

DEPARTMENT OF HEALTH

Statement of Duties

Position Title:	Staff Specialist - Trauma Service
Position Number:	522705
Classification:	Specialist Medical Practitioner Level I-II
Award/Agreement:	Medical Practitioners (Public Sector) Award/Agreement
Group/Section:	Hospitals South – Surgical and Perioperative Services
Position Type:	Permanent, Full Time/Part Time
Location:	South
Reports to:	Director of Trauma
Effective Date:	July 2022
Check Type:	Annulled
Check Frequency:	Pre-employment
Essential Requirements:	<p>Holds specialist registration</p> <p>Is a registered Medical Practitioner who is an International Medical Graduate (IMG) who is on specialist pathway</p> <p>Is a registered Medical Practitioner who is an International Medical Graduate (IMG) who has a recognised overseas specialist qualification and is assessed as having sufficient experience in the specialty.</p> <p><i>*Registration/licences that are essential requirements of this role must remain current and valid at all times whilst employed in this role and the status of these may be checked at any time during employment. It is the employee's responsibility to ensure that registration/licences remain current and to advise the Employer if their circumstances change. This includes notifying the Employer if a registration/licence is revoked, cancelled or has its conditions altered.</i></p>
Desirable Requirements:	<p>Significant clinical and operational experience as a practicing clinician in major trauma service</p> <p>Experience in related fields including, but not limited to, retrieval medicine, major burns care, medical education (including simulation) and research</p>
Position Features:	Participation in the after-hours oncall roster is required

Note: The above details in relation to Location, Position Type and Work Pattern may differ when this position is advertised – please refer to these details within the actual advert. The remainder of the content of this Statement of Duties applies to all advertised positions.

Background:

The Royal Hobart Hospital (RHH) Trauma Service has two key functions: clinical service provision for injured patients and trauma system clinical governance.

Clinically, the RHH Trauma Service is a consultant-led multidisciplinary team that provides timely, evidence-based care to patients with complex or multiple injuries from the point of arrival in hospital until such time as they can be discharged or safely transferred to the care of another team. While the trauma bed-card has medical leadership, the Trauma Service emphasises the value of nurse-led case management and extensive allied health involvement in order to achieve continuity of care and to maximise the wellbeing of patients after injury.

The clinical governance function of the Trauma Service includes operation of the statewide trauma registry, development and revision of trauma clinical guidelines, provision of a statewide trauma education program and operation of community outreach and injury prevention programs.

Primary Purpose:

The Staff Specialist will provide specialist medical services to the RHH within the limits of specified clinical privileges and will undertake work within allocated clinical support portfolios that are aligned to the strategic priorities of the Trauma Service.

Duties:

1. Lead daily ward rounds of trauma inpatients in collaboration with the Clinical Nurse Consultant - Statewide Trauma (CNC).
2. Ensure a Trauma Service medical officer of appropriate seniority attends trauma calls within working hours and ensure timely progression to definitive care.
3. Supervise junior medical staff to ensure timely completion of all routine elements of trauma care, including the trauma tertiary survey, referrals and discharge documentation.
4. Provide expert medical advice to multidisciplinary meetings affecting trauma patients.
5. Communicate with other specialty teams in order to facilitate admission, transfer, takeover of care or discharge of trauma patients.
6. Lead the medical component of trauma outpatient clinics.
7. Participate in the after-hours oncall roster, with in person review according to current trauma service guidelines.
8. Provide expert trauma management advice to other inpatient teams, to clinicians at referring hospitals and to primary care providers, as requested.
9. Develop and maintain collaborative relationships with key stakeholders throughout the Tasmanian trauma system.
10. Partner with Trauma Case Managers and the CNC to ensure continuity of person-centred care for all trauma inpatients.
11. Actively participate in and contribute to the organisation's Quality & Safety and Work Health & Safety processes, including in the development and implementation of safety systems, improvement initiatives, safeguarding practices for vulnerable people, and related training.

12. The incumbent can expect to be allocated duties, not specifically mentioned in this document, that are within the capacity, qualifications and experience normally expected from persons occupying positions at this classification level.

Key Accountabilities and Responsibilities:

The Staff Specialist reports to the Director of Trauma, at the RHH, and is expected to perform the duties allocated, consistent with organisational values, and will promote, role model and support those values in the workplace. The occupants will:

- Ensure consistent, safe, effective, evidence-based and patient-centred care to patients admitted under the RHH Trauma Service, including contributing to the administration, oversight and governance of the Trauma Service within the assigned portfolio of responsibilities which may also include rostering, leave planning, committee work and junior medical officer supervision.
- Implement the Tasmanian Trauma Quality Improvement Program (TasTQIP) as outlined by the Director of Trauma and the Nurse Manager - Trauma Service. This also includes contributing to the statewide trauma program and supporting trauma outreach and primary prevention programs.
- Ensure timely and accurate collection and recording of clinical trauma data by medical staff, to support the operation of the Tasmanian Trauma Registry which includes evaluating trauma system performance.
- Support orientation for interns, residents and registrars in basic trauma management, trauma team roles and current hospital trauma protocols.
- Provide educational opportunities for medical students rotating through the Trauma Service and contribute to teaching programs involving students, registrars, residents, interns, nurses and allied health staff in the principles of evaluation and management of the trauma patient.
- Participate in trauma service research projects and encourage junior medical officers to conduct trauma related research, acting as advisor and mentor.
- Participate in the development of trauma policies and review/update the Trauma Service handbook and model of care.
- Champion a child safe culture that upholds the *National Principles for Child Safe Organisations*. The Department is committed to the safety, wellbeing, and empowerment of all children and young people, and expect all employees to actively participate in and contribute to our rights-based approach to care, including meeting all mandatory reporting obligations.
- Where applicable, exercise delegations in accordance with a range of Acts, Regulations, Awards, administrative authorities and functional arrangements as mandated by Statutory office holders including the Secretary and Head of State Service. The relevant Unit Manager can provide details to the occupant of delegations applicable to this position.
- Comply at all times with policy and protocol requirements, including those relating to mandatory education, training and assessment.

Pre-employment Conditions:

It is the Employee's responsibility to notify an Employer of any new criminal convictions during the course of their employment with the Department.

The Head of the State Service has determined that the person nominated for this job is to satisfy a pre-employment check before taking up the appointment, on promotion or transfer. The following checks are to be conducted:

1. Conviction checks in the following areas:
 - a. crimes of violence
 - b. sex related offences
 - c. serious drug offences
 - d. crimes involving dishonesty
2. Identification check
3. Disciplinary action in previous employment check.

Selection Criteria:

1. Demonstrated ability to provide trauma services at a tertiary referral teaching hospital.
2. Demonstrated capacity for undergraduate and postgraduate teaching.
3. Demonstrated ability to create trauma clinical guidelines and appraise trauma system performance.
4. Ability to communicate effectively and maintain good interpersonal relationships within and across disciplines.
5. Knowledge of recent advances in the relevant medical specialty.

Working Environment:

The Department of Health is committed to improving the health and wellbeing of patients, clients and the Tasmanian community through a sustainable, high quality and safe health system. We value leading with purpose, being creative and innovative, acting with integrity, being accountable and being collegial.

The Department of Health is committed to improving the way we work with vulnerable people, in particular implementing strategies and actions to promote child safety and wellbeing, empower, and prevent harm to children and young people.

The Department upholds the *Australian Charter of Healthcare Rights* in our practice and is committed to the safeguarding and protection of the welfare and rights of all people, particularly those that may be at risk of abuse, neglect, or exploitation. We place emphasis on the provision of culturally safe, respectful, and inclusive care that is responsive to diverse needs.

The Department seeks to provide an environment that supports safe work practices, diversity and respect, including with employment opportunities and ongoing learning and development. We value the diverse backgrounds, skills and contributions of all employees and treat each other and members of the community with respect. We do not tolerate discrimination, harassment or bullying in the workplace. All employees must uphold

the *State Service Principles and Code of Conduct* which are found in the *State Service Act 2000*. The Department supports the [Consumer and Community Engagement Principles | Tasmanian Department of Health](#).