

Volunteer role description

Infant & Child Restraint Fitter

Department	Baby Seats
Availability	Once a week 9.30am until 4.30pm
Location	Port Pirie
Category	Working in our Services and Programs

Building an inclusive, diverse and active humanitarian movement based on voluntary service

Role purpose

The Red Cross Baby Seats is a team of child restraint professionals dedicated to maintaining the safety of children in cars.

The Infant & Child Restraint Fitter Volunteer will assist with the efficient and safe fitting of infant restraints in client vehicles and contribute to maintaining the safety of children in cars.

Role responsibilities

- Provide prompt and efficient customer service
- Install and adjust child restraints according to manufacturer's instructions
- Demonstrate how to use child restraints with the customer and discuss any installation issues
- Remove restraints from customers vehicles
- Check restraint document to ensure all information is accurate
- Assist with hired product returns and documentation as required
- Ensure goods are cleaned appropriately and reassembled for reissue
- All goods to be checked for faults, damage and general wear and tear
- Ensure vehicles allow for safe installation of a restraint

Knowledge, skills and experience

- Ability to communicate effectively with a broad range of people
- Physically fit and able to lift and bend with the manual dexterity to pick up small objects such as screws
- Ability to work in a team environment
- Attention to detail and basic administrative skills for filling out fitting sheets
- Good problem-solving skills and hands-on attitude
- Previous experience with the installation of child restraints (desirable)

Check requirements

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- A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange this)
 - Working with Children's Check – DCSI Child Related (Red Cross will arrange this)
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Learning and development

- Complete Red Cross online learning modules as required
 - Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
 - Attend scheduled volunteer meetings, a minimum of two per year
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General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity

Impartiality

Neutrality

Independence

Voluntary Service

Unity

Universality
