

ASSISTANT DIRECTOR

ECONOMIC AND FINANCIAL POLICY / SHAREHOLDER POLICY AND MARKETS

Why work for us

The work you will undertake is varied and interesting. We contribute to major government activities that improve the wellbeing of Tasmanians and support the Government's management of the State's financial position.

We are a flexible, diverse, inclusive, and supportive workplace with a strong values-based and team oriented culture. For more information about Treasury and what our staff have to say about working for us, visit our website: www.treasury.tas.gov.au/about-us/careers

The position

This position plays a key role in successfully delivering the Branch's responsibilities. You will use your strong skills, knowledge, and experience to provide high level strategic advice to Government and other stakeholders and provide expert guidance to develop the knowledge and skills of branch members. As a senior member of the Branch, you will proactively identify potential issues, provide suggestions for improvements in branch processes, contribute to branch discussions, support other branch members, and support the Director in the management of the Branch.

What you will work on

- Provide strategic policy advice to others within the branch, across Treasury and other agencies, and to Government on a range of strategic and policy issues relating to Government businesses.
- Support the development and implementation of policies to achieve the Government's objectives for the Government business portfolio.
- Maintain a good understanding of the environment in which Government businesses operate to identify and respond to emerging issues.
- Monitor and provide advice on Government businesses' performance, including capital structure.
- Assess business cases relating to significant Government business capital projects.
- Maintain and administer the strong governance framework for Government businesses.
- Ongoing engagement with key stakeholders, including senior members of other agencies and Government businesses, including working through complex issues, and negotiating outcomes.
- Support Treasury's relationship with credit rating agencies and the preparation of associated information.
- Perform other allocated duties as required.

Responsibility, direction and supervision

You will operate with considerable autonomy within government policy and corporate objectives. You will lead a complex area of work and develop strategies, policies and operational approach which will directly impact on the achievement of the organisation's objectives. You will use your skills and expertise to work effectively with others to promote cooperation, teamwork and understanding in completing demanding and complex work.

You will use your management skills and expertise to manage a team including mentoring and evaluating performance.

You will display and promote behaviours that are compliant with: ethical standards; the State Service Code of Conduct and Principles; relevant Work Health and Safety Legislation; policies, procedures and guidelines issued by the Department; and adherence to the principles of equal employment opportunity.

Skills and experience

Our selection panel will assess your skills, experience and ability to perform the role using the following criteria:



COMMUNICATE

- Prepare documents to final standard and support others to prepare final material.
- Clearly articulate highly complex issues to staff and stakeholders.
- Represent Treasury at senior levels and influence results on complex matters.



MANAGE OUTPUTS

- Define, plan, schedule and deliver work for your area of responsibility.
- Monitor the work unit outputs to ensure a client focus and achievement of results.
- Ensure ongoing development and sustainability of resource in your team.
- Identify efficient and effective strategies for the team and organisation.



CONCEPTUALISE/ANALYSE/APPLY JUDGEMENT

- Identify, define and develop options and recommendations for complex activities and respond to unusual or emerging problems.
- Consistently make good decisions on policy/program delivery while under pressure with limited information.
- Provide definitive advice and recommendations directly to the Head of Agency.



TEAM/LEADERSHIP/BEHAVIOURS

- Lead, motivate, coach and gain cooperation of others to achieve complex organisational objectives and improve existing practices.
- Resolve conflicts within functional area and use networks to get results.
- Model highly ethical and professional behaviour that promotes and is in line with Treasury's values.



TECHNICAL/PROFESSIONAL

- Demonstrate highly level specialised knowledge, skill and ability required for the role.
- Desirable - a relevant qualification or equivalent experience.

Our values

Treasury strives to create a respectful work environment, free from inappropriate and disrespectful workplace behaviours, including discrimination, bullying and harassment. Our values guide our behaviour:

INTEGRITY

Builds confidence, trust and self-respect, and is the foundation of open and honest communication.

EXCELLENCE

Challenges us to give our best and brings us recognition.

RESPECT

Recognises the value of us all and the contribution we all make.

CAMARADERIE

Creates a fun and supportive place to be.

PASSION

Inspires us to achieve great things.

All employees must adhere to the standards of behaviour and conduct specified in the State Service Principles and Code of Conduct (*State Service Act 2000*). These can be found at

www.dpac.tas.gov.au/divisions/ssmo

Hours Per Week: Flexible up to 73.50 hours per fortnight

Supervisor/Reports to: Director, Shareholder Policy and Markets

Direct Reports: Yes

Employment: Permanent

Award/Classification: Tasmanian State Service Award General Stream Band 8

Location: Hobart

Position Number: 724469

Approved by: David Bailey, Director, Shareholder Policy and Markets

Date: 27 June 2024