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| **Research Assistant**  **Lived Experience – Intellectual Disability**  **Easy Read job guide** | |
| This guide has 2 parts | |
| 1. About this job 2. How to apply for this job | |
|  | 1. **About this job**   We are looking for a person with intellectual disability. |
|  | This is a part time job   * The days and hours you work are flexible * You will work 2 hours each week * This will be over 1 day each week. |
|  | We also have a job for a support person  The support person will   * help you with your job if you need it. |
|  | The job is at the Kirby Institute or **Kirby** for short  **Kirby** is at UNSW Sydney in Randwick, NSW. |
|  | Your bosses will be   * Allison Carter * Lexie Young. |
|  | You will be working on   * The Vax4Health project. |
|  | Vax4Health will   * Help young people with disability get vaccines in special schools. |
|  | **Things you will do in this job** |
|  | You will   * Look at Vax4Health information and make it OK for people with disability |
|  | * Help write interview questions |
|  | * Speak with people with disability about vaccines |
|  | * Speak with support people like family members about vaccines |
|  | * Tell us what you think about our research results |
|  | * Help make resources that people with intellectual disability can use |
|  | * Help let people know what we found in Vax4Health. |
|  | **Our Values**  At UNSW people must   * Work to the best of their ability * Think of new ideas * Work well with others * List to everyone’s ideas * Treat other people fairly.   You can read more about this at  [UNSW Values in Action: Our](https://unsw.sharepoint.com/sites/values-in-action) [Behaviours](https://unsw.sharepoint.com/sites/values-in-action) |
|  | You must also follows rules at UNSW   * We will tell you about the rules * You can read about them at [UNSW Code of Conduct](https://www.gs.unsw.edu.au/policy/documents/codeofconduct.pdf) |
|  | UNSW has rules about health and safety which   * Make sure everyone is safe at work * Means everyone is treated with respect * You will need to follow in this job. |
|  | **What you need for this job** |
|  | You need to have   * An intellectual disability |
|  | * Have helped with **research** or **advocacy** with other people with disability or * Like research or advocacy with people with disability   **Research** is when we gather information to more about a topic  **Advocacy** is when someone helps you speak up for yourself. |
|  | * Like learning about vaccines or health |
|  | * Be able to follow instructions |
|  | * Ask for help if you need it |
|  | * Manage your time |
|  | * Speak with people in meetings |
|  | * Help ask people questions in interviews or groups |
|  | * Tell your Kirby team what you have been working on |
|  | * Share your ideas |
|  | * Work well with your Kirby team. |
|  | 1. **How to apply for this job** |
|  | There are 3 ways you can apply for this job  You can   1. Apply online using this link [INSERT LINK] |
|  | 1. Complete the attached application form and email it to   [ayoung@kirby.unsw.edu.au](mailto:ayoung@kirby.unsw.edu.au)  The application form will ask some questions about yourself like   * Your name and contact details * Why you want to do this job * Some of the jobs you’ve done before |
|  | 1. Make a short video (3 to 5 minutes long) answering the questions on the application form and email it to   [ayoung@kirby.unsw.edu.au](mailto:ayoung@kirby.unsw.edu.au) |
|  | You need to apply for this job by 6 May  (could put in the date from photosymbols) |
|  | **Questions about the job** |
|  | Contact Lexie Young   * To ask questions * Get support to apply for this job. |
|  | Contact Lexie   * By phone - (02) 9348 0899   Or   * By email – [ayoung@kirby.unsw.edu.au](mailto:ayoung@kirby.unsw.edu.au) |
|  | The interview will be face to face.  A blue rectangular sign with white text  Description automatically generated |