

Position Title	Consultant, Injury Management
Classification	Level 7
School/Division	Human Resources
Centre/Section	Workplace Relations
Supervisor Title	Manager, Health & Wellbeing
Position Number	FSR 306812, 318638, 310841
Supervisor Position Number	FSR 318637

Your work area

Human Resources enables the University to implement and deliver its People & Culture strategy to make the University a remarkable place to work, attracting and retaining world-class staff from diverse backgrounds who want to build careers, drive change, provide leadership and create opportunities at an institution renowned for its excellence.

Reporting structure

Reports to: Manager, Health and Wellbeing

Your role

As the appointee you will, under broad direction, work collaboratively with the Manager, Health and Wellbeing and have responsibility for planning, developing and implementing the injury prevention and injury management services for the University and its nominated affiliates. You will be required to use your expertise and judgment to provide these and other health, safety and wellbeing consultancies for compensable and non-compensable cases. Within your specific competencies, provide professional services and advice relating to manual handling, mental health, psychosocial risk factors or ergonomics, for example.

Your key responsibilities

Collaborate with management of Faculties / Units and provide consultation to plan, initiate, develop and maintain injury prevention and injury management systems

Develop, review and promote the implementation of health, safety and wellbeing, injury prevention and injury management related policies, procedures and guidelines

Provide professional advice, services and training within your competencies relating to manual handling, mental health, workplace health and wellbeing, psychosocial risk management and ergonomics

Conduct investigations and follow up of reported hazards, incidents and injuries

Provide Workers' Compensation claims management and coordination of return to work programs

Provide case management services of injured or unwell employees with physical or psychological conditions

Contribute to projects as required

Other duties as directed

Your specific work capabilities (selection criteria)

Relevant tertiary qualification in an allied health profession, such as a Occupational Therapist, Psychologist, Exercise Physiologist, Physiotherapist, Rehabilitation Counsellor, or equivalent competency

Substantial and extensive demonstrated experience in injury management and workers' compensation claims management of physical and psychological conditions.

Provide guidance and advice to employees and business leaders on injury prevention, wellbeing strategies, workplace modifications, and health accommodations to facilitate a timely and safe return to work

Ability to provide assessments and advice relevant to competencies including report writing and recommendations to management

Demonstrated experience in providing injury management support for individuals with complex health conditions including psychological conditions

Ability to understand the role of key stakeholders in the injury management process, to build relationships and work effectively in dealing with people across various levels, working within the business

Ability to work independently, show initiative, be self-motivated and work productively as part of a team

Excellent planning, organisational, written and verbal communication skills, and a high level of interpersonal and negotiation skills

Sound knowledge of Occupational Safety and Health, Workers' Compensation and Disability legislation

Proficiency in a range of computing skills including word processing, spreadsheets, databases, internet and email

Post graduate qualification in health and safety, mental health, ergonomics, workplace training or related area (desirable)

Special requirements (selection criteria)

Current "C" class driver's licence (desirable)

Current National Police Clearance Certificate

Able to undertake the physical requirements of the role

Compliance

Ensure you are aware of and comply with legislation and University policy relevant to the duties undertaken, including:

The University's Code of Conduct hr.uwa.edu.au/policies/policies/conduct/code/conduct

Inclusion and Diversity web.uwa.edu.au/inclusion-diversity

Safety, health, and wellbeing safety.uwa.edu.au/