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| **Position Description** |

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| **Allied Health Specialist, Autism Specific Early Learning & Care Centre (ASELCC)** | |
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| **Position No:** | 50037125 |
| **Business Unit:** | Chief Operating Officer |
| **Division:** | Human Resources |
| **Department:** | Children’s Centre / ASELCC |
| **Classification:** | HEO 7 |
| **Employment Type:** | Full time, fixed term |
| **Campus/Location:** | Melbourne (Bundoora Campus) |
| **Other Benefits:** | <http://www.latrobe.edu.au/jobs/working/benefits> |

Further information about:

La Trobe University:

<http://www.latrobe.edu.au/about>

Victorian Autism Specific Early Learning and Care Centre:

<https://www.latrobe.edu.au/child/services/aselcc>

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| **Position Description** |

**Allied Health Specialist, Children’s Centre – La Trobe University**

**Position Context**

Our service provides intensive, evidence-based early intervention to very young autistic children, in an early education setting. We work in partnership with the Olga Tennison Research Centre (OTARC) to translate the most current ideas and research into our program, while also researching and publishing reports on the efficacy of our program. Our service utilises the Early Start Denver Model (ESDM), and were the first in the world to implement the ESDM in a group setting. Our team has published several research papers and a manual about the group delivery of the ESDM.

Our team collaborate to provide individualised supports in a naturalistic group setting, maintaining a strong focus on child development, well-being, and peer interactions. The person working in this position will collaborate with a transdisciplinary team, including allied health and educators, to provide occupational therapy specialist support services to young autistic children. In addition, this position will act as Key Worker to children and families, supporting the progress and needs of individual children and families. The position is fixed term

**Duties in this role include:**

* Working as part of a transdisciplinary team to support the implementation of the ESDM within the centre and/or in community/home programs as required. This involves working “hands-on” as an ESDM therapist, targeting children’s goals within the room’s curriculum and daily routines, for example mealtimes, toileting, transitions and play activities.
* Providing key worker support to individual families: this includes meetings with the child’s family, co-completing ESDM assessments, developing ESDM goals, reviewing each child’s progress, referring to other allied health specialists and so on.
* Providing specialist allied health support services to infants, toddlers, and preschoolers with autism consistent with the Early Start Denver Model (ESDM), including training the transdisciplinary team and family on any individualised plans.
* Applies theoretical knowledge or management or policy expertise to bring together diverse and sometimes conflicting information to solve new or one off problems, to develop innovative methodologies, to analyse a situation and propose new responses or solutions or to take a leading role in the application of proven techniques involving considerable theoretical and technical sophistication.
* Performs tasks requiring the application of substantial theoretical and/or professional knowledge and experience to a range of issues and circumstances requiring considerable interpretation.
* Responsible for independently monitoring, reviewing and developing procedures in own functional area. Able to cross specialist, organisational or functional boundaries to co-ordinate actions and propose initiatives.
* Develops and/or improves the capability of staff within work area, motivating and mentoring them to better meet the current and future requirements of the Centre.
* Attend meetings as required.
* Undertake other duties as directed by the Clinical Manager or their representative.

**Key Selection Criteria**

* Current registration with allied health professional regulation/membership group (i.e., Occupational Therapy or Psychology Board of AHPRA, Speech Pathology Australia).
* Motivation to work directly with children to support their learning in a naturalistic group setting.
* Commitment to best practice in early childhood intervention.
* Enjoys working in a collaborative and transdisciplinary team.
* Excellent interpersonal skills, especially the capacity to work collaboratively and cooperatively in small teams.
* Demonstrated high level of self-motivation and personal management skills.

**Other registrations/licenses required:**

* Current NDIS Worker Screening Check
* Current Working with Children Check
* Current First Aid Certificate with Anaphylaxis
* Current National Police Check (this will be completed through the recruitment process); AND
* take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

##### Desirable Attributes

* High level of interpersonal, communication and organisational skills
* Motivation to be part of an innovative research program
* Demonstrated experience in developing individualised allied health specialist programs for young children, particularly children with autism
* Ability to support families and colleagues in access and providing services under the National Disability Insurance Scheme (NDIS)

**Other Information**

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

**Position Flexibility**

La Trobe University is committed to providing a diverse, inclusive and respectful working environment for all staff. We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

**Why La Trobe:**

* Develop your career at an innovative, global university where you’ll collaborate with community and industry to create impact.
* Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
* Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you’ll join exceptional people, partners and communities, who power our operations with ambition and purpose.

We are forward-looking and culturally inclusive. We continuously review, improve and transform our processes to embrace new, flexible approaches. That means you’ll always have the opportunity to succeed and make a difference.

**La Trobe’s Cultural Qualities:**

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For Human Resource Use Only

Initials: Date: