



POSITION DESCRIPTION

Australian Broadcasting Corporation

Label	Description
Position Title:	INDIGENOUS TALENT RESEARCHER
Position no:	50058076
Team:	[People & Culture]
Department:	Indigenous, Diversity & Inclusion
Location:	Ultimo
Reports to:	HEAD INDIGENOUS, DIVERSITY & INCLUSION 50042371
Classification:	Administrative/Professional
Schedule:	[Schedule A]
Roster cycle	[Non-Rostered]
Band/level:	[Band 6]
HR Endorsement:	22/11/2021

Purpose

Coordinate and facilitate the ongoing research, collection and communication of information about First Nations on-air and production talent, and facilitate opportunities for First Nations talent internal and external to the ABC.

Key Accountabilities

- Maintain the ABC's First Nations Talent database for content makers across the organisation about external First Nations:
 - On-air talent (presenters, actors, subject matter experts, spokes people etc.)
 - Production talent (editors, producers, camera operators etc.)
- Research and identify First Nations on-air and production talent via:
 - The First Nations Talent Portal via talent callouts for content projects when requested
 - Operating as a central source of research for content makers to find new on-air and production talent
 - Developing and maintaining the ABC's collection of information about Indigenous talent working in production areas
- Deliver and maintain objectives outlined in the Indigenous Researcher Strategy.
- Assist to identify pathways and opportunities for Indigenous talent across the organisation

- Actively promote the ABC values and apply all relevant workplace policies and guidelines.
- Cooperate with any reasonable instruction, procedure or policy relating to safety and take reasonable care for your own safety and that of other people who may be affected by your conduct while at work. Additional WHS responsibilities apply to Managers and Supervisors, Team Directors, and other Officers.

Key Capabilities/Qualifications/Experience

1. Experience in media, content making, PR, arts or cultural industry with editorial skills and judgement and a passion for increasing Indigenous representation in media.
2. Proven ability to establish and maintain strategic relationships and partnerships with multiple First Nation and diverse stakeholders.
3. Significant and demonstrable knowledge, understanding and appreciation of Australia's First Nations culture, customs and society.
4. Demonstrated connections and contacts with First Nations people, communities and organisations, particularly across the media, arts and entertainment industry.
5. High-level interpersonal and motivational skills and ability to work under pressure, to tight deadlines and manage databases.
6. Demonstrated knowledge and understanding of Aboriginal and/or Torres Strait Islander cultures and an understanding of the issues affecting Aboriginal and/or Torres Strait Islander people. And, ability to communicate sensitively and effectively with Aboriginal and/or Torres Strait Islander people.
7. **ABC Principles:** Demonstrated commitment to the ABC Principles of We are ABC, Straight Talking, People Focused, Accountable and Open & Transparent.
8. **ABC Policies:** Understanding of the relevance and scope of ABC policies and the ABC Principles and a commitment to adhere to these; particularly in relation to complying with health, safety and wellbeing requirements in the workplace and acting in accordance with the ABC Principles.
9. **Diversity and Inclusion:** Ability to communicate effectively and build relationships with people from a range of diverse backgrounds.



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