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Selection of Principal

Dear Referee

# Assessment of Applicant

You have been nominated as a referee for this applicant’s application for Principal. You are kindly asked to complete the attached reference forms and return to the **Recruitment Officer** via email [appointments@parra.catholic.edu.au](mailto:appointments@parra.catholic.edu.au) by the **closing date** as advised by the applicant.

This reference will assist us in the shortlisting process for the position of Principal.

I thank you for your assistance in this regard. Yours sincerely

# Talent Acquisition Team



**Catholic Education Diocese of Parramatta**

Page 2 of 6

| **Name of Applicant:** |  |
| --- | --- |
| **Referee’s Name:** |  |
| **Contact Number:** |  |
| **Referee’s Position:** |  |
| **Working Relationship to**  **Applicant:** |  |
| **Date:** |  |
| A strong commitment to the Catholic faith in practice and lifestyle, witness and modelling | |
| A proven record of achievement in building Catholic culture. | |
| Demonstrated understanding of contemporary learning theory and practice and demonstrated application of that knowledge in leading school improvement. | |
| Capacity to challenge and lead a school community that gives witness to the Catholic faith and its teaching and is aligned with the system strategic intent. | |
| Demonstrated success in building high performing teams and effective relationships across the school community. | |
| Demonstrated knowledge and use of current technologies for contemporary learning and teaching | |

|  |
| --- |
| Capacity to engage and influence the educational agenda at a system, national and international level. |
| A proven track record of improving student learning outcomes. |
| Demonstrated experience as a complex problem solver using data and analysis to inform strategy and focus in a school. |
| Demonstrated passion for innovative collaborative learning and teaching. |
| Demonstrated capacity to respond to the emerging needs of schooling in today’s world. |
| What are the major strengths this person brings to the application? |
| What are their areas of development? |
| Overall how would you rate the applicant’s performance? Please tick  Highly competent  Competent  Effective in most areas  Improvement needed |

| Are there any additional comments you would like to make? |
| --- |

**Have you discussed this referee report with the applicant? ** **Yes**

 **No**

**Signed: Date:**

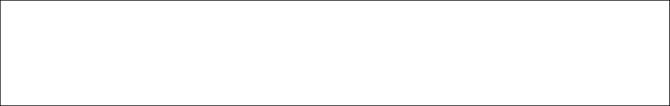
# Child Protection REFEREE questions for child-related employment

| **Name of Applicant:** |  |
| --- | --- |
| **Referee’s Name:** |  |
| **Contact Number:** |  |
| **Referee’s Position:** |  |
| **Working Relationship to Applicant:** |  |
| **Date:** |  |

1. **To your knowledge has the applicant been barred from working with Children**

****  **no**

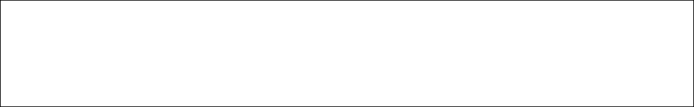
 **yes** *(If* ***yes****, please provide brief details)*



1. **Are you aware of any conviction of an offence that would bar the applicant from child-related work?**

 **no**

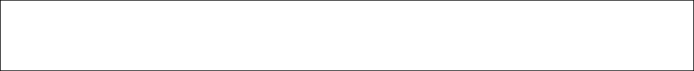
 **yes** *(If* ***yes****, please provide brief details – disqualifying offences are specified in Schedule 2 of the Child Protection (Working with Children) Act 2012) General details of the disqualifying offences can be viewed at –* ***Automatic barring records***



1. **Do you know of any criminal proceedings that if proven would bar the applicant from child-related work?**

 **no**

 **yes** *(If* ***yes****, please provide brief details)*



Child Protection Referee questions Staff Services Version 1 November 2014

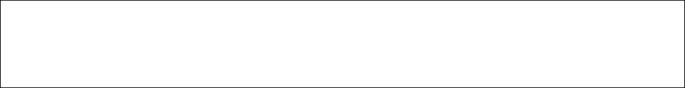




**5. Are you aware that if applicant has ever been the subject of an Apprehended Violence Order (AVO) that was made for the purpose of protecting a child or young person from harm?**

 **no**

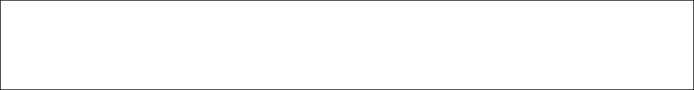
 **yes** *(If* ***yes****, please provide brief details)*



**6 Are you aware of any reason or concern which may make the applicant unsuitable to work in child-related employment?**

 **no**

 **yes** *(If* ***yes****, please provide brief details)*



**REFEREE**

print name signature