



# POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	COMMISSIONING EDITOR, CHILDREN AND FAMILY
Position no:	50061810
Team:	[Content]
Department:	Childrens Animations
Location:	Ultimo
Reports to:	HEAD, CHILDREN AND FAMILY 50025307
Classification:	Senior Executive
Schedule:	[Executive]
Roster cycle	[Executive]
Band/level:	[EL 1]
HR Endorsement:	28/10/2024

## Purpose

Manage the development and production of ABC TV's external commissioned slate of content for Children and Family. Deliver distinctive projects that demonstrate value in quality and originality and fulfil the strategic aims of the ABC.

## Key Accountabilities

### Creative and Editorial Leadership

- Manage the development and production of ABC Children & Family live action, animation and factual content of the highest quality, consistent with the aims of ABC Children and Family.
- Identify and develop new children and family content with an emphasis on age-appropriate, original, and diverse content.
- Evaluate and make recommendations regarding content submitted to the ABC for Kids audiences as well as Big Kids and Family.
- Lead the editorial execution of relevant production projects, ensuring quality upholds ABC values.
- Provide reliable editorial judgement through the development and production process which ensures that the content satisfies ABC Children's editorial and production standards and ABC's Editorial Policy, Working with Children (WWC) and Charter obligations.

## Stakeholder Management

- Establish and maintain effective external stakeholder relationships with suppliers, relevant television and film funding organisations, production companies and independent producers, both locally and internationally. Add to the ABC becoming the broadcaster of choice for quality children's content.
- Establishing self as a key point of contact for external creative; maintaining on-going external relationships.
- Foster and maintain key relationships within the Content division and across the ABC including Distribution, Marketing, Digital ABC Audiences, and ABC Commercial.
- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

## Key Capabilities/Qualifications/Experience

1. Creative, decisive, and versatile; the ability to work under pressure and manage the development and production of ABC Children and Family content of the highest quality; consistent with the aims of ABC television.
2. Proven working knowledge of local and international trends in Children and Family's content and demonstrates a diverse taste and a range of experience across genres and program styles.
3. High-level editorial skills with the proven ability to develop programs that are in line with broadcaster objectives and meet the aims of the intended program.
4. Sound creative judgement in production in feedback on scripts, selection of cast and crew, review of rushes, input into editing, music, and sound mixes.
5. Strong editorial skills: with the demonstrable ability to apply sound editorial judgement on difficult editorial, legal, ethical, and other policy issues.
6. Strong affiliations and knowledge of the local and international production community. Strong working knowledge of local and international trends in children's content production.
7. An understanding of funding and broadcasting in the Australian and international marketplace.
8. Prioritise and plan activities considering all the relevant issues and factors such as deadlines, staffing and resources requirements.
9. Ability to develop effective collaborative relationships with people at all levels within the organisation and with existing and potential creative and business partners.
10. Demonstrated understanding and passion to source and create authentic content which represents the broad diversity of the Australian community, including stories that reflect a range of cultural and linguistic backgrounds and Indigenous communities where editorially relevant.
11. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
12. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
13. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.

14. A current working with children/police clearance and ongoing renewal/maintenance of this clearance in accordance with relevant legislation.



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