**World class water services for a better life**

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| Position Title | Senior Project Manager | | |
| Position Number(s) |  | Manager Title | Manager External Projects |
| Business Group | Asset, Operations & Delivery | MoR Title | Senior Manager Capital Delivery |
| Business Unit | Capital Project Delivery | Direct Report’s Title(s) | Project Manager x2  Project Engineer x2 |

What is the unique purpose of the role?

What is the reason for the role’s existence and the key contribution to SA Water’s success?

To be written in terms of “Lead/Support/Design/Implement/Deliver… in order to ensure/provide/ effect/contribute/achieve… for… what outcome.”

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| Provide project management services that successfully deliver infrastructure projects and key outcomes on time and within scope by monitoring and resolving frequent complex problems and removing of roadblocks with a wide group of stakeholders, for the corporation and its client organisations. |

What does the role do?

The key accountabilities unique to this role are (3-6 required):

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| Key Accountabilities | Accountability Details (2-8 per accountability) |
| Lead an effective team that works collaboratively toward achieving the organisation’s goals | * Maintain a strong, constructive working relationship with the assigned team, focussed on achieving business goals and enabling them to work safely to their full potential. * Hold quality conversations providing relevant and timely feedback and invest in the development of our people to build team capability. * Ensure the team works collaboratively to leverage the collective capability, make better decisions and move forward with commitment. * Identify and implement opportunities for continuous improvement to build a culture of service excellence. |
| Effective financial management (Improved Outcomes for customers) | * Ensure adequate financial controls are in place to deliver projects within cost constraints. * Implement and lead a collaborative approach seeking the best outcomes for our customers at all times. * Ensure savings targets (% reduction in FFA per project) are achieved on deliverable outcomes within the Regulatory period against approved budgets. |
| Deliver continually improved capital investment outcomes for the customer (Improved Outcomes for customers) | * Manage the delivery of Major projects to achieve outputs as defined in the Project Briefs. Deliver only what scope is needed to achieve the outcome. * Ensure accurate forecasting of time, cost and quality outcomes in line with annual KPI’s. * Ensure your contribution to delivery outputs is monitored and as per Overall Measure of Delivery (OMD). |
| Risk Management | * Ensure threats / opportunities are identified and treated efficiently to best manage change in the project. * Recognise risk context at a program and project level and make recommendations where appropriate. |
| Stakeholder / Relationship Management | * Establish and maintain collaborative and effective partnerships with key stakeholders to ensure Asset, Operations and Delivery business objectives are met. * Ensure positive and productive working relationships through high level and effective communication. |
| Safety and Compliance – Make sure everyone goes home safe (Injury Free) | * Ensure project management is conducted in alignment with corporate systems. * Manage safety performance for contractors and employees, building a positive and strong safety culture in the workplace, leading by example. * Ensure legislative and policy compliance, including safety, procurement, water quality and environment. |

Knowledge, skills and experience the role requires

Criteria which will be used for recruitment and selection for this role (maximum of 8):

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| --- | --- |
| Foundation Knowledge, Skills, Experience and Qualifications | Essential or Desirable |
| Tertiary qualifications in Engineering / related degree or significant industry experience | Essential |
| Diploma of Project Management and /or Postgraduate qualifications in Project Management or Business Management or other related areas | Desirable |
| Demonstrated ability to lead a team of Project Managers to ensure project outcomes are achieved in a timely manner and within defined budgets and established milestones. | Essential |
| Demonstrated ability to manage large, complex or strategic infrastructure projects | Essential |
| Competency to undertake a wide range of project management services | Essential |
| Sound analytical skills and demonstrated ability to assess, evaluate, solve problems and manage risk / change | Essential |
| Demonstrated ability to liaise and negotiate agreed project outcomes with multiple stakeholders in often complex situations | Essential |
| Ability to work either as part of a team or to lead and develop teams, depending on project requirements. | Essential |

Who you work with

Key Stakeholder Relationships criticalto the success of this role (maximum of 6):

* Capital Project Delivery Managers and Team
* Client Asset Managers, Planners and Project Sponsors
* Internal stakeholders (e.g. Environment Management, Procurement, Finance, Stakeholder Management)
* Operations personnel (including Allwater)
* External stakeholders (e.g. DEW, local councils, customers)
* CPD support teams – CPMO, Performance, Capital Budgeting

Special conditions

Does the role have any unique requirements?

* Flexible hours and some after hours as required, some intra and interstate travel (mandatory)

**Your PD outlines what the requirements of your role are. The behaviours you demonstrate are equally as important and form part of your PD.**

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