



THE UNIVERSITY OF
MELBOURNE

Appointment of
**RESEARCH
FELLOW IN
CITY
DIPLOMACY**

Melbourne Centre for Cities
Faculty of Architecture,
Building and Planning

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ACKNOWLEDGMENT OF COUNTRY

The Melbourne Centre for Cities would like to acknowledge the Elders past, present and emerging, and descendants of the Wurundjeri people who have been and are the Custodians of the lands upon which the Centre works. We acknowledge that these lands on which we meet was the place of age-old ceremonies, of celebration, initiation and renewal, and that the local Aboriginal peoples have had and continue to have a unique role in the life of these lands.



THE MELBOURNE CENTRE FOR CITIES

The Melbourne Centre for Cities has been designed to foster responsible and cosmopolitan city leadership, and the information it needs, in an interconnected and increasingly urbanised planet.

Cities are on the frontline of today’s most pressing global challenges. Theatres of the pandemic, frontlines of climate action, crossroads of inequalities and social contrast, much of what challenges us as a society is continuously cast and recast through the ways in which we inhabit our built environments. Critical to our collective futures are the way we manage, plan and govern cities, how city leadership takes place in an interconnected but disrupted world, and what knowledge shapes governance. The University of Melbourne’s new Melbourne Centre for Cities focuses on urban governance, both in respect of its international dimension and the way it is shaped by information, and seeks to tackle today’s fundamental challenges by driving the next generation of city leaders. The Centre works across a number of academic divisions of the University and is hosted in the Faculty of Architecture Building and planning, providing a gateway for urban research at the University of Melbourne. It presents a wide network of academic, policy and industry partners both locally and internationally, with most of its programs focused on translating city research into practice and demonstrating the societal value of scholarly endeavours.

THE ROLE

CLASSIFICATION	Research Fellow Level A
SALARY	\$75,289 – 102,163 (pro rata)
SUPERANNUATION	Employer contribution of 17%
WORKING HOURS	Part-time 0.5FTE
BASIS OF EMPLOYMENT	Fixed-term position available for 12 months in the first instance.
HOW TO APPLY	Online applications. Go to http://about.unimelb.edu.au/careers , under ‘Job Search and Job Alerts’, select the relevant option (‘Current Staff’ or ‘Prospective Staff’), then find the position by title or number.
FORMAT	Applications should include: 1) a CV, including relevant publications and engagement experience; 2) an up to 2-page Expression of Interest detailing the fit for the position and for the Melbourne Centre for Cities; 3) contact details of 2 referees

For information about working for the University of Melbourne, visit our website: about.unimelb.edu.au/careers

POSITION SUMMARY

Position Outline

The Fellowship offers the opportunity to work in the Melbourne Centre for Cities, with appointment in the Faculty of Architecture, Building and Planning (ABP, one of three core faculties for the Centre), on an exciting new project of training and engagement focused on cities' international relations. Work on 'city diplomacy' in the Centre is designed to leverage cutting edge research evidence to support the development of international engagement capacity by cities in Australia and abroad, with particular emphasis on the role of cities in global sustainable development. The Fellow will join a Centre that offers a multidisciplinary platform designed to foster collaborative research and takes an explicitly international point of view on urban issues.

The Fellow will work in particular on the *Shared Pathways to CoP28* project, funded by the Australian Government via the Department of Foreign Affairs and Trade (DFAT), which focuses on capacity building for city diplomacy in the global governance of climate and sustainability. *Shared Pathways* is targeted to early-career Australian and Chinese local government officers but with possibility of engagement with other countries in the Asia-Pacific and beyond. Within *Shared Pathways* and the Centre's city diplomacy work the Fellow will collaborate closely with professor Michele Acuto (centre director) and Daniel Pejic (centre fellow in international urban migration and project lead), as well as with other Centre staff, associates and collaborators in Australia and abroad as per appropriate.

The successful applicant will have an emerging track record of research on, engagement with, and clear interest in cities aligned to the mission of the Centre, ideally with a clear commitment to issues of 'city diplomacy' and the international dimensions of urban governance and/or a close grasp of local government policymaking. They will demonstrate a commitment to working collaboratively in research groups, with colleagues, students and partners, as a proactive member of the Centre's academic community.

Please note this is a role focused on *pre-doctoral* candidates that have made substantial progress toward their doctoral studies or for other candidates with *comparable professional experience*.

The *Shared Pathways* project

Shared pathways to COP28 is an exchange and capacity building program focused on strengthening the influence of city diplomacy in tackling climate change.

Delivered as a 'Melbourne Masterclass', which involves both virtual exchanges and in-person activities devised to suit the busy schedules of local government officials, the program will provide executive training and track II exchanges for young city diplomats from around the world with a view at shaping the 'next' generation of city leaders internationally, and their global sustainability commitment.

Funded by the Australian Department of Foreign Affairs and Trade (DFAT) via the National Foundation for Australia-China Relations, the program is first and foremost centred on a bilateral connection between Australian and Chinese cities, and targeted to early career local government officials in these countries, enhancing their shared ambition to urban climate action toward the 28th COP Summit in 2023. The Centre will also run a broader engagement international cohort of *Shared pathways* for other countries beyond Australia and China, with the ambition to connect a wide variety of complex city diplomacy approaches internationally and in turn bolster not only Australia-China relations but also a wider momentum of young city diplomats engaged with climate action.

Strengthening collaboration through networking, city diplomacy skills and knowledge, urban climate action, negotiation and global governance training, as well as delivering practical strategic international policy output, *Shared pathways* will facilitate a more cohesive net-zero transitions dialogue between Australia cities and their international counterparts. The Fellow will be a key voice in delivering this program and will have a chance to grow in leadership and visibility in the city diplomacy space internationally with early career development support from the Centre.

Key Responsibilities

Through involvement in the project, the Fellow is expected to significantly contribute towards the capacity building activities of the Melbourne Centre for Cities, engage with relevant Centre research, and play a proactive role in advancing the development, research and engagement of the *Shared Pathways* project. The appointee will hold a postgraduate degree (Masters degree) or have comparable professional experience, and will support the project leads in shaping the training and engagement program of *Shared Pathways* with an increasing degree of autonomy.

Key position responsibilities are:

- Collaborate with and support project leads in planning and delivering the *Shared Pathways* project
- Support the *Shared Pathways* training program development and delivery including course material development and dissemination; course participants coordination; engagement with funders and partners; event organisation and management
- Work with project leads in the set up and delivery of the project's online training and intensive in-person workshop
- Support project administration and dissemination including web-based and social media content delivery and management
- Participate in the life of the Centre and the Faculty of Architecture, Building and Planning through attendance at meetings, research forums, seminars and symposia as per feasible within the part-time appointment
- Under the guidance of the project leads, take a proactive role in linking the Centre through the *Shared Pathways* project with external stakeholders locally, nationally and internationally, focusing in particular on research engagement, impact and translation beyond academia

Selection Criteria

ESSENTIAL

- a postgraduate degree (Masters or higher) in a relevant discipline (e.g. urban planning, public policy, international relations, sustainability) or comparable work experience (e.g. in local government or the multilateral sector)
- A collaborative and emerging research profile of work on cities aligned to the Centre's mission and the project's core focus.
- Demonstrated capacity to work collaboratively
- High-level interpersonal and communication skills

- Interest in building collaborative academic relationships and partnerships in relevant public and private organisations central to the governance of cities at night
- Demonstrated professional and collegial behaviour of a very high standard

DESIRABLE

- Experience of delivering professional training, postgraduate teaching or comparable capacity building activity
- Experience in working with local governments and other local stakeholders,
- Familiarity with governance issues in Australian cities
- Familiarity with governance issues in Chinese cities
- Potential to contribute to outreach and public engagement activities
- Emerging interest in academic work as demonstrated by participation in scholarly outputs, teaching activities and/or academic dissemination activities (e.g. scholarly conferences)
- Fluency in a language other than English (Chinese preferred)

Equal Opportunity, Diversity & Inclusion

The University is an equal opportunity employer and is committed to providing a workplace free from all forms of unlawful discrimination, harassment, bullying, vilification and victimisation. The University makes decisions on employment, promotion and reward on the basis of merit. This commitment is set out in the University's Strategy and policies that address diversity and inclusion, equal employment opportunity, discrimination, sexual harassment, bullying and appropriate workplace behaviour. All staff are required to comply with all University policies.

The University values diversity because we recognise that the differences in our people's age, race, ethnicity, culture, gender, nationality, sexual orientation, physical ability and background bring richness to our work environment. Consequently, the Diversity and Inclusion Strategy 2030 sets out the strategic aims to advance and embed the principles of diversity and inclusion across all activities at the University to create enduring and widespread cultural change.



THE UNIVERSITY OF MELBOURNE

Established in 1853, the University of Melbourne is a public-spirited institution with an outstanding reputation for excellence in research, learning and teaching, and engagement. Ranked number 31 in the latest Times Higher Education World University Rankings*, Melbourne competes on an international stage with the best institutions globally and has an international outlook and reach to match.

With a rich history stretching over 160 years, the University of Melbourne also occupies a special place in the heart of the city. Since its founding in 1853, the University has been a public-spirited institution committed to making distinctive contributions to intellectual, cultural, social and economic life in the region and beyond. These values underpin the University's entire academic mission and shape operating practices, preparing engaged graduates and steering research that advances the world.

With a wide range of disciplines, the University of Melbourne currently educates over 50,000+ students from over 130 countries. The University comprises ten Academic Divisions providing learning that stimulates,

challenges and fulfils the potential of excellent students from around the world, leading to personal development, meaningful careers and profound contributions to society.

*Times Higher Education World University Rankings 2021

Advancing Melbourne: the University Strategic Plan 2020-2030

The University's strategic direction is grounded in its purpose. While its expression may change, our purpose is enduring: **to benefit society through the transformative impact of education and research.** Together, the vision and purpose inform the focus and scale of our aspirations for the coming decade.

[Advancing Melbourne](#) reflects the University's commitment to its people, its place, and its partners. **Our aspiration for 2030 is to be known as a world-leading and globally connected Australian university, with our students at the heart of everything we do.**

- We will offer students a distinctive and outstanding education and experience, preparing them for success as leaders, change agents and global citizens.
- We will be recognised locally and globally for our leadership on matters of national and global importance, through outstanding research and scholarship and a commitment to collaboration.
- We will be empowered by our sense of place and connections with communities. We will take opportunities to advance both the University and the City of Melbourne in close collaboration and synergy.
- We will deliver this through building a brilliant, diverse and vibrant University community, with strong connections to those we serve.

The means for achieving these goals include the development of the University of Melbourne's academic and professional staff and the capabilities needed to support a modern, world class university. Those means require a commitment to ongoing financial sustainability and an ambitious infrastructure program which will reshape the campus and our contribution to the communities we engage with. This strategy, and the priorities proposed, is centred around five intersecting themes; place, community, education, discovery and global.

THE FACULTY OF ARCHITECTURE, BUILDING AND PLANNING

The Faculty of Architecture, Building and Planning is the leading educational and research institution in the Asia-Pacific region addressing the design and realisation of inhabited environments. The Faculty actively seeks to extend the linkages between education, research and practice in the built environment, and maintains excellent and extensive relationships with members of the built environment professions, government, professional associations and the wider community.

The Faculty has nearly 200 staff and approximately 3000 students, one third of whom are international. It is responsible for the University's undergraduate Bachelor of Design degree, and offers majors in architecture, landscape architecture, property, construction, and urban planning.

The Faculty's graduate school, the Melbourne School of Design teaches accredited masters courses across the professional disciplines of Architecture, Construction Management, Landscape Architecture, Property, Urban Design and Urban Planning.

The MSD is distinctive from its competitors in its aim to inspire learning through interdisciplinary reflection, and its integration of research, teaching, and practice around the implications of all forms of urbanisation. With opportunities to engage in advanced studio and seminar-based learning and research, MSD students develop new perspectives, critical reflection, and modes of action to address the environmental, social and aesthetic challenges in producing sustainable centres of habitation, locally and internationally. Students take part in field trips which examine the global context of habitable environments.

The Faculty has an international reputation for excellence in research and research training and is a leader in built environment and urban research. Faculty staff are actively engaged in collaborations and partnerships both locally and globally, to produce research that responds to major social, economic and environmental challenges, as well as fundamental research into the built environment in Australia and the Asian region. Researchers address key issues, such as mitigation of natural disasters, climate change, sustainability, the future of cities, population growth and urban density; leading debate in many of these areas. The Faculty also contributes definitive

knowledge and understanding of the history, conservation and heritage of the built and natural environment, built environment practice and management, urban morphology and design research. The Faculty draws its research strength in part from its capacity to work in the multidisciplinary frame of its various built environment disciplines, as well as with colleagues in health, engineering, education, history and social sciences.

Through the MSD, we provide the highest quality research training environment, attracting the best and brightest future researchers from around the world. PhD and MPhil students have access to innovative professional development programs and generous funding support, along with excellent facilities and resources. MSD's PhD and MPhil graduates are well-rounded professionals, critical thinkers and future research leaders.

The Faculty has built strong research foundations by valuing and developing its people, rewarding excellence, and fostering a culture of enquiry, creativity and outstanding scholarship.

More information about ABP / MSD can be found at:
<http://msd.unimelb.edu.au>



PEOPLE AND BENEFITS

The University is committed to providing an intellectually stimulating and personally rewarding workplace which attracts people who are the best in their professional, academic and teaching fields

Outstanding academic staff are at the heart of the University's teaching, research and engagement endeavours. The University is proud of its many staff that have been recognised through prestigious national and international awards and through membership of Australia's learned academics. Among the many scholars of international renown at the University is the winner of the Nobel Prize – Professor Peter Doherty (Physiology and Medicine) and many other public intellectuals and scientific leaders.

The Benefits

The University offers staff more than just a job – it offers them an opportunity to be part of a dynamic world class organisation which provides its staff with exceptional benefits and support at every stage of their life and career.

- Working in a culturally inclusive environment
- Engaging in an active and vibrant campus life
- A focus on health and wellbeing
- Outstanding staff benefits in addition to competitive salary packages

Staff benefits on offer at the University include the opportunity to salary package everything from childcare and additional superannuation to subscriptions to the Melbourne Theatre Company. Benefits can be tailored to best suit individual needs and circumstances, including generous relocation support.

The University also offers a family friendly environment for individuals that need increased flexibility, providing generous leave and working conditions. The University has been recognised as an employer of choice for

women and is one of 40 organisations to participate in the Science in Australia Gender Equity (SAGE) pilot program of Athena SWAN in Australia.

Occupational Health & Safety (OHS)

All staff are required to take reasonable care for their own health and safety and that of other personnel who may be affected by their conduct.

OHS responsibilities applicable to positions are published [here](#). These include general staff responsibilities and those additional responsibilities that apply for Managers and Supervisors and other Personnel.

LIVING AND WORKING IN MELBOURNE

Geography

Melbourne is the capital city of Victoria and the second largest city in Australia. It is set around the shores of Port Phillip Bay and sits beside the Yarra River, around five kilometres from the bay. Melbourne is home 4.5 million people and a metropolitan area of 9990.5 km². The Economist Intelligence Unit has rated Melbourne one of the world's most liveable city for six consecutive years, based on its education, entertainment, health care, research and development, tourism and sport.

The City of Melbourne municipality, in which the University's main Parkville campus is based, covers 37.7 km² and has a population of more than 143 000 people. It includes the city centre and a number of attractive inner suburbs with thriving communities and businesses. The City of Melbourne is home to residents from 180 countries who speak more than 233 languages and dialects and follow 116 religious faiths. The Wurundjeri, Boonwurrung, Taungurong, Dja Dja Wurrung and the Wathaurung people of the Kulin Nation are the Traditional Owners of the land now known by its European name of Melbourne. The City of Melbourne is recognised as Australia's cultural capital with a number of world-class galleries and museums, internationally renowned food and wine regions, and an impressive year-round calendar of events catering for all tastes.

FURTHER INFORMATION

General Information about the University of Melbourne is available at its website
www.unimelb.edu.au

Melbourne Centre for Cities
research.unimelb.edu.au/cities

About the University of Melbourne
about.unimelb.edu.au

The University of Melbourne's Strategic Plan
<https://about.unimelb.edu.au/strategy/advancing-melbourne>

Annual Reports
<http://annualreport.about.unimelb.edu.au>

Faculty of Architecture, Building and Planning
<https://msd.unimelb.edu.au>

Research
University of Melbourne research strategy and implementation
research.unimelb.edu.au

Teaching
Teaching and Learning at the University of Melbourne
provost.unimelb.edu.au

Careers
<https://about.unimelb.edu.au/careers>

Please submit your application via the University of Melbourne's Careers [page](#)

The Melbourne Centre for Cities and its founding Faculties (Architecture, Building and Planning; Arts; and Science) are committed to equity, diversity and inclusion and strongly encourage people with diverse experiences to apply. This includes First Nations people, culturally and linguistically diverse people, Deaf and hard of hearing people, people with a disability, LGBTIQ+, and neurodiverse people. If you have any accessibility requirements for the application or interview, please contact us. We are dedicated to ensuring barrier-free and inclusive practices to recruit the most talented candidates. A position description is available in alternate formats if required, including USB, Large Print and Plain English.

ENQUIRIES

Contact for confidential and job enquiries only, please do not send your application to these contacts

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HOW TO APPLY