

Community Development Officer - Multicultural

Position Description

Directorate	Community and Environmental Services	Department	Community Services, Sport and Recreation
Reports To	Community Development Team Leader	Direct Reports	No
Queensland Local Government Industry Award - State 2017 -Stream	Stream A - Division 2, Section 1 - Administrative, clerical, technical, professional, community service, supervisory and managerial services.	Moreton Bay Regional Council Certified Agreement 2022 EBA5 Wage Level	Schedule 1, Level 5

Position Purpose

This position is responsible for the development and implementation of programs and initiatives that enhance the wellbeing and inclusion of people from culturally and linguistically diverse backgrounds (CALD) and the multiculturalism of the City of Moreton Bay.

Key Responsibilities and Outcomes

As a Community Development Officer - Multicultural, you will:

- Collaborate with community organisations, government agencies and/or internal stakeholders to develop, implement and evaluate programs and initiatives that build connected and inclusive communities and respond to the emerging needs and aspirations of multicultural communities in the City of Moreton Bay.
- Coordinate and participate in community-led interagency networks and meetings that progress shared Council and community objectives.
- Work in partnership with internal stakeholders to develop and implement strategies that improve the accessibility and responsiveness of Council programs and services for people from CALD backgrounds.
- Lead initiatives that develop knowledge and capability of residents and community service workers to sustain community wellbeing and promote diversity.
- Develop internal and external partnerships with diverse stakeholders that build professional relationships and connections.
- Identify current and future community needs and trends to inform community development and advocacy ensuring planning and service delivery are contemporary.
- Participate in the development, implementation and review of community development strategies, action plans and policies.

Our Values

Our values shape the way we behave, how we interact with each other and our customers. They underpin our decision making and are our guiding principles for how we work every day. As a team member you will take individual accountability for demonstrating the values expectations and behaviours.

SERVICE

TEAMWORK

INTEGRITY

RESPECT

SUSTAINABILITY

Decision Making

Budget

N/A

Delegations

Delegations under the Local Government Act 2009 and as directed and published in Council's Delegation Register

Knowledge & Experience

- High level of knowledge and experience in the application of community development principles and practices such as strengths-based approaches, capacity building and equity frameworks.
- Highly developed interpersonal skills including experience working with people from CALD backgrounds, or have a demonstrated understanding of the needs of these groups.
- Experience in the development and facilitation of strategic partnerships with diverse stakeholders.
- Highly developed communication skills, including presentation, written and verbal skills.
- Sound experience in working in a fast-paced team environment with competing priorities and sensitivities.
- Sound experience and knowledge of the phases of project planning and delivery in the field of community development.

Qualifications

- Relevant tertiary qualification and/or substantial experience in community development.
- Current C class driver's licence.

Note: This position description reflects a summary of the key accountabilities of the position, it is not intended to be an all-inclusive list of duties, steps and tasks. Leaders may direct team members to perform other duties at their discretion.