

ASSISTANT LECTURER (EDUCATION-FOCUSED)

DEPARTMENT/UNIT	Banking and Finance
FACULTY/DIVISION	Faculty of Business and Economics
CLASSIFICATION	Level A
WORK LOCATION	Caulfield campus

ORGANISATIONAL CONTEXT

At [Monash](#), work feels different. There's a sense of belonging, from contributing to something groundbreaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver ground-breaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#Changelt](#) with us.

The **Monash Business School** undertakes education, research, consultancy and community engagements across all the main business and economics disciplines. It offers a comprehensive selection of awards including bachelor degrees, specialist master degrees by coursework, the

Master of Business Administration (MBA), masters by research, and the PhD. Student numbers exceed 14,000, making it one of the largest business education providers in Australia.

The **Monash Business School** operates across all four Australian campuses (Berwick, Caulfield, Clayton and Peninsula) and, together with business schools in South Africa and Malaysia, makes up Monash University's Faculty of Business and Economics.

The **Monash Business School** is structured into seven discipline-based departments (Accounting, Banking and Finance, Business Law and Taxation, Econometrics and Business Statistics, Economics, Management, and Marketing) as well as a number of research centres, units and groups in specialist areas such as behavioural economics, development economics, employment and work, and retail studies.

To learn more about the **Monash Business School**, please visit www.monash.edu/business.

The **Department of Banking and Finance** was established in 2014 and has its roots in the David Syme School of Banking and Finance. We are a leader in the advancement of knowledge in banking and finance education and research.

Our commitment to excellence is proven through our world-class research outputs and contemporary and engaging teaching practices. The Department delivers quality and impactful research that influences industry. We have a vibrant research culture, and engage with industry to drive and deliver relevant research projects.

The Department comprises approximately 50 academic staff engaging in teaching and research in the areas of banking, financial institutions, corporate finance, asset pricing, market microstructure, derivatives and behavioural finance. The Department has first-class resources and research infrastructure, including a Research IT manager and an extensive set of databases such as WRDS/CRSP/COMPUSTAT, SIRCA, SDC Platinum, Bankscope, Bloomberg, OSIRIS and IRESS.

For more information about the Department of Banking and Finance see www.monash.edu/business/banking-and-finance/about-us.

POSITION PURPOSE

Education-focused staff (as a subset of the Teaching and Research category of employment) at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Assistant Lecturer (Education focused) is expected to make a solid contribution to the teaching effort within their department, school or faculty. They will advance the University's goal of excellence in learning and teaching. They will engage in and record their scholarly activity so that they may demonstrate an informed and advanced understanding of their field.

They may work with support and direction from Academic staff classified at Level B and above and with an increasing degree of autonomy as the academic gains in skill and experience.

Reporting Line: The position reports to Director of Education, through the relevant performance manager.

Supervisory Responsibilities: Not applicable

Financial Delegation: Not applicable

Budgetary Responsibilities: Not applicable

KEY RESPONSIBILITIES

This position has the primary purpose to teach and must demonstrate initiative and collaboration and innovation in educational practice and engage in scholarly practice to develop understanding of their field.

Duties of a Level A Education Focussed academic may include:

1. Design, deliver and evaluate a range of teaching activities which engage students actively and which effectively deliver learning outcomes (across activities such as lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or studio sessions)
2. Consult with students and demonstrate a student-centred orientation
3. Foster learning environments that are flexible, student-centred and inclusive, and utilise a mix of teaching and learning technologies, as appropriate
4. Undertake marking within and across units as required and implement a consistent approach
5. Provide timely and constructive feedback for students
6. Support and produce unit and course curriculum individually or as part of a team
7. Undertake administrative responsibilities as required
8. Maintain and generate scholarly activity/ research outputs to demonstrate an informed understanding of educational practice in their field
9. Actively engage in departmental, school, faculty initiatives or groups to advance education excellence and student success
10. Other duties as directed from time to time

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - An honours degree or higher qualifications in the relevant discipline and/or progress towards a doctorate in the relevant discipline; or
 - a doctorate in the relevant discipline or a closely related field.

Knowledge and Skills

2. Ability to teach effectively in a manner that motivates, engages and inspires students to learn
3. Demonstrated record of teaching and assessment experience in a tertiary environment
4. Demonstrated experience in curriculum development, preferably within higher education
5. Understanding of and commitment to scholarly activity which informs teaching practice in a field
6. Knowledge of industry needs and employability requirements related to the teaching field
7. Excellent planning and organisational skills, including the ability to prioritise multiple tasks and meet deadlines and comply with organisational policies and procedures
8. Strong interpersonal skills and demonstrated ability to work independently and as part of a teams
9. Experience in the higher education sector and knowledge of the structure and operations of university learning, teaching and research

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.