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SA Health Job Pack

Job Title	Pagianal Physiotherapy Casual Deal	
	Regional Physiotherapy Casual Pool	
Job Number	661862	
Applications Closing Date	30/6/2019	
Region / Division	Country Health SA Local Health Network	
Health Service	Barossa Hills Fleurieu Region	
Location	Varied Base sites: Mt Barker, Southern Fleurieu (Victor Harbor)	
	and Gawler	
Classification	AHP1/AHP2	
Job Status	Casual	
Indicative Total Remuneration*	AHP1: \$31.44 - \$38.42 per hour + 25% casual loading	
	AHP2: \$40.66 - \$47.40 per hour + 25% casual loading	

Criminal History Assessment

Applicants will be required to demonstrate that they have undergone an appropriate criminal and relevant history screening assessment/ criminal history check. Depending on the role, this may be a Department of Communities and Social Inclusion (DCSI) Criminal History Check and/or a South Australian Police (SAPOL) National Police Check (NPC). The following checks will be required for this role:

- Child Related Employment Screening DCSI
- □ Vulnerable Person-Related Employment Screening NPC
- Aged Care Sector Employment Screening NPC
- General Employment Probity Check NPC

Further information is available on the SA Health careers website at <u>www.sahealth.sa.gov.au/careers</u> - see Career Information, or by referring to the nominated contact person below.

Contact Details

Full name Pamela McKennall	
Phone number 8393 1856	
Email address pamela.mckennall@sa.gov.au	



Government of South Australia SA Health

Guide to submitting an application

Thank you for considering applying for a position within SA Health. Recruitment and Selection processes across SA Health are based on best practice and a commitment to a selection based on merit. This means treating all applications in a fair and equitable manner that aims to choose the best person for the position.

A well presented, easy to read application will allow the panel to assess the information they need from your application. To give yourself the best opportunity to reach interview, the application should clearly and concisely demonstrate to the selection panel that you are suitably equipped to perform the role, and that you possess all of the stated minimum essential skills, abilities, knowledge, experience and educational qualifications (where required).

The online application form to apply for this position will ask for employment history, education, qualifications and referees however to understand the position and requirements we suggest you become familiar with the attached Job and Person Specification.

We request that you attach the following to your application -

- A covering letter of up to 2 pages introducing yourself to the selection panel and describing your skills, abilities, knowledge, qualifications and experience in relation to the position;
- A current Curriculum vitae/Resume that includes your personal details, relevant employment history, education, training courses, qualifications and professional memberships.

* Refer to http://www.sahealthcareers.com.au/information/ for further information regarding

- The Indicative Total Remuneration which is inclusive of Award salary, superannuation and other monetary benefits.
- Information for Applicants
- Criminal History Assessment requirements



Job Title	Community Physiotherapist	Classification	AHP1	Position Number	M32355
LHN Country Health SA Local Health Network (CHSALHN)		Term	Casual 1 year up to 30/06/2019	Position Created	
Area	Area Barossa Hills Fleurieu Region		variable	Last Updated	13.02.2017
Criminal History Clearance Requirements: Child (DCSI		5I)	Aged (NPC)	Vulnerable (NF	20)
	General probity (NPC)				0)

Broad Purpose of the Position

Under the direct Supervision of an experienced Physiotherapist the Community Physiotherapist AHP1 will contribute to the delivery of a comprehensive and integrated range of health services, appropriate to the needs of the local community. To achieve this, the Community Physiotherapist works as a member of the Multi professional team, including health professionals and service providers from other sectors, and utilizes a combination of preventative, early intervention, treatment / therapy and evaluation approaches.

Qualifications

Must hold a recognised qualification within the Physiotherapy profession, and be eligible for full membership of the Physiotherapy Board of Australia. For those professions requiring Registration, all requirements to obtain and maintain current registration must be fulfilled. For self regulated professions it is desirable to participate in the professional association accredited continuing professional development program.

Handling of Official Information

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential. SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

White Ribbon

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

Cultural Statement

CHSALHN welcomes Aboriginal and Torres Strait Islander people and values the expertise, cultural knowledge and life experiences they bring to the workplace. CSHALHN is a culturally inclusive work environment that is respectful of Aboriginal and Torres Strait Islander culture

Special Conditions Key Relationships	
 A current driver's license is essential, as is a willingness to drive Receives line supervision from Team 	Leader Out of Hospital Team
on country roads and travel in light air craft as required. Intra state Receives clinical supervision, advice a	and support from the Clinical Senior Physiotherapist
travel will be required; interstate travel may be required. under formal arrangement in accordar	nce with the CHSA Allied Health Clinical Support

 Prescribed Positi must obtain a sa Criminal History Unit, Departmen Approved Aged Accountability Pa Act 2007 (Cth) m Certificate (NPC the clearance is Prescribed Positi clearance. Background Scrumust be renewed Will be required 	 ain a satisfactory Background Screening and National History Clearance through the Screening and Licensing bartment for Communities and Social Inclusion (DCSI). <i>Aged Care Provider Positions</i> as defined under the ability Principles 1998 made in pursuant to the Aged Care (Cth) must obtain a satisfactory National Police (NPC) through the South Australia Police confirming rance is for the purpose of working in Aged Care. <i>Aged Positions</i> will also require a NPC general probity and Screening and National Criminal History Clearances renewed every 3 years thereafter from date of issue. equired to comply with the requirements of the CHSALHN e for Credentialling Allied Health and Scientific Health 		nd clinical networks for support in specialty areas of service ary team framework, in collaboration with other health rs and the community y fulfill a higher position, appropriate to the incumbent's skills
Key Result Areas	Generic Requirements	I	Specific or Local Requirements
 Technical Skills and Application Personal and Professional Development 	Technical Skills and Application 1.1 Provide a broad range of clinical services, selecting, adopting and ap methods, procedures and standards which are generally well establis straight forward 1.2 Exercise professional judgment within prescribed areas, with support Clinical Senior to verify methods and results 1.3 Provide straight forward clinical services, including one on one, group health promotion activities. 1.4 Manage and prioritize personal work load. 2.1 Operate under direct supervision (which will decrease as experience increases), and draw on support from experienced peers of diverse		 The Physiotherapist provides a broad range of therapy services within the Barossa Hills Fleurieu Out of Hospital Team including acute, outpatient and community settings. Provides individual, group and population health services targeting at risk and priority clients and groups within the community, in accordance with service eligibility and prioritisation criteria Receive clinical supervision, direction, advice, mentorship and support from the Senior Physiotherapist Develop and maintain inter and intra-professional clinical networks within the region, CHSALHN and South Australia, actively sharing and seeking out knowledge of effective practice Participate in the CHSA Physiotherapy Network With experience, provide support to peers and contribute to the supervision of work experience students / allied health assistants

Country Health SA Government of South Australia SA Health

	students and allied health assistants.	
3 Client / Customer Service	 3.1 Treat all clients with respect, be responsive to their needs, and act on opportunities to improve the quality of customer service in your operational area. 3.2 Promote cultural safety by valuing & promoting the cultural needs of the community. 3.3 Apply client-centred practice and community engagement principles in the provision of services, ensuring clients are meaningfully involved in all aspects of their care 	 Facilitates clinical assessment, treatment, cross referral and review as required for clients referred to the BHFR OOH Program. Assign and supervise services allocated to the Community Health Physiotherapist Assistant (OPS 2). Utilise and review service prioritisation and eligibility criteria The development, oversight and implementation of outcome based care plans as required by clients referred to the program. Ensure the implementation of evidenced based practice and procedures in the design of client care plans. Coordinates, in consultation with the team, the delivery of a range of physiotherapy services to clients and carers referred to the program. Facilitates client utilisation of existing community based mobility programs Maintains own case load and ensure the accurate documentation and reporting of assessments, review, referrals and update of own client files (case management
Administration and Documentation	 . 3.4 Comply with organisational requirements for the accurate and timely completion of documentation and statistics 3.5 Contribute to the efficient and effective use of materials and resources. 3.6 Prepare reports which incorporate recommendations on straight forward operations. 3.7 Appropriately identify, use and apply relevant policies, procedures, reporting and documentation systems. 3.8 Competently utilise the Microsoft Office suite of software, Email and Internet in fulfilling the requirements of the role May be required to undertake projects or assignments of limited scope and complexity, or contribute to a part of a broader / more complex project. 	 Maintains appropriate statistics and records in accordance with CHSALHN and regional requirements Contributes to a range of health promotion programs within the BHF Region. Use the Safety learning System (SLS) to report patient clinical risks and incidents
4 Teamwork and Communication	 4.1 Participate in service planning to improve the effectiveness, efficiency, equitable distribution and evidence-based nature of CHSALHN services. 4.2 Promote service integration through the development of active collaborative partnership with relevant agencies and individuals. 4.3 Work positively within a team, develop effective working relationships and contribute constructively to achieving team goals . 	 Contributes constructively and actively as a member of the HSFKI OOH&RH multi-disciplinary team Actively participates in HSFKI Team meetings, HSFKI Regional Staff Meetings and other relevant organisational meetings as required.

Approved by Authorised Officer	Accepted by Incumbent	
6 Continuous Improvement	 4.4 Communicate effectively with a range of people (both verbally and in writing) Work in accordance with CHSA's vision, mission, strategic priorities and values 6.1 Contribute to Quality Improvement programs and other organisational activities required to meet Service / Accreditation standards. 6.2 Contribute to the ongoing monitoring, evaluation and review of services. 6.3 Proactively respond to client complaints and feedback. 6.4 Contribute to discipline-specific and trans-professional research and service development, through data collection, collation, analysis and the developmen of recommendations on basic operations. 6.5 Complying with the Code of Ethics for Public Sector Employees. 	 Contribute to the ongoing review, development and evaluation of the effectiveness of Physiotherapy services in the BHF Region.

Country Health SA Local Health Network



Job Title	Physiotherapist	Classification	AHP1
LHN	Country Health SA Local Health Network	Term	Til 30/06/2019
Area	Barossa Hills Fleurieu Region	FTE	variable

To apply for the position, you will need to provide:

- (1) A current Curriculum Vitae (CV), outlining your relevant qualifications, work experience and contact details of 3 professional referees
- (2) A cover letter, including:
 - Title of the position and vacancy reference number (from advertisement)
 - Outline of your reasons for applying for the position
 - Brief summary of your ability to fulfil the role:
 - Please address each of the 6 Key Result Areas (KRA) separately, using dot points. Refer to the table below for some suggestions of type of information you may like to include.
 - You do not need to address the selection criteria individually in your written application. They may be used to assess your suitability for the role during the merit-based selection process.
 - Keep it brief no more than 2 pages

Please forward your application by the due date, as per the details outlined in the job advertisement.

Key Result Area		Selection Criteria
1.	Technical Skills and Application	 a) Your professional qualifications, professional association membership and registration status (if relevant) - refer to page 1 for minimum qualification requirements b) Broad professional experience relevant to this role: Outline scope and nature of previous professional roles, including experience working in rural and remote contexts Previous involvement in service development, including research & evaluation Change management & project management skills / experience Competency in applying primary health care principles c) Examples of other skills, knowledge or experiences that demonstrate your suitability for the role creativity, adaptability, resourcefulness, prioritization & problem solving skills
2.	Personal & professional development	 a) Outline previous initiatives that demonstrate your commitment to reflective practice, and proactive development of self and others. E.g.: <i>relevant</i> additional professional development or qualifications b) Information about your leadership / management style and experience
3.	Client / Customer Service	 a) Knowledge of and commitment to CHSALHN services, priorities & strategic directions. b) Examples that demonstrate skills in community engagement, client-centred practice and cultural competency.
4.	Administration & Documentation	a) Information about relevant skills, experience and training – including those related to data management, competent use of technology etc.

5.	Teamwork and Communication	a) Examples of how you have contributed previously to service planning and developmentb) Outline your communication, team work and problem solving skills, with examples
6.	Continuous Improvement	a) Examples of how you have contributed previously to quality improvement, evaluation, outcome measures and research

Job Title	Community Physiotherapist	Classification	AHP2	Position Number	M32355
LHN Country Health SA Local Health Network (CHSALHN)		Term	Til 30/06/2019	Position Created	Insert date
Area	Barossa Hills Fleurieu Region	FTE	variable	Last Updated	[13.02.2017]
Criminal His	story Clearance Requirements:	1)	Aged (NPC)		
	General probity (NPC)			Vulnerable (NF	νC)

Broad Purpose of the Position

The Physiotherapist applies clinical experience, increasingly generalist and / or specialist clinical knowledge and professional competence to plan, implement and evaluate a comprehensive and integrated range of services, appropriate to the needs of the local community. The Physiotherapist works under reduced clinical direction, and may contribute to the clinical supervision of less experienced allied health professionals, allied health assistants and students. As a member of a multi-professional team, including health professionals and service providers from other sectors, the Physiotherapist utilises a combination of preventative, early intervention, treatment / therapy and evaluation approaches

Qualifications

Must hold a recognised qualification within the Physiotherapy profession, and be eligible for full membership of the Physiotherapy Board of Australia. For those professions requiring Registration, all requirements to obtain and maintain current registration must be fulfilled. For self regulated professions it is desirable to participate in the professional association accredited continuing professional development program.

Handling of Official Information

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential. SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

White Ribbon

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

Cultural Statement

CHSALHN welcomes Aboriginal and Torres Strait Islander people and values the expertise, cultural knowledge and life experiences they bring to the workplace. CSHALHN is a culturally inclusive work environment that is respectful of Aboriginal and Torres Strait Islander culture

 A current driver's license is essential, as is a willingness to drive on country roads and travel in light air craft as required. Intra state travel will be required; interstate travel may be required. Flexibility and some out of hours work may be required. Flexibility and some out of hours work may be required. Prescribed Positions under the Children's Protection Act (1993) must obtain a satisfactory Background Screening and National Criminal History Clearance through the Screening and Licensing Unit, Department for Communities and Social Inclusion (DCSI). Approved Aged Care Provider Positions as defined under the 		 Receives clinical supervision, under formal arrangement in a <i>Framework</i>. May contribute to the supervis professional staff and student Works within a multi-disciplina professionals, service provide 	Receives line supervision from Team Leader Out of Hospital Team Receives clinical supervision, advice and support from the Clinical Senior Physiotherapist under formal arrangement in accordance with the <i>CHSA Allied Health Clinical Support</i> <i>Framework</i> . May contribute to the supervision of less experienced professional officers, para- professional staff and students, under direction from the Clinical Senior Works within a multi-disciplinary team framework, in collaboration with other health professionals, service providers and the community May be required to temporarily fulfill a higher position, appropriate to the incumbent's skills		
Key Result AreasGeneric Requirements3. Technical Skills and Application2.1 Apply professional expertise, developing gen clinical competence and experience to provid groups in circumstances requiring increasing 2.2 Exercise professional judgment in the selection methods, procedures and techniques within t 2.3 May provide a broad range of clinical and como of service settings, including one-on-one, group activities.2.4 Manage and prioritise personal work load and workload management plans, including in the		le professional services to client ly complex practice skills. on and adaptation of established he profession. Insultative services across a range pup based and health promotion d support others in developing	 Specific or Local Requirements In collaboration with the Team Leader, contribute to the coordination and delivery of high quality, comprehensive and integrated Physio services to eligible clients across the HSFKI Community Health Units both in the Acute setting and the Community. Contribute professional leadership in the application of clinical protocols and standards within the multidisciplinary team and health unit. Apply clinical skills to a broad scope of practice, delivering services which promote self care and personal responsibility, and are appropriate to the local rural / remote context Coordinate an increasingly complex Physio caseload and support other team members in managing the demands of the service Apply Primary Health Care and Community Participation principles to ensure Physio services are responsive to changing community needs and improve health outcomes 		

Country Health SA Government of South Australia SA Health

4.	Personal and Professional Development	 6.6 Work under reduced clinical supervision, and proactively draw on the support of experienced peers of diverse professional backgrounds, Clinical Seniors, Advanced Clinical Leads and / or managers when required. 6.7 Display a commitment to continuous personal and professional development by: e. Attending all mandatory training and actively pursuing other training and development as required to maintain currency of clinical knowledge f. Applying well-developed reflective practice skills to your own work, and supporting peers / students / supervised staff to develop reflective practice skills g. Utilising the support of mentors and peers h. Actively participating in the Professional Development and Review (PDR) process, including developing and pursuing a personal / professional development plan in consultation with your line manager / clinical supervisor i. May provide professional leadership in the relevant network, including facilitating access to training for professional supervision, support and oversight of AHP1 level staff, allied health assistants and profession-specific professional students or multi-disciplinary student teams. 6.9 Develop, share and support your peers to gain knowledge of effective practice through research, evaluation of services and information sharing (eg: via professional networks and presenting papers for conferences and / or publishing) 	 Receive clinical supervision, direction, advice, mentorship and support from the Senior/ Clinical Senior Physiotherapist. In collaboration with the Team Leader and Senior/Clinical Senior Physio, develop a formal Clinical Supervision agreement, fulfill all obligations under this agreement, and review it annually. Develop and maintain inter and intra-professional clinical networks within the Region, CHSALHNLHN and South Australia, actively sharing and seeking out knowledge of effective practice Actively participate in the CHSALHNLHN Occupational Therapy Network Provide clinical support to less experienced professional and support staff in the Team Contribute to the supervision of Physiotherapy students on clinical placement in the Region Adopt a proactive approach to developing and maintaining contemporary knowledge and skills in Physiotherapy
7	Client / Customer Service	 7.1 Treat all clients with respect, be responsive to their needs, and act on opportunities to improve the quality of customer service in your operational area. 7.2 Promote cultural safety by valuing and promoting the cultural needs of the community. 7.3 Contribute to improvements in the patient-journey driven distribution of services and apply client-centred practice and community engagement principles in development and delivery of services; ensuring clients are meaningfully involved in all aspects of their care 	 Develop and apply increasing understanding of the needs of rural, culturally diverse and Aboriginal communities. Ensure clients / customers receive appropriate occupational therapy services by applying cultural sensitivity, social justice and community participation principles Support consumers through the <i>Patient Journey</i>, providing effective assessment and triage, timely referrals, accurate information, coordinated care and prompt follow up. Provide education and training to community health staff and other service provides as required Utilise and review service prioritisation and eligibility criteria.

8 Administration and Documentatior	 8.1 Comply with organisational requirements for the accurate and timely completion of documentation and statistics. 8.2 Contribute to the efficient and effective use of materials and resources. 8.3 Prepare reports and / or recommendations to assist management decision making 8.4 Appropriately identify, use and apply relevant policies, procedures, reporting and documentation systems. 8.5 Competently utilise the Microsoft Office suite of software, Email and Internet fulfilling the requirements of the role 8.6 May be required to coordinate discrete projects and / or contribute to areas o policy that are considered to be complex, requiring discipline knowledge and experience, and which are undertaken under limited direction. 	 Utilise the Safety Learning System (SLS) to report patient risks, incidents and client feedback
9 Teamwork and Communicatio	9.1 Utilise professional knowledge and skills in contributing to research and / or	 Contribute to the effective functioning of the multi- disciplinary team and quality of services by continually developing and applying: clinical skills within the scope of practice appropriate to your profession; knowledge of your own profession, other professions and other services; skills in communication, collaboration and partnership building Actively participate in team meetings and activities Actively participate in region-wide and local site staff forums as required
10 Continuous Improvement	 10.1 Contribute to quality improvement programs and other organisational activities required to meet service / accreditation standards, and support supervised staff / students to comply with requirements. 10.2 Proactively seek opportunities to improve professional tasks and services, by monitoring service access, emerging trends and community needs, and contributing to ongoing evaluation of services. 10.3 Seek client feedback on services and respond proactively to client complaints and feedback. As required, contribute to investigations of client complaints, with a view to informing systematic improvements in services. 10.4 Contribute to discipline-specific and multi-professional research, service development, and advances of techniques used, through research (under direction), data analysis, evaluation of services and development of recommendations to assist Management decision making. 10.5 Complying with the Code of Ethics for Public Sector Employees. 	 Contribute to the ongoing review, development and evaluation of the effectiveness of Physiotherapy services in the Region Required to contribute to local quality improvement activities and the Accreditation process. Contribute to the effective use of clinical resources, through optimising the balance between direct service provision to individuals and groups, preventative and health promotion activities and consultancy to external agencies. In collaboration with the Team Leader, develop reports, submissions and proposals as required.



Approved by Authorised Officer		/	Accepted by Incumbent	 /	/
	/				

Job Title	Physiotherapist	Classification	AHP2
LHN	Country Health SA Local Health Network	Term	Til 30/06/2019
Area	Barossa Hills Fleurieu Region	FTE	Variable

To apply for the position, you will need to provide:

- (1) A current Curriculum Vitae (CV), outlining your relevant qualifications, work experience and contact details of 3 professional referees
- (2) A cover letter, including:
 - Title of the position and vacancy reference number (from advertisement)
 - Outline of your reasons for applying for the position
 - Brief summary of your ability to fulfil the role:
 - Please address each of the 6 Key Result Areas (KRA) separately, using dot points. Refer to the table below for some suggestions of type of information you may like to include.
 - You do not need to address the selection criteria individually in your written application. They may be used to assess your suitability for the role during the merit-based selection process.
 - Keep it brief no more than 2 pages

Please forward your application by the due date, as per the details outlined in the job advertisement.

Ke	y Result Area	Selection Criteria		
7.	Technical Skills and Application	 d) Your professional qualifications, professional association membership and registration status (if relevant) – refer to page 1 for minimum qualification requirements e) Broad professional experience relevant to this role: Outline scope and nature of previous professional roles, including experience working in rural and remote contexts Previous involvement in service development, including research & evaluation Change management & project management skills / experience Competency in applying primary health care principles f) Examples of other skills, knowledge or experiences that demonstrate your suitability for the role creativity, adaptability, resourcefulness, prioritization & problem solving skills 		
8.	Personal & professional development	 c) Outline previous initiatives that demonstrate your commitment to reflective practice, and proactive development of self and others. E.g.: <i>relevant</i> additional professional development or qualifications d) Information about your leadership / management style and experience 		
9.	Client / Customer Service	 c) Knowledge of and commitment to CHSALHN services, priorities & strategic directions. d) Examples that demonstrate skills in community engagement, client-centred practice and cultural competency. 		
10.	Administration & Documentation	 Information about relevant skills, experience and training – including those related to data management, competent use of technology etc. 		
11.	Teamwork and Communication	 c) Examples of how you have contributed previously to service planning and development d) Outline your communication, team work and problem solving skills, with examples 		
12.	Continuous Improvement	b) Examples of how you have contributed previously to quality improvement, evaluation, outcome measures and research		