

Details

Area	Deputy Vice-Chancellor Academic Portfolio
Team	Deakin Learning Future, Faculty Learning Innovation (Business & Law)
Location	Geelong Waterfront Campus or Melbourne Burwood Campus
Classification	HEW level 7
Manager Title	Associate Director, Learning Innovation

Deakin

Deakin is a Victorian university with a global impact. We are agile and innovative, and committed to making a positive impact through our excellence in education and research and the contributions we make to the wider community.

Our reputation has been built on the dedication and expertise of our staff. We offer a dynamic, diverse and inclusive working environment with opportunities to grow and develop careers. We believe that a progressive, thriving culture will ensure people choose to come, and stay at Deakin and contribute to our ongoing success.

As one of Australia's largest universities, Deakin has strong global linkages, world-class research and an education portfolio that blends the best of campus and digital delivery into a highly supportive and personalised student experience.

We offer outstanding education founded on the experience we create for our learners and guided by graduate outcomes for successful lives and careers. We undertake globally significant discovery research that benefits our communities through the innovative translation of our ideas into new services, products, policies and capabilities.

Deakin campuses sit on Wadawurrung, Wurundjeri, and Eastern Maar Countries, and the University acknowledges, values and deeply respects its connection with the Traditional Custodians and Elders past and present of these lands and waterways. Deakin is the most popular university destination in Victoria for Aboriginal and Torres Strait Islander students and has a rich history of supporting the ambitions of First Nations students, including through the NIKERI Institute (formerly the Institute of Koorie Education).

Deakin aspires to be Australia's most progressive university, with the principles of diversity, equity and inclusion underpinning our approach to education, research, employability, digital delivery, innovation, and partnerships for impact. Our vision is for an inclusive environment where we value and celebrate diversity, embrace difference and nurture a connected, safe and respectful community. We want Deakin to be a place where all staff and students feel included and respected for their unique perspectives and talents.

[Strategic Plans – Deakin 2030: Ideas to Impact](#)

[Benefits of working at Deakin](#)

Overview

As a member of the Learning Innovation team in the Faculty of Business and Law, the Learning Designer role focuses on the design of learning activities or programs of study across units and courses to build towards achievement of graduate learning outcomes. It is a collaborative multidisciplinary activity that engages with a range of discipline-based academics to design and develop engaging accessible and inclusive course and unit curriculum, constructively aligned learning outcomes, assessment tasks and feedback opportunities and practices. The role may also have a focus on digital learning technologies, video production and/or image and multimedia design.

Reporting to the Associate Director, Learning Innovation (Business & Law), the Learning Designer will

- Design engaging accessible and inclusive learning materials and activities in collaboration with teaching teams.
- Design authentic, accessible and inclusive assessment tasks utilising a variety of assessment types which support learners to develop evaluative judgement.
- Actively seek feedback from colleagues and stakeholders on things that are working well and areas for improvement in relation to learning design to support effective practice.
- Develop and implement practical, accessible solutions to learning design based on stakeholder needs.
- Strive for excellence and consult regularly with clients to clarify who requires the information, the purpose for which it is required, criteria for success and where and when advice and recommendation is required.
- Communicate and provide advice with confidence to teaching teams using examples and the most appropriate influencing technique for a given situation to increase understanding and support.

Accountabilities

- Distil the core issues from complex information and draw accurate conclusions and present logical arguments that address the core issues. Condense complex information and next steps into simple concise terms that others can understand.
- Draw on a diverse range of people, groups and resources to identify new ways of doing things and use knowledge of innovation principles to analyse current processes and practices.
- Establish and demonstrate a high level of learning, energy and commitment and welcome feedback from others and use this feedback to improve learning.
- Prioritise work and critical activities, evaluate progress, identify relevant solutions and select the most appropriate from the range of alternatives. Challenge existing processes by formulating creative and inclusive alternative solutions and benefits.
- Identify situations in which change is needed and understand and communicate the reasons for the change. Implement change through appropriate channels and overcome obstacles to change.
- Give balanced, constructive feedback that takes in to account individual capability and supports team performance. Ensure team members responsible for implementing work priorities have role clarity, the authority to act and feel empowered and supported to act. Implement strategies to promote positive emotional wellbeing across the team.
- Actively seek feedback from customers regarding their satisfaction with products or services received. Respond to feedback with openness and transparency and seek to identify ways to better service the customer.
- Build new relationships with key and influential individuals both within and outside the University.

Selection

- A Degree with subsequent relevant experience; or
- Extensive experience and specialist knowledge or broad knowledge in technical or administrative fields,
- Extensive experience and management expertise in technical or administrative fields; or
- An equivalent combination of relevant experience and/or education/training.
- Knowledge of current learning design standards, qualification frameworks.
- Experience designing appropriate methods and materials for teaching, learning and assessing.
- Knowledge of how students learn, both generally and within their subject or disciplinary area(s).
- Experience in the use and value of appropriate learning technologies, including digital.
- Experience and ability to investigate and apply a range of methods for evaluating the effectiveness of teaching.
- Understanding and ability to apply quality assurance and quality enhancement for professional teaching practice.

Capabilities

- **Innovates** creates an environment where creativity and innovation are valued.
- **Collaborates** cultivates collaboration across Deakin, strives for shared outcomes, builds partnerships.
- **Emotional Intelligence** manages emotions to positively influence behaviour.
- **Engages Other** establishes effective relationships to achieve shared goals.
- **Delivers Outcomes** creates clarity through governance, makes decisions that result in quality outcomes.
- **Improves Work** proactively improves the efficiency and quality of processes and systems.

Special Requirements

- This position requires the incumbent to hold a current Working with Children Check

Note The intention of the position description is to provide an outline of scope and responsibilities, at a point in time. Please note, responsibilities may evolve in accordance with organisational needs.