



**Australian
National
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Position Description

College/Division:	ANU College of Asia and the Pacific
School/Centre:	Coral Bell School of Asia Pacific Affairs
Department/Unit:	Strategic and Defence Studies Centre (SDSC)
Position Title:	Fellow / Senior Lecturer
Classification:	Academic Level C
Position No:	TBA
Responsible to:	Professor Stephan Fruehling
Number of positions that report to this role:	Nil
Delegation(s) Assigned:	TBA

PURPOSE STATEMENT:

The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The Coral Bell School of Asia Pacific Affairs (Bell School) is part of the ANU College of Asia and the Pacific, which leads intellectual engagement with the Asia-Pacific region through research, teaching and contributions to public debate, and seeks to set the international standard for scholarship concerning the region. For more information, visit: <http://bellschool.anu.edu.au/about-us/departments-projects-and-centres>

SDSC is one of four departments in the Bell School, a world-leading centre for research, education, and policy analysis on international and Asia Pacific politics, security, diplomacy, and strategic affairs.

The Strategic and Defence Studies Centre (SDSC) is Australia's largest body of scholars dedicated to research and education relating to the use of armed force in its political context. Within the broad field of Strategic Studies, SDSC's activities are concentrated within three multi-disciplinary clusters: Australian defence and strategic policy; military studies; and Asia-Pacific security. SDSC convenes four major educational programs at undergraduate and graduate level, and includes a vibrant community of PhD scholars.

The Australian Defence Strategic Guidance History Project will produce two publicly available volumes of commentary on the content and development of major Australian Defence Strategic Guidance documents (White Papers) since 1976. The Senior Lecturer / Fellow makes significant contributions to the research activities of SDSC and the Bell School as a member of the leadership group for this project and responsibility as co-author of one or more volume.

KEY ACCOUNTABILITY AREAS:

Position Dimension & Relationships:

The Senior Lecturer / Fellow reports to Prof Stephan Fruehling and works with Department, School, College, and University colleagues to deliver an externally funded research project on defence strategic history. The Senior Lecturer / Fellow will be expected to demonstrate excellence in published research, and program management, and have the potential to attract external funding for research. Opportunities for contributing to education will reflecting the primarily research-focused nature of the position.

Applicants must be Australian citizens and prepared to undergo a security vetting process. Continued employment may be conditional on obtaining and maintaining a security clearance.

Role Statement:

All academic staff within the College are expected to undertake work in three areas of academic activity - education (teaching and learning), research and service (including outreach). The allocation of time to each area will reflect relative opportunities within the School and/or discipline, as well as individual appointment

situations. This expectation applies regardless of the level of appointment, the type of appointment an academic holds, or the part of the University in which an academic may have begun their career at ANU.

Under the direction of their supervisor, the Senior Lecturer / Fellow will, part of a larger research team, lead the research on the development of Australian defence strategic guidance as part of an externally funded project, in accordance with the project timelines.

In addition, the role may include the following:

Research activities

- Conduct practice lead research in strategic and defence studies including producing publically accessible works and original creative outputs which contribute to the school's output as outlined by the guidelines for the discipline.
- Participate in at least one competitive grant application (every 2 – 3 years).
- Contribute as a panel member or advisory member for HDR students.
- Secure invitation as a major presenter/performer.
- Secure intellectual Property commercialisation/uptake.
- Conduct collaborative and interdisciplinary research as a leader or member.
- Undertake professional activity such as consultancy and policy work for governments.
- Undertake research at a national level with a significant role in research projects including, where appropriate, leadership of the team.

Education activities only as consistent with a research-focused project role, including

- Prepare and deliver tutorials, lectures, practical classes, demonstrations, workshops, seminars, student field excursions, clinical sessions and/or studio sessions.
- Contribute to other educational activities (e.g. guest lectures, short or intensive courses, and executive education).
- Honours, PhD and Masters level supervision,
- Convening of courses

Service, outreach, consulting and administrative activities

- Attend departmental and/or faculty meetings and/or participate as a member of at least one School, College or University Committee or Sub-Committee (Education, Research or Administrative) per year
- Review academic journals and press manuscripts; conference proceedings intended for publication; research grant proposals; and promotion dossiers at other institutions
- Serve as the principal member or associate editor of an academic journal; an editorial board member; or an elected officer of a national or international scholarly association
- Participate in research collaboration with government agencies which generate substantial outcomes
- Translate research and research publications into accessible, policy-salient forms
- Contribute to teaching and learning leadership by providing peer support in teaching and learning, team teaching and examining theses
- Engage in consulting or advice for external stakeholders
- Support education engagement by contributing to the social media presence in education and programs for broader community/schools etc. (e.g. public speaking engagements)
- Contribute to the governance, strategic planning, capacity building and inclusive culture of the University
- Engage with the local and national community in dealing with issues of local and national significance. Engagement includes providing access to education and research, communicating and disseminating research results.

Relevant to all positions at the ANU:

- Other duties consistent with the classification of the position.
- Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

Skill Base

A Level C academic will make a significant contribution to research and/or scholarship and/or teaching and administration activities. S/he will normally play a major role or provide a significant degree of leadership in scholarly, research and/or professional activities.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.

In addition, a position at this level will require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or to technical achievement.

SELECTION CRITERIA:

1. A PhD in History or cognate discipline with a strong record of independent research, publications and policy leadership and impact with evidence of an international reputation in that discipline.
2. A strong record of scholarship that includes publication in high-ranking academic outlets, impact, success in obtaining external research funding.
3. A demonstrated ability to work as part of a larger research project to successfully fulfil project outcomes, and engage key stakeholders.
4. Demonstrated ability to engage in university administration and a record of successful interaction with relevant industry/ business/professional/government organisations.
5. Well-developed oral and written communication skills in English and an ability to liaise effectively and/or develop positive relationships with a wide range of staff and students.
6. Ability to provide academic leadership by overseeing research teams, supervising other staff members and/or mentoring junior colleagues.
7. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

The ANU conducts background checks on potential employees, and employment in this position is conditional on satisfactory results in accordance with the [Background Checking Procedure](#) which sets out the types of checks required by each type of position.

References:

[Minimum Standards for Academic Levels \(MSAL\)](#)



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Pre-Employment Work Environment Report

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In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at http://info.anu.edu.au/Policies/_DHR/Procedures/Employment_Medical_Procedures.asp

Potential Hazards

<ul style="list-style-type: none"> Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a regular or occasional part of the duties. 					
TASK	regular	occasional	TASK	regular	occasional
key boarding	X	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	<input type="checkbox"/>	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	X	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	<input type="checkbox"/>			
NON-IONIZING RADIATION			IONIZING RADIATION		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
CHEMICALS			BIOLOGICAL MATERIALS		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
carcinogens			genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	immunisations	<input type="checkbox"/>	<input type="checkbox"/>
OTHER POTENTIAL HAZARDS (please specify):					