

DEPARTMENT OF HEALTH

Statement of Duties

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| Position Title: | Forensic/Clinical Psychologist |
| Position Number: | Generic |
| Classification: | Allied Health Professional Level 3 |
| Award/Agreement: | Allied Health Professionals Public Sector Unions Wages Agreement |
| Group/Section: | Community, Mental Health and Wellbeing - Statewide Mental Health Services Community Forensic Mental Health Services |
| Position Type: | Permanent, Full Time |
| Location: | South, North, North West |
| Reports to: | Senior Forensic/Clinical Psychologist |
| Effective Date: | March 2021 |
| Check Type: | Annulled |
| Check Frequency: | Pre-employment |
| Essential Requirements: | <p>Tertiary qualification/program of study approved by the Psychology Board of Australia</p> <p>Registered with the Psychology Board of Australia</p> <p><i>Where required for a particular role:</i></p> <p><i>Area of practice Endorsement ie, Clinical Psychology, Clinical Neuropsychology, Counselling Psychology, Community Psychology, Educational and Developmental Psychology, Forensic Psychology, Health Psychology, Organisational Psychology, or Sport and Exercise Psychology</i></p> <p>Current Tasmanian Working with Children Registration</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p> |

Desirable Requirements: Current Driver's Licence
Endorsed with the Psychology Board of Australia in the approved areas of Forensic and/or Clinical Psychology

Position Features: Intrastate travel may be required

NB. The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Primary Purpose:

- In accordance with primary health care principles, Agency policy and direction, legal requirements and professional competencies, undertake the delivery of quality patient care services, based on best practice and within a collaborative and multidisciplinary framework.

Duties:

1. Provide psychological assessment and diagnosis, including the use of formal psychological tests as required.
2. Provide psychological treatment including the design, development, implementation, and evaluation of specialised treatment programs.
3. Prepare formal psychological reports for Community Corrections, Parole Board, Mental Health Tribunal and Courts as required.
4. Work within the multidisciplinary team and participate in case management reviews to ensure continuity of care.
5. Assist with, and participate in, the formulation, implementation and evaluation of quality improvement, risk management, ethical research activities and other strategies consistent with best practice.
6. Provide consultation to Mental Health Service professionals and other Agencies regarding psychological assessment and management of forensic cases.
7. Participate in the formulation and delivery of education programs for clients, carers, health professionals and the broader community to promote awareness of mental health issues for individuals within the criminal justice system.
8. Supervise post-graduate psychology students, other students and Mental Health Service staff as required.
9. Participate in supervision, peer review and continuing professional development.
10. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.
11. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

Under the professional direction of the Senior Forensic/Clinical Psychologist, the Forensic/Clinical Psychologist is responsible for the provision of direct and indirect psychological client care. In doing so, the occupant will:

- Accept accountability and responsibility for own practice whilst performing in accordance with policies and procedures of the practice setting and within the scope of practice.

- Exercise reasonable care in the performance of duties consistent with the Work Health and Safety (WH&S) legislation.
- Receive broad administrative direction from the Manager - CFMHS & Defendant Health Liaison Service.
- Champion a child safe culture that upholds the National Principles for Child Safe Organisations. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. High level demonstrated knowledge of contemporary clinical psychological practice especially as they relate within a forensic setting.
2. Demonstrated ability to work collaboratively within a multidisciplinary setting and provide supervision to less experienced staff members.
3. High level consultation, liaison and negotiation skills including experience in developing collaborative working relationships with other service providers to ensure best client outcome.
4. High level oral and written communication skills and experience in preparing formal documentation including legal reports.
5. Demonstrated knowledge and experience in supporting and contributing to quality improvement and ethical research activities.
6. Demonstrated knowledge of, and the ability to apply, legal requirements including the Tasmanian Mental Health Act, Criminal Justice (Mental Impairment) Act and Sentencing Act, or the ability to acquire same.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold the *State Service Principles* and *Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles](#).