

A THRIVING REGION OF OPPORTUNITY WHERE OUR COMMUNITIES ENJOY A VIBRANT LIFESTYLE

SES Deputy Local Controller

Division	Projects and Asset Services	Department	Emergency Management and Public Safety
Reports To	SES Local Controller	Direct Reports	Yes

Position Purpose

This position will assist the SES Local Controller - Moreton Bay in the management of the Moreton Bay SES Unit in accordance with legislative and policy requirements to build safer and more resilient communities.

Key Responsibilities and Outcomes

Operational

As the Deputy SES Local Controller you will:

- Provide support to the operational response of the Moreton Bay SES Unit in accordance with legislative requirements, approved instructions, directions and policies issued by Queensland Fire and Emergency Services (QFES) and Moreton Bay Regional Council (MBRC).
- Provide training support to SES Group Leaders/teams to ensure they have the necessary skills to competently perform the requirements of their role (including maintenance of appropriate equipment) in order to maintain capability to enable them to provide emergency and disaster management response.
- Coordinate the maintenance of Council's SES facilities, fleet, information and communication technology, major and minor plant, equipment and communications systems with relevant internal departments to ensure operational requirements of the Moreton Bay SES Unit are met.
- Contribute to a positive team environment in order to achieve a high performance, continuous improvement and customer focused culture.
- Build strong relationships and partnerships across a range of diverse internal and external stakeholders including members of the community, other government agencies (local, state and federal), and special interest groups to ensure quality service delivery outcomes are achieved in line with best practice.
- Provide input into the development and implementation of public relations and education programs at the local level that promote community resilience and self-sufficiency.
- Undertake routine projects as directed by the Local Controller to drive high quality project outcomes in line with legislation, policies and best practice standards.
- Provide back up support and act in the role of SES Local Controller as required specifically during emergency activations.

Special Requirements

- This position reports directly to the SES Local Controller and has an indirect reporting relationship with the QFES Area Controller. Given the close working partnership between MBRC and QFES, this position is required to support the legislative, doctrinal and reputational responsibilities of the role on behalf of both organisations.
- Participate in an on-call duty officer roster and accept emergency activation calls on behalf of the Unit.
- Applicants must be prepared to undertake appropriate SES training modules as required for this position.
- Must be available for some work on weekends, public holidays and other out of usual hours work as required.

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Values

At Moreton Bay Regional Council we are on a journey to creating a great culture. Our values shape the way we behave and how we interact with each other to deliver the best service to the community. The safety of you and the community is our number one priority and we are all responsible for creating an inclusive, safe workplace and protecting our environment. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

Decision Making

Budget - Nil

Delegations - Delegations under the *Local Government Act 2009* and as directed and published in Council's Delegation Register.

Knowledge & Experience

- Demonstrated experience overseeing the operations activities of SES volunteer leaders/teams in high-pressure situations, during crisis and natural disasters.
- Sound knowledge and application of the *Fire and Emergency Services Act 1990 (Qld)* and *Disaster Management Act 2003 (Qld)*, including a sound knowledge of the Queensland Disaster Management Arrangements or the ability to quickly acquire that knowledge.
- Strong presentation and communication skills, both written and verbal, driving engaged and constructive outcomes with key stakeholders.
- Strong people and relationship skills with a demonstrated ability to liaise and negotiate with multiple agencies, volunteers, clients, regulatory authorities and Council employees to develop and deliver training, facilitate positive community engagement and maintain effective working relationships.
- Actively contribute to fostering a healthy, inclusive and well-connected workplace.

Qualifications

- Formal qualification in emergency management and/or equivalent experience in a similar role; preferably in an SES unit or group within a local government context.
- Current Queensland Working with Children Blue Card or willingness to apply for prior to commencing work and provide evidence of suitability within 2 months of engagement.
- Current active member of the SES, or eligibility to join the SES prior to appointment.
- Certificate IV in Training and Assessment (desirable).
- Current C class driver's licence.

This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.