# Volunteer role description





## Justice Mentoring Volunteer- Nowra

Department	Mentoring Programs
Availability	12 month commitment – flexible days and hours, 1-8 hours per fortnight
Location	Nowra & surrounds
Category	Working in our Services and Programs

## Building an inclusive, diverse and active humanitarian movement based on voluntary service

#### Role purpose

The Volunteer Mentor provides valuable mentoring support as a pro-social role model to adults pre and post release who have limited or no community support. They will provide support by assisting the client to undertake monthly Sponsored Leave from the jail as part of their progression to Parole. The Mentor will also support the person, gain important life skills and community connections as they transition back to living in the community. The Mentor may also continue support in the community once the client is released from gaol. Utilising a strengths based approach, the Mentor will assist the client to identify skills, competencies and interests and to build self-esteem through positive social connection.

#### **Role responsibilities**

- Provide mentoring support to adults on Sponsored Leave and post-release.
- Provide support towards achievement of any identified activities
- Providing support including attending planned appointments, supporting engagement with services and some transport
- Assist participants to identify their priorities and support with opportunities to link to the community in positive ways
- Regularly communicate and collaborate with Volunteer Mentoring Service Coordinator about clients being supported and provide information as required
- Maintain regular communication and engagement with clients at least twice a month prerelease
- Attend regular supervision and training as required
- Minimum time commitment of 12 months required

#### Knowledge, skills and experience

- Well-developed communication and people skills
- Experience and/or interest and passion to work with people who are vulnerable and may have experienced complex trauma

Template: Volunteer Role Description Authorised by: Recruitment Manager

Date: May 2018





Knowledge and understanding of issues affecting people who have been in contact with the justice system from a diverse range of backgrounds and environments

Ability to work and interact with clients in a positive and non-judgemental way

### **Check requirements**

- A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange check and renewal)
- Corrective Services NSW Security Check & Security Training
- Interview & Approval by relevant Governor
- A Working with Children's Check is a mandatory requirement for this role
- Unrestricted Drivers License

## **Learning and development**

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required
- Attend scheduled volunteer meetings and supervision as required

#### **General conditions**

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity
Impartiality
Neutrality
Independence
Voluntary Service
Unity
Universality