



POSITION DESCRIPTION

Melbourne School of Health Sciences
Faculty of Medicine, Dentistry and Health Sciences

Lecturer/Senior Lecturer in Periodontics

POSITION NO	0033199
CLASSIFICATION	Level B
SALARY	\$89,955 – \$106,817 p.a. (pro-rata) or \$110,190 - \$127,054 p.a. (pro-rata)
SUPERANNUATION	Employer contributions of 17%
BASIS OF EMPLOYMENT	Part-time 0.5 FTE Fixed term contract type: Continuing
OTHER BENEFITS	http://about.unimelb.edu.au/careers/working/benefits
HOW TO APPLY	Online applications are preferred. Go to http://about.unimelb.edu.au/careers , under 'Job Search and Job Alerts', select the relevant option ('Current Staff' or 'Prospective Staff'), then find the position by title or number.
CONTACT FOR ENQUIRIES ONLY	Professor Ivan Darby Tel: +61 3 9341 1471 Email: darby@unimelb.edu.au <i>Please do not send your application to this contact</i>

For information about working for the University of Melbourne, visit our website:
about.unimelb.edu.au/careers

Position Summary

This position teaches in the area of Periodontics/Periodontology and reports to the Head of Periodontics within the Melbourne Dental School. You will help design and implement the teaching of Periodontics in the new graduate entry Doctor of Dental Surgery degree.

You will be expected to devote a significant proportion of time to the course development and teaching of Periodontics. In addition, the successful applicant will be encouraged to undertake research and administer coursework commensurate with the level of the position. You must demonstrate experience in teaching Periodontics and the ability to undertake research in the field of Periodontics. Key Responsibilities

1. Selection Criteria

1.1 ESSENTIAL

- A primary dental qualification registrable with the Dental Board of Australia, and a Postgraduate qualification in Periodontics/Periodontology
- Presentation abilities consistent with teaching excellence, including the ability to undertake independent teaching.
- Demonstrable research potential, with experience in research or scholarly activities, which have resulted in refereed journals or other demonstrated scholarly activities.
- The ability to work independently, collaboratively and collegially to contribute to a team environment
- A high level of administrative skill including the ability to contribute to coursework design, development and coordination.

In addition to the above, the following are essential for a level C appointment

- PhD or Dental Specialist higher degree as a Periodontist qualification recognised and registerable in Australia, with considerable clinical skills and experience in the area of Periodontics.
- Demonstrated excellence and commitment in the teaching of Periodontics to undergraduate, graduate dental students and to clinicians in training.
- Demonstrated excellence in curriculum development and ability to undertake course co-ordination.
- A track record of academic achievement via publications in peer reviewed international journals.
- Evidence of the potential to take on leadership responsibilities in research (including an established body of research) , teaching, and other areas within the Melbourne Dental School, the Faculty of Medicine, Dentistry and Health Sciences, and in the University.
- Demonstrated capacity and familiarity with the role of multi-media in relation to the development and implementation of teaching and learning programmes for graduate level students in Periodontics.
- Advanced organisation skills and ability to manage administrative tasks and judgement to exercise initiative.
- Knowledge of dentistry and the clinical needs of dental graduates.

1.2 DESIRABLE

- Experience in the development and presentation of an integrated program in undergraduate periodontics
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- Breadth of clinical experience particularly in the area of periodontics
- Interest and experience in clinical based research
- Experience in didactic and clinical teaching of postgraduate students
- Demonstrated record of participating in and providing leadership in community affairs, particularly those related to the discipline, in the profession and community.

2. *Special Requirements*

- ▶ It will be expected that the incumbent will gain DBA registration within 3 years if they are overseas applicants
- ▶ Commitment to the code of ethics in regard to clinical teaching and ethical treatment of patients who are participating in the teaching process as subjects
- ▶ Commitment to a code of ethics in regard to the use of human tissue for teaching and research
- ▶ Knowledge and understanding of the legal framework in which the teaching of periodontics is taught.
- ▶ Accreditation with DHSV and MDC which requires police check and Working with Children check

3. *Key Responsibilities*

CONTRIBUTION TO TEACHING AND LEARNING

- 3.1 Make contributions to the teaching effort of the institution and to carry out activities to maintain and develop his/her scholarly, research, and/or professional activities relevant to the profession or discipline.
- 3.2 Initiation and development of subject material in periodontology and periodontics for students in the 1st, 2nd, 3rd and 4th years of the Doctor of Dental Surgery. Also, there will be a contribution to the curriculum development in the Clinical Dental Hygiene component of the Bachelor of Oral Health course.
- 3.3 The preparation and presentation of lectures and seminars to graduate students.
- 3.4 The co-ordination and presentation of tutorials, practical class demonstrations and clinical sessions for graduate students.
- 3.5 Marking and assessment.
- 3.6 Clinical supervision of graduate students in Periodontics.
- 3.7 Discharging the administrative functions relating to all teaching activities (e.g. setting up exam papers, recording of marks, participation in examination boards, consultations with students, etc.)

Research

- 3.8 Supervision of research work conducted by undergraduate students or postgraduate students engaged in coursework
- 3.9 Conduct independent or collaborative research in association with research teams within the School of Dental Science
- 3.10 Involvement in the preparation and submission of research proposals to external funding agencies
- 3.11 Supervision of research higher degree students

Services to the Discipline

- 3.12 Involvement in professional activity, including participation in meetings of professional societies

Services to the Faculty/School

- 3.13 Attend School and/or faculty meetings, and/or serve on School/Faculty committees

In addition to the above the following are essential for a level C appointment

- ▶ Undertake administrative duties relating to subject co-ordination and year level co-ordination as required by the school.
- ▶ Contribute to administration of a clinical and basic science research programs and attract high calibre students.
- ▶ Successfully publish papers in peer-reviewed journals from research conducted and make presentations at international and other scientific conferences.
- ▶ Participate in collaborations with biological scientists and other clinicians to develop a multidisciplinary approach to research.
- ▶ Prepare and submit applications for external competitive research funding.
- ▶ Pro-actively seek and attain research funding, and mentor academic staff within the School in seeking grants and applying for funding.
- ▶ Involvement in professional activity, including participation in meetings of professional societies
- ▶ Provide leadership within the profession and community.
- ▶ Maintain national and international links with key academics and health care organisations.
- ▶ Actively participate in the development and renewal of academic programs using the appointee's specialist academic knowledge and expertise.

4. Equal Opportunity, Diversity and Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit.

The University is committed to all aspects of equal opportunity, diversity and inclusion in the workplace and to providing all staff, students, contractors, honorary appointees, volunteers and visitors with a safe, respectful and rewarding environment free from all

forms of unlawful discrimination, harassment, vilification and victimisation. This commitment is set out in the University's People Strategy 2015-2020 and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the People Strategy sets out the strategic aim to drive diversity and inclusion across the University to create an environment where the compounding benefits of a diverse workforce are recognised as vital in our continuous desire to strive for excellence and reach the targets of Growing Esteem.

5. Occupational Health and Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published at:

<http://safety.unimelb.edu.au/people/community/responsibilities-of-personnel>

These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

6. Other Information

6.1 MELBOURNE DENTAL SCHOOL

The Melbourne Dental School is a one-department school, which is organised into five sections for teaching and research purposes. The School offers a number of undergraduate, graduate and postgraduate programs. The Bachelor of Oral Health is a three-year undergraduate degree course with approximately 30 students per year and the Doctor of Dental Surgery (DDS) is a graduate degree of four years' duration and accepts approximately 90 students per year. The school also offers a Bachelor of Oral Health with Honours and Honours in Oral Health Science. The graduate programs include a Post Graduate Certificate in Dental Therapy (Advanced Clinical Practice), a Postgraduate Diploma in Clinical Dentistry and Graduate Diploma in Forensic Odontology, the Doctor of Clinical Dentistry degree by coursework and minor thesis (offering clinical specialty training in all dental specialties), and the Master of Philosophy by major thesis, DDSc and PhD degrees as the major research degrees. The total student population is approximately 320 undergraduate students and 90 graduate students.

The School has approximately 54 EFT academic and 31 EFT technical and administrative personnel. In addition, about 150 casual and honorary staff contribute to the teaching programs of the School. The School's annual budget is approximately \$12 million, including more than \$6 million in research grants. The teaching programs of the School involve extensive clinical experience, most of which is provided in The Royal Dental Hospital of Melbourne and associated clinics. The Melbourne Dental School and the Royal Dental Hospital of Melbourne work closely together in clinical service provision, in teaching and clinical research.

The School Administration Unit provides administrative support for the teaching and research activities of the School. This includes the management of the School's financial, human and physical resources, student selection and administration.

Further information about the School is available at: <http://www.dent.unimelb.edu.au/>.

6.2 THE FACULTY OF MEDICINE, DENTISTRY & HEALTH SCIENCES

The Faculty of Medicine, Dentistry & Health Sciences has an enviable research record and is the University of Melbourne's largest faculty in terms of management of financial resources, employment of academic and professional staff, teaching of undergraduate and postgraduate (including research higher degree) students and the conduct of basic and applied research. The Faculty's 2013 gross revenue was in excess of \$550M. Approximately 40% of this income relates to research activities.

The Faculty has a student teaching load in excess of 7,500 equivalent full-time students including more than 1,000 research higher degree students. The Faculty has approximately 2,200 staff comprising 700 professional staff and 1,500 research and teaching staff.

The Faculty has appointed Australia's first Associate Dean (Indigenous Development) to lead the development and implementation of the Faculty's Reconciliation Action Plan (RAP), which will be aligned with the broader University – wide plan. To enable the Faculty to improve its Indigenous expertise knowledge base, the Faculty's RAP will address Indigenous employment, Indigenous student recruitment and retention, Indigenous cultural recognition and building partnerships with the Indigenous community as key areas of development.

Further information about the Faculty is available at <http://www.mdhs.unimelb.edu.au/>

The University of Melbourne

Established in 1853, the University of Melbourne is a leading international university with a tradition of excellence in teaching and research. The main campus in Parkville is recognised as the hub of Australia's premier knowledge precinct comprising eight hospitals, many leading research institutes and a wide-range of knowledge-based industries. With outstanding performance in international rankings, the University is at the forefront of higher education in the Asia-Pacific region and the world.

The University employs people of outstanding calibre and offers a unique environment where staff are valued and rewarded.

Further information about working at The University of Melbourne is available at

<http://about.unimelb.edu.au/careers>.

6.3 GROWING ESTEEM, THE MELBOURNE CURRICULUM AND RESEARCH AT MELBOURNE: ENSURING EXCELLENCE AND IMPACT TO 2025

Growing Esteem describes Melbourne's strategy to achieve its aspiration to be a public-spirited and internationally-engaged institution, highly regarded for making distinctive contributions to society in research and research training, learning and teaching, and engagement. <http://about.unimelb.edu.au/strategy-and-leadership>

The University is at the forefront of Australia's changing higher education system and offers a distinctive model of education known collectively as the Melbourne Curriculum. The new educational model, designed for an outstanding experience for all students, is based on six broad undergraduate programs followed by a graduate professional degree, research higher degree or entry directly into employment. The emphasis on academic breadth as well as disciplinary depth in the new degrees ensures that graduates will have the capacity to succeed in a world where knowledge boundaries are shifting and reforming to create new frontiers and challenges. In moving to the new model, the University is also aligning itself with the best of emerging European and Asian practice and well-established North American traditions.

The University's global aspirations seek to make significant contributions to major social, economic and environmental challenges. Accordingly, the University's research strategy *Research at Melbourne: Ensuring Excellence and Impact to 2025* aspires to a significant advancement in the excellence and impact of its research outputs.

<http://research.unimelb.edu.au/our-research/research-at-melbourne>

The strategy recognises that as a public-spirited, research-intensive institution of the future, the University must strive to make a tangible impact in Australia and the world, working across disciplinary and sectoral boundaries and building deeper and more substantive engagement with industry, collaborators and partners. While cultivating the fundamental enabling disciplines through investigator-driven research, the University has adopted three grand challenges aspiring to solve some of the most difficult problems facing our world in the next century. These Grand Challenges include:

- ▶ Understanding our place and purpose – The place and purpose grand challenge centres on understanding all aspects of our national identity, with a focus on Australia's 'place' in the Asia-Pacific region and the world, and on our 'purpose' or mission to improve all dimensions of the human condition through our research.
- ▶ Fostering health and wellbeing – The health and wellbeing grand challenge focuses on building the scale and breadth of our capabilities in population and global health; on harnessing our contribution to the 'convergence revolution' of biomedical and health research, bringing together the life sciences, engineering and the physical sciences; and on addressing the physical, mental and social aspects of wellbeing by looking beyond the traditional boundaries of biomedicine.
- ▶ Supporting sustainability and resilience – The sustainability and resilience grand challenge addresses the critical issues of climate change, water and food security, sustainable energy and designing resilient cities and regions. In addition to the technical aspects, this grand challenge considers the physical and social functioning of cities, connecting physical phenomena with lessons from our past, and the implications of the technical solutions for economies, living patterns and behaviours.

Essential to tackling these challenges, an outstanding faculty, high performing students, wide collaboration including internationally and deep partnerships with external parties form central components of Research at Melbourne: Ensuring Excellence and Impact to 2025.

6.4 GOVERNANCE

The Vice Chancellor is the Chief Executive Officer of the University and responsible to Council for the good management of the University.

Comprehensive information about the University of Melbourne and its governance structure is available at <http://www.unimelb.edu.au/governance>