

Position Description

Research Assistant - GS-TAPP

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| Position No: | NEW Position |
| Business Unit: | Office of the Provost |
| Division: | School of Education |
| Department: | School of Education |
| Classification Level: | Level A Research Only |
| Employment Type: | Part time 0.4FTE until end of December 2023 |
| Campus Location: | Campus Independent |
| Other Benefits: | http://www.latrobe.edu.au/jobs/working/benefits |

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

Position Context/Purpose

Greater Shepparton Teaching Academies of Professional Practice (GS-TAPP)

The GS-TAPP is a cross-sectoral partnerships between a secondary school, primary schools and early childhood education centres in the Greater Shepparton area and La Trobe University and The University of Melbourne. The GS-TAPP aims to improve initial teacher education (ITE) and develop a pipeline of teachers into the Greater Shepparton area.

The GS-TAPP initiative aims to:

- deliver an immersive preparation experience for pre-service teachers
- test innovative approaches to ITE
- strengthen the links between theory, research and practice to enhance course effectiveness.

The Department of Education and Training Victoria has funded four existing Teaching Academies of Professional Practice (TAPPs) partners to undertake school-based research into preparation and placement approaches for teaching in rural and regional schools. The partnership of Latrobe University and The University of Melbourne has received funding for the research in 2022 and 2023 as part of the engagement with school partners and mentors. The Research Assistant on this project will work with a team of researchers from both institutions to complete this research.

Duties at this level will include:

- Conduct and publish, or otherwise disseminate high quality and/or high impact research/scholarly activities under limited supervision either independently or as part of a team.
- A comprehensive collection of data from pre-service teachers, mentors, centre and school leaders, parent groups and community groups.
- Attendance at meetings associated with research or the work of the unit to which the research is connected including the Department of Education, La Trobe University and The University of Melbourne (key partners)
- Acquire and interpret research data and results. Contribute to the development of models and methods and case studies.
- Undertake other duties and administrative functions commensurate with the classification and scope of the position as required by the Head of Department or Dean.
- Prepare reports and work with Project leads to ensure timelines and goals of the project are met.

Essential Criteria

Skills and knowledge required for the position

- Completion of a Bachelor's degree in the relevant discipline, and evidence of participation in higher level study relevant to discipline or professional area.
- Evidence of experience in research and evaluation and the ability to work effectively under limited supervision or independently.
- A record of contribution to publications, conference papers and/or reports, or professional or technical contributions which provide evidence of research potential.
- Experience in the analysis and modelling of data, including the capacity to integrate data from a range of sources and of uneven quality.
- Effective oral and written communication skills, including the ability to interact effectively with people from a diverse range of backgrounds.
- Demonstrated ability to work as a member of a team in a cooperative and collegial manner.

Capabilities required to be successful in the position

- Ability to demonstrate self-awareness, see things from another person's perspective and actively seek out and act on feedback to improve knowledge, skills and behaviour.
- Ability to work collaboratively, recognise the value of diversity and model accountability, connectedness, innovation and care.
- Ability to think creatively, explore new ideas and respectfully challenge existing practices in order to improve current ways of working.
- Ability to demonstrate self-awareness, see things from another person's perspective and actively seek out and act on feedback to improve knowledge, skills and behaviour.
- Ability to build a culture of continuous improvement, implementing ideas generated by team members.

Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

- hold, or be willing to undertake and pass, a Victorian Working With Children Check;
- travel to Shepparton as part of research fieldwork is a requirement, as such a drivers licence is required, La Trobe's preferred vehicle provider GoGet will be accessed for travel; AND
- take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

Other Information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

Position Flexibility

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

Why La Trobe:

- Develop your career at an innovative, global university where you'll collaborate with community and industry to create impact.
- Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
- Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you'll join exceptional people, partners and communities, who power our operations with ambition and purpose.

We are forward-looking and culturally inclusive. We continuously review, improve and transform our processes to embrace new, flexible approaches. That means you'll always have the opportunity to succeed and make a difference.

La Trobe's Cultural Qualities:



We are accountable

*We strive for excellence in everything we do.
We hold each other and ourselves to
account, and work to the highest standard.*



We are connected

*We connect to the world outside – the
students and communities we serve, both
locally and globally*



We are innovative

*We tackle the big issues of our time to
transform the lives of our students and
society.*



We care

*We care about what we do and why we do it.
We believe in the power of education and
research to transform lives and global
society. We care about being the difference
in the lives of our students and communities*

For Human Resource Use Only

Initials: Date: