



**Australian  
National  
University**

## Position Description

<b>College / Division:</b>	ANU College of Arts & Social Sciences
<b>School / Centre</b>	School of Archaeology and Anthropology
<b>Department / Unit:</b>	Anthropology
<b>Position Title:</b>	<b>Lecturer in Anthropology</b>
<b>Classification:</b>	Academic Level B
<b>Position No:</b>	
<b>Responsible to:</b>	Head of Anthropology

### PURPOSE STATEMENT

The School of Archaeology and Anthropology within the College of Arts and Social Sciences (CASS) has a world leading Anthropology department with an excellent reputation across teaching and research. We are seeking to appoint an outstanding early career academic to contribute to the school's teaching and research agendas.

### KEY ACCOUNTABILITY AREAS

#### Position Dimension & Relationships:

Anthropology in the School of Anthropology & Archaeology, CASS, ANU, is seeking to appoint an outstanding early career academic to contribute to the school's research, teaching and service agendas. The ideal candidate will have a strong track record of excellence in ethnographic fieldwork and have evidence of engagement at the leading edge of anthropological theory. The successful candidate will take part in reinvigorating the School's anthropology teaching programmes at undergraduate and postgraduate levels and complement existing areas in which the discipline has teaching and research strengths. It is also expected the successful candidate will be a lively part of campus life by contributing to service roles and engagement across colleges in research and teaching.

#### Role Statement:

Specific duties required of a **Level B Academic** may include:

- Undertake high quality research that results in innovative outputs including research publications in national and international journals, presentations and conferences, and/or other non-traditional outputs
- Seek to secure external funding including the preparation of research proposals submitted to external funding bodies
- Contribute to teaching at undergraduate and postgraduate levels including coordinating courses, preparing and delivering lectures, tutorials, seminars and/or student field experiences
- Supervise students at the honours, postgraduate and HDR levels

- Participate in community outreach including with prospective students, government, media, the public and any other relevant organisations and involvement in professional activity;
- Comply with all ANU policies and procedures including work health and safety and equal opportunity
- Contribute to the running of the school, college and university through administrative roles and participation in meetings and committees
- Perform other duties as requested, consistent with the classification level of the position and in line with the principle of multi-skilling.

## SELECTION CRITERIA

1. PhD in Anthropology or cognate discipline at the time of appointment
2. Strong track record of publications relative to opportunity, supported by a sample of published or forthcoming research
3. Evidence of a strategic research plan demonstrated through a research statement including future research plans
4. Evidence of teaching ability at the undergraduate and postgraduate level, including online experience, outlined in a teaching statement including experience, and a teaching philosophy including undergraduate, honours, postgraduate and supervision
5. Commitment to contributing to service roles within and beyond the school
6. A demonstrated high level of understanding of equal opportunity principles and policies and a commitment to their application in a University context.

**References:** [Academic Minimum Standards](#)

*The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the Background Checking Procedure which sets out the types of checks required by each type of position.*



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# Pre-Employment Work Environment Report

## Position Details

College/Div/Centre	College of Arts and Social Sciences	Dept/School/Section	School of Archaeology and Anthropology
Position Title	Lecturer in Anthropology	Classification	Academic Level B
Position No.		Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at [http://info.anu.edu.au/Policies/\\_DHR/Procedures/Employment\\_Medical\\_Procedures.asp](http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp)

## Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.

TASK	regular	occasional	TASK	regular	occasional
key boarding	<input checked="" type="checkbox"/>	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	<input checked="" type="checkbox"/>	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input checked="" type="checkbox"/>			
<b>NON-IONIZING RADIATION</b>			<b>IONIZING RADIATION</b>		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
<b>CHEMICALS</b>			<b>BIOLOGICAL MATERIALS</b>		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER POTENTIAL HAZARDS (please specify):</b>					
<b>Supervisor/Delegate Name:</b>			<b>Date:</b>		