

ASSOCIATE PROFESSOR (EDUCATION-FOCUSED) AND DIRECTOR OF EDUCATION

DEPARTMENT/UNIT	School of Translational Medicine
FACULTY/DIVISION	Faculty of Medicine, Nursing and Health Sciences
CLASSIFICATION	Level D
DESIGNATED CAMPUS OR LOCATION	Alfred campus

ORGANISATIONAL CONTEXT

At [Monash](#), work feels different. There's a sense of belonging, from contributing to something ground breaking – a place where great things happen. You know you're part of something special and purposeful because, like Monash, your ambitions drive you to make change.

We have a clear purpose to deliver ground-breaking intensive research; a world-class education; a global ecosystem of enterprise – and we activate these to address some of the [challenges](#) of the age, Climate Change, Thriving Communities and Geopolitical Security.

We welcome and value difference and [diversity](#). When you come to work, you can be yourself, be a change-maker and develop your career in exciting ways with curious, energetic, inspiring and committed people and teams driven to make an impact – just like you.

Together with our [commitment to academic freedom](#), you will have access to quality research facilities, infrastructure, world class teaching spaces, and international collaboration opportunities.

We champion an [inclusive workplace culture](#) for our staff regardless of ethnicity or cultural background. We have also worked to improve [gender equality](#) for more than 30 years. Join the pursuit of our purpose to build a better future for ourselves and our communities – [#Changelt](#) with us.

The **Faculty of Medicine, Nursing and Health Sciences**, is the largest faculty at Monash University, and offers the most comprehensive suite of professional health training in Victoria. We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences.

We want to improve the human condition. That is our vision - it has no expiration date. Through academic health centres, other translational models and by educating the healthcare workforce of the future, our staff, students and alumni directly improve quality of life.

Setting the global health care agenda, the Faculty aspires to lead in all areas of research activity and influence local, national and international policy to improve health and social outcomes and health inequalities. We've made a major impact in the world of medical research and become globally recognised for our quality education of over 41,000 doctors, nurses, and allied health professionals.

We are ambitious and aim to maintain our position as a leading international medical research university. We're recognised for the breadth and depth of our research, for our commitment to translational research, for the quality and scale of our research capability, and as a thriving biotechnology hub. To learn more about the Faculty, please visit monash.edu/medicine.

The **School of Translational Medicine (STM)** is the FMNHS's leading school for biomedical and clinical research and education, offering undergraduate and postgraduate study programs. STM is primarily located at the Alfred Hospital Precinct, with sites at Peninsula Health, and Cabrini Hospital. ST, along with the School of Public Health and Preventative Medicine (SPHPM) form the Sub-Faculty of Translational Medicine and Public Health.

Translational, basic and clinical research in STM covers a great breadth of subject areas, with 16 different departments and centres, including the Departments of Medicine (Alfred and Peninsula), Immunology, Diabetes, Infectious Diseases, Respiratory Research @ Alfred, Gastroenterology, Neuroscience, Psychiatry, Medical Oncology, Surgery, Anaesthesiology & Perioperative Medicine (APOM), Medical Education, Melbourne Sexual Health Clinic, The National Trauma Institute (NTRI) and Clinical Haematology / the Australian Centre for Blood Diseases (ACBD). STM encourages multidisciplinary research across discipline areas and attracts elite students, researchers and teachers to its well-equipped research laboratories and facilities. The school partners with health care services, government, industry and community to put research into practice and contribute to the treatment and cure of several specific diseases and conditions.

POSITION PURPOSE

Education-focused staff (as a subset of the Teaching and Research category of employment) at Monash are an elite category of the academy who focus on and contribute to the innovation of education and leading the design and delivery of education at the University. The Associate Professor (Education focused) is expected to exercise a special responsibility in providing leadership and in fostering excellence in education within their faculty, the University and the community more broadly. S/he will exhibit leadership at a local or national level in education.

The Associate Professor (Education-Focused) is expected to contribute to leadership in the School, with oversight of the school's education portfolio. The position is responsible for overseeing the continuous delivery, development and quality assurance of the undergraduate and postgraduate award coursework portfolio and professional and continuing education and micro credentials delivered to local and global learners. An academic at this level is also expected to play a role in scholarship and educational research activities relevant to the discipline.

The Director will play a key role in the development and delivery of a compelling, cohesive and ambitious vision for the education portfolio of the School including the development new education offerings, including undergraduate, post-graduate and clinical education courses, and provide leadership in the delivery of education with the remit of improving teaching quality, supporting educational innovation, increasing teaching efficiencies and ensuring unit and course viability.

The appointee will apply their expertise in education leadership, knowledge of cutting-edge pedagogy, curriculum development, and passion for high-quality teaching, in order to maintain and grow the School's education.

Reporting Line: The position reports to the Head of School of Translational Medicine with functional reporting to the Deputy Dean Education.

Supervisory Responsibilities: The appointee will be responsible for supervision of teaching and administrative staff responsible for undergraduate and post-graduate (Honours, Masters and short courses) teaching and program coordination.

Financial Delegation: Yes, in accordance with the University delegations schedule

Budgetary Responsibilities: Yes, in accordance with the University delegations schedule

APPOINTMENT PERIOD

The appointment as Associate Professor will be a continuing appointment in the School of Translational Medicine and will include the role of Director of Education for an initial period of up to 5 years with opportunity for renewal based on performance.

KEY RESPONSIBILITIES

This position is a Level D education-focused academic. Level D education-focused academics will play a leadership role in educational innovation, curriculum design and review.

Duties of a Level D Director of Education:

1. Provide strategic leadership of the school's education portfolio, and a coherent vision for this portfolio.
2. Oversee governance and management of undergraduate and postgraduate coursework education programs, professional and continuing education and micro-credentials, including chairing the school's education committee.
3. Promote the academic culture of the School.
4. Lead curriculum (course and unit) design and review at school, faculty and institutional level and oversee governance of unit and course reviews.
5. Engage in governance, collaborative design, implementation and quality improvement of cross-faculty, cross-campus or team-taught units, courses or projects, taking leadership of key projects relevant to the School.
6. Develop, implement and review educational policy and practice at an institutional, national and international and lead the adoption of University or Faculty policy and practice within the School.
7. Play an active role in the maintenance of academic standards and in the development of educational policy and of curriculum areas within the faculty.
8. Provide leadership with professional, commercial and industry partners.
9. Build capacity in learning and teaching of academics within the School, Faculty and University including ensuring that all new education staff are appropriately inducted and supported in their roles.
10. Collaborate with groups external to the University on teaching and learning practice and design.
11. Engage in education research and scholarship.
12. Other duties as directed from time to time.

Some of the duties of a Level D education-focused academic may include:

1. The preparation and delivery of lectures and seminars
2. Course material and resource development
3. Marking and assessment
4. Consultation with students
5. Undertaking and contributing to a range of activities that contribute to educational innovation, review, impact evaluation and research at faculty and institutional level

6. Attendance at departmental, school and faculty meetings and a major role in planning and committee work
7. Research and scholarship for a Level D education-focused academic may include demonstrated evidence of national impact through:
 - A well-regarded and sustained record of publication in educational or disciplinary research in high-quality national or international peer-reviewed outlets
 - Attracting external funding to undertake projects that enhance student or staff learning and teaching outcomes
 - Presentations on educational practice and design at national or international conferences and forums
 - Contributing to the development of educational policy at national or international levelDemonstrating change in teaching practice at national or international level, including improved pedagogies
8. Leading a large interdisciplinary area, field of study or academic program

KEY SELECTION CRITERIA

Education/Qualifications

1. The appointee will have:
 - a doctoral qualification in a relevant discipline.

Achievements, qualities, capabilities

2. Proven excellence in teaching and education governance and quality.
3. Record of publication in educational or disciplinary research in high quality national and international peer-reviewed outlets, and of consistently attracting external competitive funding to undertake projects that enhance student or educator outcomes.
4. Record of successful supervision of postgraduate research students.
5. Developed skills of leadership, networking and management and inter-personal skills with demonstrated experience of leadership course and education quality improvement, leading change and innovation.
6. A sound record in building capacity in learning and teaching in others and in inspiring them to teach effectively.
7. High-level interpersonal skills and proven ability to establish a good working relationship with colleagues and students and to develop and maintain strong professional links with relevant industry and the community

OTHER JOB RELATED INFORMATION

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required.

GOVERNANCE

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.