



Handy Person/Maintenance Volunteer – East Perth

Department	WA Admin
Availability	Ongoing commitment with varied hours
Location	East Perth, WA
Category	Contributing to our operational work

Building an inclusive, diverse and active humanitarian movement based on voluntary service.

Role purpose

Our WA Red Cross office in East Perth is seeking a Handy Person/Maintenance Volunteer to assist with various minor repairs, basic building maintenance, painting, outside yard jobs and our annual building tidy up.

Role responsibilities

- Provide support to staff by undertaking minor repairs and building maintenance
- Ensure that repairs are completed according to our WHS policy and practices.

Knowledge, skills and experience

- Knowledge and experience with basic building repairs
- Can do attitude with a desire to help others
- Attention to detail
- Understanding of WHS and safe manual handling practices

Check requirements

- A National Criminal History Check prior to commencement and renewed every three years (Red Cross will arrange this)

Learning and development

- Complete Red Cross online learning modules as required
- Attend Red Cross Volunteer Induction, Program Training and ongoing training as required

General conditions

We act always in accordance with the Australian Red Cross Ethical Framework and Child Protection Code of Conduct

We are a Child Safe organisation and all volunteers are required to comply with relevant State and Territory legislation requirements

We comply with the Red Cross Workplace Health and Safety management system

We demonstrate skill, knowledge and behaviour to work with Aboriginal and Torres Strait Islander people in a culturally respectful way

We may be required to assist the organisation on occasion, in times of national, state or local emergencies or major disasters

In all activities, our volunteers are guided by the Fundamental Principles of the Red Cross and Red Crescent Movement

Humanity

Impartiality

Neutrality

Independence

Voluntary Service

Unity

Universality
