2. Actively seek and secure external funding including the preparation and submission of research proposals to external funding bodies.
3. Contribute to the teaching activities of the School at the undergraduate and graduate levels. This includes, but is not limited to, the preparation and delivery of lectures and tutorials, the preparation of online material, marking and assessment, consultations with students, acting as subject coordinators and the initiation and development of course/subject material.
4. Supervise students working on individual or group projects at undergraduate, honours, graduate-coursework levels. Supervision of research students.
5. Actively contribute to all aspects of the operation of the School. This may include representation through committee memberships.
6. Assist in outreach activities including to prospective students, research institutes, industry, government, the media and the general public.
7. Maintain high academic standards in all education, research and administration endeavours.
8. Take responsibility for their own workplace health and safety and not willfully place at risk the health and safety of another person in the workplace.
9. Other duties as required that are consistent with the classification of the position.

SELECTION CRITERIA

1. A PhD in Korean Studies with a specialisation in one or more of the following areas: teaching of Korean as a foreign language, linguistics, translation studies, Korean literature, or a related field.
2. A track record of high-level scholarly research and publications in their specialisation, relative to opportunity.
3. Demonstrated excellence in undergraduate teaching in Korean language and culture, including the incorporation of technology in the classroom, as well as capacity to teach in area of specialisation.
4. Capacity and willingness to recruit, supervise and teach Honours, MA and PhD students.
5. An ability and commitment to win bids for competitive external funding to support individual and collaborative research activities.
6. Capacity and willingness to perform administrative duties relevant to the Program, School and College, as well as undertake community outreach.
7. Native or near-native-speaker competence in Korean and excellent spoken and written English.
8. A demonstrated ability to communicate and interact effectively with a variety of staff and students in a cross-disciplinary academic environment and to foster respectful and productive working relationships with staff, students and colleagues at all levels.
9. A demonstrated high-level understanding of equal opportunity principles and a commitment to the application of these policies in a University context.

References: [Academic Minimum Standards](#)