

## Dean of Students – Residential College

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<b>College/Division</b>	Academic Division
<b>School/Section</b>	Student Life and Enrichment
<b>Location</b>	Hobart
<b>Classification</b>	HEO8
<b>Reporting line</b>	Director Campus Living

### Position Summary

The University of Tasmania is building a vision of a place-based University with a mission to enhance the intellectual, economic, social, and cultural future of Tasmania, and from Tasmania, contribute to the world in areas of distinctive advantage. The University recognises that achieving this vision is dependent on the people we employ as well as creating a people-centred University that is values-based, relational, diverse, and development-focused.

We are seeking to appoint a Dean of Students to support collegiate communities based at College Road, Sandy Bay residential living precinct.

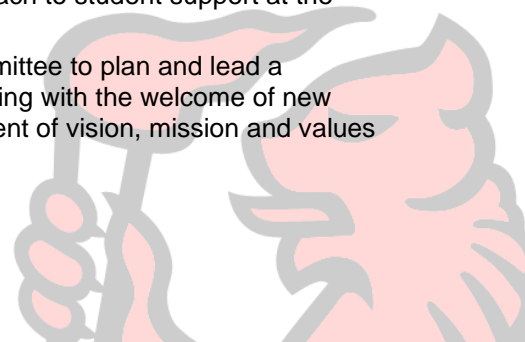
The Dean of Students has a critical role in partnering with students and staff to build a strong collegiate inspired community and culture. The incumbent must be an inspiring people leader with strong organisational skills, underpinned by in-depth knowledge of collegiate style student living environments. With student safety and wellbeing and supporting academic success as the highest priorities, the Dean of Students will play a lead role in developing and nurturing a culture of care and support enabling college residents to learn and live in a vibrant, safe, and engaging environment.

Within a collegiate leadership team, the Dean of Students will work in partnership with student leaders and a team of Student Living Support Officers to provide sensitive and effective management of the college's student care and well-being provision.

**We are an inclusive workplace committed to 'working from the strength that diversity brings' reflected in our Statement of Values. We are dedicated to attracting, retaining, and developing our people and are committed to inclusive principles. We celebrate the range of diverse assets that gender identity, ethnicity, sexual orientation, disability, age, and life course bring.**

### What You'll Do

- Inspire student leaders, student residents and staff to work in partnership to promote positive community culture and connection underpinned by a strong focus on inclusion, safety and wellbeing within the college community and broader University.
- Plan, implement and routinely evaluate an annual schedule of purposeful engagement opportunities and initiatives related to creating a strong, supportive student community culture, including focus on community engagement, student wellbeing, study skills and academic development programs, and addressing student psychological and physical health and safety, and behavioural concerns.
- Ensure all student residents and staff have been appropriately inducted and trained on points of contact for wellbeing and safety issues, responses to emergency and crisis management procedures. Ensure awareness is refreshed across the academic year.
- Manage responses swiftly and effectively, including follow-up and necessary escalation related to crisis situations, and manage at risk students with appropriate support strategies.
- Liaise with internal and external stakeholders including student residents, the student committee, alumni and fellows, families and UTAS staff to ensure a holistic approach to student support at the College.
- Partner with and support the development of the college student committee to plan and lead a schedule of diverse, inclusive social engagement programs commencing with the welcome of new residents and continuing through the academic year, ensuring alignment of vision, mission and values



in relation to community building and culture.

- Actively engage in community building events and meetings and be on-call for emergency situations as required.

### What We're Looking For (success criteria)

- A degree level qualification and extensive experience in a people centred leadership role in an educational or community building environment.
- An inspiring, creative people leader and ambassador for the College, with the ability to connect and positively influence in a leadership role.
- Deep understanding of the key issues for diverse cohorts of students transitioning and settling into higher education and a new community and the key factors which impact and influence student academic success.
- Excellent cultural competency capability and experience working with diverse communities.
- Experience leading others in a diverse and challenging environment; a calm, outcome focused problem solver who finds people centred solutions for complex issues.
- Demonstrated capacity to take a people-centred and safety-first response to complex and critical incidents in accordance with WHS legislation and University policies and procedures.
- Capacity to work autonomously including the ability to prioritise tasks, adhere to timelines and exercise sound judgement, impartiality, and confidentiality, with a good understanding on appropriate points of response and escalation.

### Other positional requirements

- Current Working with Vulnerable People registration (or to be obtained)
- Flexibility to attend out of hour events routinely and attend to critical issues
- Training in first aid, mental health first aid or willingness to complete prior to commencement. Willingness to complete other diversity, wellbeing and safety training as required.

### University of Tasmania

The University of Tasmania is an institution with an enduring commitment to our state and community, and a strong global outlook. We are committed to enhancing the intellectual, economic, social and cultural future of Tasmania. Our [Strategic Direction](#) strongly reflects the University community's voice that our University must be place based but globally connected as well as regionally networked and designed to deliver quality access to higher education for the whole State.

We believe that from our unique position here in Tasmania we can impact the world through the contributions of our staff, students and graduates. We recognise that achieving this vision is dependent on the people we employ, as well as creating a university that is values-based, relational, diverse, and development-focused.

More information:

<https://www.utas.edu.au/jobs>

<https://www.utas.edu.au/ourvalues>

*The intention of this position description is to highlight the most important aspects, rather than to limit the scope or accountabilities of this role. Duties above may be altered in accordance with the changing requirements of the position.*

