

Volunteer role description

Social Circles Volunteer

Department	Social Inclusion
Availability	Available Monday to Friday ongoing (minimum 12 months) Average 1 – 2 hours per week
Location	New Norfolk, Southern Tasmania
Category	Working in the Social Circles Program visiting elderly people in their home

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

To visit an elderly person in their homes to make them feel connected into the community and not at risk of social isolation while living independently.

Role responsibilities

- Visit the participant at least once per week on a regular basis
- Undertake activities that are appropriate to the participant. This may include listening to music together, playing cards or board games, reminiscing or simply having a chat
- Report any incidents in relation to the participant's health, welfare or well being, to Red Cross staff
- Maintain confidentiality of information obtained during a visit unless this information must be disclosed to Red Cross to assist the participant
- Maintain accurate records of visits to participant on allocated visit record sheets
- Notify Red Cross in advance if unable to make arranged visit to the participant

Knowledge, skills and experience

- Have a genuine interest in making a difference to the lives of elderly people from a broad range of culturally diverse participants
- Show empathy for the mature aged socially isolated clients
- At ease working independently and visiting people in their own homes
- Good clear effective communication skills

Check requirements

- A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange this)

Learning and development

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- Complete Red Cross online learning modules as required
 - Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
 - Attend scheduled volunteer meetings, a minimum of two per year.
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General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be requested to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity

Impartiality

Neutrality

Independence

Voluntary Service

Unity

Universality
