



Position Description

Position	Aboriginal Orange Door Hub	Position Number	TBC (New position)
Reports to	Aboriginal Orange Door Hub Team Leader	Direct Reports	(Nil)
Status	Permanent	Time Fraction	Full Time
Award	SCHADS Level 5	Location	Croydon

Please note: This is an Aboriginal and/or Torres Strait Islander designated position, classified under Section 12 Special Measures of the Equal Opportunity Act 2010. This employment opportunity is only available to Aboriginal and Torres Strait Islander people

OUR VISION

Aboriginal self-determination – Live, Experience and Be.

OUR PURPOSE

Supporting culturally strong, safe and thriving Aboriginal communities.

POSITION SUMMARY

This role is responsible for Intake, completing assessments and respond to immediate needs for Aboriginal clients seeking support through the Orange Door Hub in Outer East region and based at the Croydon site. This role will provide short term support and then refer clients to agencies for further supports where this is identified as a need.

The Aboriginal Practitioner sits within a partnership Aboriginal team between VACCA and Boondarwan Wilam Healing Services and across the wider Hub with mainstream agencies. The Hub consists of a team of multidisciplinary practitioners to deliver high quality, safe and effective responses to Victorian women, children, men and families seeking support and safety through the Hub and keep the perpetrator in view. This role will work within the family and domestic violence service model, including client screening, triaging, risk assessment, crisis response, service planning and targeted intervention response.

KEY RELATIONSHIPS

Internal: All East VACCA teams including VACCA staff, including services within the Hub, Continuous Quality Improvement; Client Practice Management Team; broader VACCA support services



External: Partnering agencies within the Hub (including DFFH, FSV, CP), health professionals, schools, other Aboriginal Community Controlled Organisations (ACCOs), other Community Service organisations

KEY SELECTION CRITERIA

ESSENTIAL

- Demonstrated understanding of, and commitment to, the values that underpin VACCA' vision and purpose and the capacity to take a leadership role in championing these internally and externally
- Demonstrated awareness and appreciation of Aboriginal societies and cultures, and commitment to continually build knowledge of such, along with a high level of awareness of the key issues which impact upon Aboriginal communities
- Demonstrated experience in working and engaging with Aboriginal families and children
- Proven experience in child and family services and or family violence sector.
- Completed MARAM training and proven experience of using MARAM
- Demonstrated knowledge of the Family Violence and Child Protection sectors
- Demonstrated knowledge and experience in intake processes and comprehensive assessments to determine needs for clients and able to formulate interventions to respond to the needs.
- Proven skills in case management, including ability to identify goals and create a care plan, including experience to respond crisis situations effectively.
- Demonstrated ability to preparation accurate documents and reports e.g., case notes, MARAM and all required documents/reports.
- Demonstrated understanding and application of Information sharing scheme (FVISS, CISS).
- Demonstrated ability to have clear, culturally appropriate, and respectful communication skills with individuals, families and professionals

QUALIFICATIONS

- Minimum degree qualified in Social Work (or equivalent) or willingness to work toward the qualification in line with the mandatory minimum qualifications policy or significant lived experience relevant to the work.
- Minimum two years' experience in Family Violence sector

REQUIREMENTS

- You must have and continue to hold a full Victorian Driver's Licence and a current employment working with children check card and undergo a Police check
- Current COVID-19 vaccination (minimum two doses plus booster)

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DESIRABLE

- Demonstrated experience working within the family violence service sector and have good understanding of the service support system for both Affected Family Members and People Using Violence.
- Demonstrated experience working in an ACCO or with Aboriginal community members impacted by FV.
- Strong Aboriginal cultural awareness and demonstrated ability to work culturally appropriate.

POSITION ACCOUNTABILITIES

KEY RESPONSIBILITIES

The Aboriginal Practitioner is responsible for;

- Completing short term case management, including crisis response to Aboriginal clients seeking support in the OEMA Orange Door Hub.
 - o Complete intake processes, complete MARAM and assessing needs as well as formulating care plans for supports needed.
 - o Engaging respectfully and appropriately with Aboriginal clients.
 - o Completing all reporting requirements, such as case notes, assessments, closure reports, incident reports and all other reported as required.
- Work in a collaborative manner within the multi-disciplinary and multi-agency hub and proactively engaging in learnings to continuously improve practice.
- Representing VACCA professionally and ethically at all times.
- Understanding all relevant policies and legislation within the role and employment.
- Proactively participating in scheduled supervision and following guidance from these reflective discussion with their team leader.
- Ensuring that all client files on CRM are update.
- Actively participate in team and office meetings as required.

RELATIONSHIP MANAGEMENT

- Ability to work within a multi-agency and multi-disciplinary team in a professional and ethical manner.
- Demonstrated skills and knowledge to promote and uphold VACCA values and represent VACCA professionally.
- Establish and maintain professional and positive relationships with key stakeholders.
- Developed skills to resolve conflict with others and maintain professional respect at all times.
- Ability to engage with Elders and community members appropriately.
- Respecting and acknowledging community members' experiences when they come to seek for support and maintaining their privacy at all times.

HEALTH, SAFETY & WELLBEING



- Ensure compliance with the OH&S Act and VACCA policies.
- Contribute positively and proactively to team and organisation wide OH&S activities.

QUALITY & CONTINUOUS IMPROVEMENT

- Ensure compliance with legislation, contract and policy requirements in your day to day work to meet the organisation's audit, contract and registration obligations.
- Proactively apply your specialist knowledge in the review and maintenance of policies, systems and processes.
- Continue the development of a culturally strong and positive working environment using a continuous improvement approach.

OTHER

- Support other team members in periods of high demand and during periods of absence.
- Participate in project groups and attend events.

ADDITIONAL INFORMATION

We are committed to Aboriginal self-determination and supporting strong, safe, thriving Aboriginal communities and aim to ensure every individual is treated with dignity, honouring all cultural backgrounds, abilities, ethnicities, sexual orientations, gender identities and spiritual beliefs.

VACCA is a child-safe organisation and is committed to ensuring the safety and wellbeing of children and young people with zero tolerance for child abuse. All successful applicants will be required to undertake a National Police Record Check and Working with Children Check prior to commencement of employment and periodically following commencement.

VACCA is an equal opportunity employer and has a smoke-free workplace policy.

This position is designated under the Multiagency Risk Assessment and Management framework (MARAM) Identification (Tier 1) level which requires mandated MARAM Family Violence Screening & Identification training and VACCA MARAM Identification responsibilities.