Position Description

Lecturer in Information Studies

School of Information and Communication Studies

Faculty of Arts and Education

Classification	Level B
Delegation band	Delegations and Authorisations Policy (see Section 3)
Special conditions	Nil
Workplace agreement	Charles Sturt University Enterprise Agreement
Date last reviewed	17 May 2024

About Charles Sturt University

Purpose

The Wiradjuri phrase *yindyamarra winhanganha* means the wisdom of respectfully knowing how to live well in a world worth living in. This phrase represents who we are at Charles Sturt University – our ethos. It comes from traditional Indigenous Australian knowledge, but it also speaks to the vision of the university – to develop and spread wisdom to make the world a better place.

Vision

Charles Sturt University is set to undergo a decade of great reform that will see the university characterised by these key elements:

- An uncompromising drive towards excellence in every aspect of its operations
- A far-reaching strategic re-positioning of teaching, learning, research, and innovation
- A cementing of our position as Australia's pre-eminent rural and regional university

The overarching aim is to consolidate our institution so that it is demonstrably more resilient and sustainable by the end of the decade.

Goals

To deliver on our purpose and vision, the university has three key goals:

1. Maintain the university's position in the top five Australian universities for graduate outcomes based on employment and salary
2. Embed a culture of excellence across all aspects of the university's operations
3. Exponential growth in research, development, and innovation income in our chosen areas, delivering high impact outcomes for regional Australia

Our values

Charles Sturt has a proud history and is fortunate to have an outstanding group of diverse, passionate, and engaged people working with us. Our values of insightful, inclusive, impactful, and inspiring guide our behaviours and ways of working to help us achieve our ethos of creating a world worth living in.

Performance measures

In addition to the principal responsibilities all staff are required to contribute to the success of the university strategy including meeting university's eight key performance indicators:

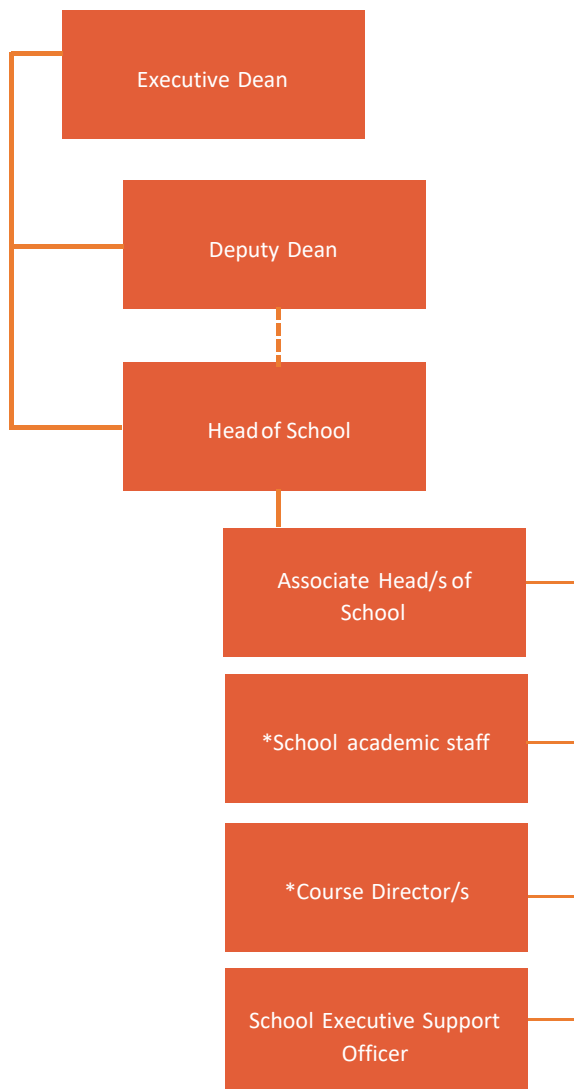|	
Our Students	• Commencing progress rate • Student experience
Our Research	• Research income • Research quality and impact
Our People	• Engagement • All injury frequency rate
Our Social Responsibility	• Underlying operating result • Community and partner sentiment

Faculty of Arts and Education

School of Information and Communication Studies

The School of Information and Communication Studies fosters an informed community of information, library, archives, records, and communication professionals. The School is the leading provider of library and information education in Australia and one of the largest in the world. Communication students explore storytelling as a multitude of possibilities in an ever-changing cultural and technological landscape. Library and Information Science (LIS) research in the School was rated 'above world standard' in the most recent national assessment exercise (Excellence in Research for Australia) conducted by the Australian Research Council. Strong industry links and affiliations ensure ongoing relevance in course design, impactful research, state of the art facilities, national and international recognition of staff and students and high rates of graduate employment outcomes.

Organisational chart

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┌─────────────────────┐
│   Executive Dean    │
└─────────────────────┘

┌─────────────────────┐
│    Deputy Dean      │
└─────────────────────┘

┌─────────────────────┐
│   Head of School    │
└─────────────────────┘

┌─────────────────────┐
│ Associate Head/s of │
│       School        │
└─────────────────────┘

┌─────────────────────┐
│ *School academic    │
│       staff         │
└─────────────────────┘

┌─────────────────────┐
│  *Course Director/s │
└─────────────────────┘

┌─────────────────────┐
│ School Executive    │
│ Support Officer     │
└─────────────────────┘
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Reporting relationship

This position reports to: Associate Head of School, School of Information and Communication Studies (Staffing & Development)

This position supervises: Nil

Key working relationships

- Head of School
- Associate Head of School
- Course Director
- Faculty and School Staff

Position overview

The Lecturer in Information Studies will actively engage in teaching, research and curriculum development in the School of Information and Communication Studies. The appointee will have extensive experience within the discipline of Information Studies. They will be required to teach subjects in an online environment at levels up to and including the Master level. The appointee will participate in administration and ongoing curriculum development and progress an active research profile that aligns with the direction of both the University and School. Occasional domestic travel is required as part of this position.

Principal responsibilities

- Teach a range of subjects in one or more of the Information Studies courses offered by the School.

- Apply CSU learning and teaching methodologies, processes, technologies, and tools to deliver high-quality student-centred learning opportunities in the relevant discipline and as required to meet the teaching needs of the University.

- Build strong professional relationships with students and provide timely and appropriate consultation and feedback.

- Actively contribute to collaborative processes to design, deliver and continually improve high quality courses and learning experiences for students including the giving and receiving of constructive feedback.

- Provide leadership and management, as appropriate, in the convening, coordination and delivery of subjects and/or courses. This may include coordinating and/or leading other staff including sessional academic staff.

- Conduct ethical, high-quality research and contribute to knowledge through scholarship, publication and presentation and execute a research plan that aligns with CSU's research aims and objectives, including pursuing funding opportunities.

- Continue to build a record of research which contributes to the development of the discipline whilst maintaining up-to-date research records within CSU's research database.

- Provide leadership and foster partnerships with the professions that bring direct benefit to the strategic work of the University, in terms of teaching, workplace learning, course profile and/or areas of research strength.

- Contribute to the development and improvement of policy and practice through involvement in professional/industry associations, accreditation authorities, conference organisations, advisory bodies, and national or international delegations, consistent with the University's Outside Professional Activities Policy.

- Engage in professional activities linked to knowledge development and problem solving such as research with, for and about the profession and about professional practice; projects related to critical evaluation and enhancement of practice; collaborations with research colleagues and professions/industries/businesses; authorship/editorship.

- Other duties appropriate to the classification as required.

Role-specific capabilities

This section comprises capabilities from the [Charles Sturt Capability Framework](#).

Service Focused	Strive to meet needs and exceed expectations of our students, communities and colleagues (performance focus, quality outcomes, Student welfare, equity & conduct)
Applying expertise and technology	Applying, developing and sharing specialist and detailed technical expertise, understanding other organisational disciplines
Presenting and Communicating Information	Speaking clearly and fluently, expressing opinions, making presentations, responding to an audience, showing credibility
Analysing	Analysing Information, probing for clarity, producing solutions, making judgements, thinking systemically
Learning and Researching	Learning rapidly, gathering information, understanding rapidly, managing knowledge, ensuring organisational learning approach

Physical capabilities

The incumbent may be required to perform the following.

- Work in other environments beyond your base campus, such as other campuses.

- On occasion, drive a vehicle for distances of up to 500km per day within the terms of the University's [Driver Safety Guidelines.](#)

- Sitting for long periods at a computer desk performing administrative and other tasks including typing, reading, and marking.

Selection criteria

Applicants are expected to address the selection criteria when applying for this position.

A. A doctoral qualification in a relevant field, or equivalent accreditation and standing, or current enrolment in a doctoral program that involves research on a relevant topic area.

B. Evidence of capability to deliver high-quality student-centred learning and teaching in an online environment.

C. Evidence of capability to pursue high-quality research publications and competitive research grants.

D. A record of research or professional activity relevant to the discipline.

E. Membership of, or membership eligibility, for an appropriate professional organisation.

Desirable

F. Active involvement in the information professions.

Brisbane

New South Wales

● Dubbo

● Port Macquarie

● Orange

● Bathurst

● Sydney

Goulburn
NSW Police Academy ●

● Wagga Wagga

● Canberra

● Albury–Wodonga

Wangaratta
Regional Study Centre ●

Victoria

● Melbourne

● - Capital city ● - Campus location