

Enterprise Architect – Information

Position Detail			
Reports To	Technology Strategy and Architecture Manager	Group	Information Management & Data Services
Classification	ASA 8	Location	Canberra, Melbourne or Brisbane
Reports – Direct Total	Nil		

Organisational Environment

Airservices is a government owned organisation providing safe, secure, efficient and environmentally responsible services to the aviation industry.

Each year we manage over four million aircraft movements carrying more than 154 million passengers, and provide air navigation services across 11 per cent of the world's airspace.

Airservices has two major operating centres in Melbourne and Brisbane and a corporate office in Canberra. We operate 29 air traffic control towers at international and regional airports, and provide aviation rescue fire fighting services at 26 Australian airports.

We are committed to continuing to improve our business by providing our customers with services they value, and embedding new ways of working and technology investments to further innovate and optimise.

Within Airservices, the Information Management & Data Services (IM&DS) group is spearheading Airservices continued transformation to deliver efficiencies, innovation and new business value. The Service Strategy unit plays a pivotal role in the development of enterprise strategy and service plans to ensure the IT Services portfolio is managed and prioritised effectively to execute strategy.

As part of the Service Strategy unit, the Technology Strategy & Architecture (TS&A) team is responsible for:

1. Developing technology strategies to support Airservices enterprise strategy;
2. Developing organisational wide Enterprise Architecture (EA) capability; and
3. Managing the strategic asset management direction for the IT Services Portfolio.

Primary Purpose of Position

As the Enterprise Architect – Information within the TS&A team, you are accountable for proactively and holistically leading and supporting activities to create, maintain and manage the enterprise information architecture models and their lower level components. You will be required to interpret, use and apply information to inform a range of business activities, particularly those involved in the design, development, enhancement and maintenance of information services and related systems/assets.

The primary purpose of the role is to ensure that the respective information domain business, application, data/information and technology perspectives are in line with the organisations technology and governance strategies, policies and standards. This includes appropriate considerations for security and quality.

Accountabilities and Responsibilities

Position Specific

- Lead the development, management and communication of current, future and transitional information domain specific enterprise architecture artefacts. This includes contributing and leading information domain specific works to establish, maintain and embed EA governance and frameworks.
- Lead engagement within the business to drive technology strategy and service plans. This includes researching and advising on relevant information domain technical trends and industry practices.
- Provide strategic leadership and support through the use of relevant EA models and business artefacts for enterprise strategy development, and information domain specific investment initiatives and asset management works.
- Assist with the provision of EA support to the IM&DS management as required.

People

- Engage and maintain an effective working relationship with key stakeholders and other Airservices staff to ensure that there is effective coordination of all activities in support of organisational objectives.
- Contribute to the development of a work environment and culture with a strong focus on service delivery and high performance including where appropriate, supporting the development of capabilities of peers and the broader organisation.
- Manage and improve own performance in ways that earns team and organisational trust and adds value to IM&DS branch.

Safety

- Demonstrating safety behaviours consistent with enterprise strategies.
- Display appropriate safety behaviours and discharge accountabilities as per Airservices Safety Management System policies and procedures.
- Abide by relevant WHS requirements with respect to performing your duties.

Key Performance Indicators

Efficient, Effective and Accountable

- Fit for purpose EA artefacts delivered within agreed timeframes and to a high quality to guide organisational strategic development, activities and information domain specific investments.
- Proactively lead and contribute to the program of works to establish and mature the organisational EA capability through the development and implementation of governance principles, frameworks and change management activities.
- Provides sound, targeted and timely advice to support strategic decision making for projects/programs, investment initiatives, stakeholders, management and the Executive.

Safety

- Compliance with safety, risk, environmental and any other standards.

Key Relationships

- TS&A team including TS&A Manager, other EA specialists.
- Staff, Management and Executives across IM&DS and the broader Airservices.
- Other relevant stakeholders including contractors, suppliers and vendors.

Skills, Competencies and Qualifications

Technical Capabilities and Experience

- Demonstrated high level EA – Information domain specific knowledge and experience (existing, new and emerging) to deliver high quality artefacts, advice and support.

Communications and Interpersonal Skills

- Highly developed written and oral communication skills including a strong capacity to effectively communicate complex technical information to non-technical audiences in a variety of means.
- Ability to network, influence, negotiate and persuade with a variety of stakeholders including both business and IT leaders in order to work collaboratively to achieve desired outcomes.
- Team player, facilitator who works well with others.

Planning, Organising and Management

- Ability to effectively manage self and others (as required) to deliver desired outcomes and support organisational objectives.
- Exhibited skills in managing time, budget and coordinating other resources across multiple related projects.

Critical Thinking and Analysis

- Strong analytical and conceptual skills; ability to create original concepts and theories for a variety of projects.
- Experience developing and monitoring delivery of efficient and effective solutions to diverse and complex business problems.
- Displays intellectual curiosity and integrity including remaining unbiased, specific technology- and vendor-neutral – more interested in results than personal preferences.

Adaptability and Customer and Outcome Focused

- Demonstrated ability to rapidly gain new knowledge and understanding of tasks.
- Ability to effectively deal with ambiguity, changing circumstances and new concepts and people, including ability to adapt to rapidly changing technology and apply it to business needs.
- Ability to readily identify and focus on customer needs and satisfaction including setting high standards for quality and striving for continually improvement.
- Motivated by long-term results and achieving targeted business outcomes.

Qualifications

- Qualifications and/or experience in relevant technical field.
- Qualifications and/or experience in enterprise architecture.

Performance Standards and Behaviours

As a member of Airservices, you will consistently demonstrate performance standards and behaviours that meet our Code of Conduct. This includes:

- Treating everyone with dignity, respect and courtesy
- Acting with honesty and integrity
- Acting ethically and with care and diligence
- Complying with all Airservices' policies and procedures, and applicable Australian laws
- Disclosing and taking reasonable steps to avoid any actual, potential or perceived conflict of interest
- Behaving in a way that upholds our vision, mission and values, and promotes the good reputation of Airservices.