Position Description

Uniting

Title	Senior Cloud Security Operations Engineer
Business unit	Information Security
Location	130 Lonsdale Street, Melbourne, VIC 3000
Employment type	Full time | Ongoing
Reports to	Security Manager

About Uniting

Uniting Vic.Tas is the community services organisation of the Uniting Church. We've been supporting people and families for over 100 years. We work alongside people of all ages in local communities in Victoria and Tasmania. Our services reach to Albury-Wodonga in the north, Mallacoota in East Gippsland, the Wimmera region in the west, and across Tasmania.

We empower children, young people and families to learn and thrive. We're there for people experiencing homelessness, drug and alcohol addiction or mental illness. We support people with disability to live the life they choose. We assist older people to maintain their independence and enjoy life. We provide opportunities to access training and meaningful employment. We're proud to welcome and support asylum seekers to our community. We work to empower people with the information, skills and tools they need to live a healthy, happy life.

As an organisation, we work in solidarity with Aboriginal and Torres Strait Islander people as Australia's First Peoples and as the traditional owners and custodians of this land.

We celebrate diversity and value the lived experience of people of every ethnicity, faith, age, disability, culture, language, gender identity, sex and sexual orientation. We welcome lesbian, gay, bisexual, transgender, gender diverse and non-binary, intersex, and queer (LGBTIQ+) people at our services. We pledge to provide inclusive and non-discriminatory services.

Our purpose: To inspire people, enliven communities and confront injustice

Our values: We are imaginative, respectful, compassionate and bold

1. Position purpose

This position works closely with the Security Manager to ensure that there is appropriate and relevant operational security controls and technology strategies, planning, and implementation to meet the ICT security requirements within Uniting. This role will assist the Security Manager by translating security control requirements into operational capability in Microsoft Azure Cloud.

This position ensures that there is recognition of the role of innovation, leading practice, and quality, in concert with functionality and resilience, to deliver effective systems that support Uniting employees. The role is expected to ensure that the system solutions implemented by Uniting are operating and meeting appropriate security standards including ISO 27001, RFFR, CIS and Essential 8.

By providing in-depth technical skills and experience this position will be a point of expertise to define and manage operational security controls and be the point of escalation for the broader ICT support team to work together to resolve complex issues and/or associated underlying problems with primary responsibility to configure the various security controls relating to the Cloud and Network services and to monitor /manage the services in a secure manner.

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2. Scope

Budget: nil

People: nil

3. Relationships

Internal

- ICT team/s
- ICT management team

External

- Vendors and partners

4. Key responsibility areas

Systems security administration

- Lead and coordinate the development, support, and maintenance of Uniting's Security controls in the Azure platform as it applies to internal systems within Uniting Vic Tas, sufficient to meet the business, access, and security needs of a digital organization.
- Implement and manage privileged access controls within AAD using PAM and integrate PAM with other Azure security services to control over privileged systems.
- Hands-on experience in configuring and managing Azure Sentinel to collect, correlate and analyse security event data from various sources.
- Ensure that the security of the processing and storage facility(s) is maintained at the highest of levels using Azure Purview.
- Deep knowledge in enrolling, managing and deploying compliance policies on endpoint devices using Microsoft Intune.
- Ensure appropriate security alerts are generated and collaboratively work with the SOC to investigate on security incidents and take remediation action as necessary.

Functional responsibility

- Manage and audit access to all Uniting systems ensuring Uniting staff are using the systems correctly and oversighting and authorising any changes to system or process.
- Ensure all uniting Servers and desktops are setup and being managed as per the Uniting Information Security Policy. Designing and implementing any approved changes to policy to be implemented within Uniting's desktop/laptop and Servers.
- Knowledge in creating custom detection rules and playbooks to automate incident response and threat hunting activities.
- Design and generate security and compliance reporting to support and measure operational security benchmarks on a monthly or as required on an ad hoc basis.
- Take a lead role in managing security incidents, handling security incident related ticket and escalate to the right team working in conjunction with the SOC team.
- Assist ICT with Uniting's cloud storage and compute solutions and ensure correct and appropriate security is applied.
- Identify and manage technical security risk and lead in the design of appropriate mitigation strategies.
- Engage with Uniting's key suppliers (i.e. Microsoft) in all aspects of security, ensuring Uniting is always at the forefront of technology capability.

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People and teams

- Actively participate in a proactive team who provide best practice support to the organisation, its employees, volunteers, and contractors.
- Undertake out of hours planned work.
- Participate in the on-call roster if required.
- Attend the office (or designated Uniting site) as required to support the role.

Personal accountability

- Compliance with Uniting's values, code of conduct, policies and procedures and relevant government legislation and standards where relevant.
- Cooperate with strategies to actively ensure the safety, protection and well-being of children who come into association with us.
- Ensure appropriate use of resources.
- Work collaboratively with Uniting (Victoria Tasmania) employees and external stakeholders in accordance with Uniting's values and professional standards of behaviour.
- Actively participate in initiatives to maintain, build upon and promote a positive and collaborative workplace.
- Identify opportunities to integrate and work collaboratively across teams.
- Take reasonable care for your own health and safety, and health and safety of others (to the extent required).
- Promote a positive safety culture by contributing to health and safety consultation and communication.
- Promptly respond to and report health and safety hazards, incidents and near misses to line management
- Attend mandatory training sessions (i.e. equal employment opportunity, health, and safety) and mandatory training specific to position.
- Declare anything that you become aware of through the course of your engagement which may impede your suitability to work with children and/or young people.
- Declare any potential or actual conflict of interest that you become aware of through the course of your engagement:
  o Based on a relationship with a current member of Uniting's workforce
  o Based on my ongoing work with another organisation

5. Person specification

Qualifications

- Relevant tertiary qualifications in Computer Science, Information Systems or related disciplines
- Related security certifications i.e. CISSP, Microsoft Azure Security Engineer Associate, Azure Solutions Architect (Security) would be an advantage.

Experience

- Demonstrated experience in managing operational security controls and functions in Microsoft Azure platform.
- Experience in Data Centre Management, Server and/or storage administration design and/or management using leading technologies and maintaining operational excellence within a medium to large service organisation.
- Demonstrated experience in defining, procuring and delivering effective services to support the security configuration and operational support of a large multi-site enterprise.
- Proven experience within standard Data Centre environments with a strong emphasis on secure Data and processing virtualisation.
- Proven understanding of the security management and controls of cloud environments including: IaaS, PaaS and SaaS, particularly within Azure and/or AWS.
- Proven experience in establishing effective vendor support through monitoring, maintenance, and reporting.

- Proven experience in risk identification and mitigation, including the remediation processes required to make emergency changes during a significant security incident event.

Core selection criteria

- **Values alignment:** ability to demonstrate and authentically promote Uniting's values.
- Demonstrated knowledge and skills in the methods, frameworks, practices, standards and governance for the planning, management, and delivery of systems administration services in a complex service environment.
- Significant experience in the development, implementation, and management of security controls within a Data Centre processing and storage facilities supporting enterprise-wide services using best practice strategies.
- Demonstrated ability to undertake security controls compliance reviews and security control capacity planning and performance monitoring to ensure continuous improvement based on evidence and reported outcomes.
- Proven understanding of user identity management and licensing and security compliance.
- Demonstrated ability to manage vendors and vendor contracts to ensure that the Uniting required outcomes are achieved.
- Ability to identify, assess and escalate risks according to the Risk Management framework.
- Proven negotiation skills and the ability to provide and influence a change agenda to a range of stakeholders, including suppliers, staff, and senior management.

6. We are a child safe organisation

Uniting is a child safe organisation and is committed in everyday practice to ensure the safety and wellbeing of all children, at all times. As a child safe organisation, employment with Uniting is subject to a satisfactory national (and international where relevant) police check and relevant Working With Children Check (and NDIS Worker Screening Check where relevant) to your State prior to commencement of any paid or unpaid work and/or participation in any service or undertaking.

This position description is subject to review and may change in accordance with Uniting's operational, service and consumer requirements.

7. Acknowledgement

I have read, understood, and accepted the above Position Description

Employee

Name:	
Signature:	
Date:	