

# POSITION DESCRIPTION



<b>Job Title</b>	Physiotherapist	<b>Classification</b>	AHP2	<b>Position Number</b>	Various
<b>LHN</b>	Barossa Hills Fleurieu Local Health Network Inc	<b>Term</b>	various	<b>Position Created</b>	
<b>Area</b>	Allied Health	<b>FTE</b>	various	<b>Last Updated</b>	21/08/2023
<b>Criminal History Clearance Requirements:</b> <input checked="" type="checkbox"/> NPC – Unsupervised Contact with Vulnerable Groups <input checked="" type="checkbox"/> DHS Working with Children Check (WWCC) <input checked="" type="checkbox"/> NDIS Worker Screening					
<b>Immunisation Risk Category:</b> <input checked="" type="checkbox"/> Category A (direct contact with blood or body substances) <input type="checkbox"/> Category B (indirect contact with blood or body substances) <input type="checkbox"/> Category C (minimal patient contact)					

## Broad Purpose of the Position

The Physiotherapist applies clinical experience, increasingly generalist and / or specialist clinical knowledge and professional competence to plan, implement and evaluate a comprehensive and integrated range of services, appropriate to the needs of the local community. The Physiotherapist works under reduced clinical direction and may contribute to the clinical supervision of less experienced allied health professionals, allied health assistants and students. As a member of a multi-professional team, including health professionals and service providers from other sectors, the Physiotherapist utilises a combination of preventative, early intervention, treatment / therapy and evaluation approaches. ]

## Qualifications

Must hold a recognised qualification within the Physiotherapy profession and be eligible for practicing membership with AHPRA. For those professions requiring Registration, all requirements to obtain and maintain current registration must be fulfilled. For self regulated professions it is desirable to participate in the professional association accredited continuing professional development program.]

## Handling of Official Information

By virtue of their duties, SA Health employees frequently access, otherwise deal with, and/or are aware of, information that needs to be treated as confidential. SA Health employees will not access or attempt to access official information, including confidential patient information other than in connection with the performance by them of their duties and/or as authorised.

SA Health employees will not misuse information gained in their official capacity.

SA Health employees will maintain the integrity and security of official or confidential information for which they are responsible. Employees will also ensure that the privacy of individuals is maintained and will only release or disclose information in accordance with relevant legislation, industrial instruments, policy, or lawful and reasonable direction.

## White Ribbon

SA Health has a position of zero tolerance towards men's violence against women in the workplace and the broader community. In accordance with this, the incumbent must at all times act in a manner that is non-threatening, courteous, and respectful and will comply with any instructions, policies, procedures or guidelines issued by SA Health regarding acceptable workplace behaviour.

## Cultural Statement

Barossa Hills Fleurieu Local Health Network Inc welcomes Aboriginal and Torres Strait Islander people and values the expertise, cultural knowledge and life experiences they bring to the workplace. This LHN is a culturally inclusive work environment that is respectful of Aboriginal and Torres Strait Islander culture.

## Special Conditions

## Key Relationships

- Receives line supervision from Allied Health Team Leader



<ul style="list-style-type: none"> <li>▪ A current driver's license is essential, as is a willingness to drive on country roads and travel in light aircraft as required. Intra state travel will be required; interstate travel may be required.</li> <li>▪ Flexibility and some out of hours work may be required.</li> <li>▪ It is mandatory that no person, whether or not currently working in SA Health, will be eligible for appointment to a position in SA Health unless they have obtained a satisfactory Background Screening and National Criminal History Clearance.</li> <li>▪ Prescribed Positions under the Child Safety (Prohibited Persons) Act 2016 must obtain a satisfactory Working With Children Check (WWCC) through the Screening and Licensing Unit, Department for Human Services (DHS).</li> <li>▪ Approved Aged Care Provider Positions as defined under the Accountability Principles 1998 made in pursuant to the Aged Care Act 2007 (Cth) must obtain a satisfactory National Police Certificate (NPC) through the South Australian Police confirming the clearance is for the purpose of employment involving unsupervised contact with vulnerable groups.</li> <li>▪ Risk-Assessed roles under the National Disability Insurance Scheme (Practice Standards – Worker Screening Rules 2018) must obtain a satisfactory NDIS Worker Screening Check through the Department of Human Services (DHS) Screening Unit.</li> <li>▪ National Police Certificates must be renewed every 3 years thereafter from date of issue.</li> <li>▪ Working With Children Checks must be renewed every 5 years thereafter from date of issue.</li> <li>▪ NDIS Worker Screening Check must be renewed every 5 years thereafter from date of issue.</li> <li>▪ Depending on work requirements the incumbent may be transferred to other locations across SA Health to perform work appropriate to classification, skills and capabilities either on a permanent or temporary basis subject to relevant provisions of the Public Sector Act 2009 for Public Sector employees or the SA Health (Health Care Act) Human Resources Manual for Health Care Act employees.</li> <li>▪ The incumbent may be required to participate in Counter Disaster activities including attendance, as required, at training programs and exercises to develop the necessary skills required to participate in responses in the event of a disaster and/or major incident.</li> <li>▪ Appointment is subject to immunisation risk category requirements (see page 1). There may be ongoing immunisation requirements that must be met.</li> </ul>	<ul style="list-style-type: none"> <li>▪ Receives clinical supervision, advice, and support from an experienced Senior Allied Health Professional under formal arrangement in accordance with the <i>Local Health Network's Allied Health Clinical Support Framework</i>.</li> <li>▪ May contribute to the supervision of less experienced professional officers, para-professional staff, and students, under direction from the Clinical Senior</li> <li>▪ Works within a multi-disciplinary team framework, in collaboration with other health professionals, service providers and the community ]</li> <li>▪ May be required to temporarily fulfill a higher position, appropriate to the incumbent's skills and capacity</li> </ul>
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Key Result Areas	Generic Requirements	Specific or Local Requirements
1. Technical Skills and Application	1.1 Apply professional expertise, developing generalist / specialist knowledge, clinical competence and experience to provide professional services to client groups in circumstances requiring increasingly complex practice skills.	<ul style="list-style-type: none"> <li>▪ The Physiotherapist provides a broad range of therapy services within the Barossa Hills Fleurieu Community and Allied Health Team including inpatient, outpatient, aged care and community settings.</li> </ul>



	<p>1.2 Exercise professional judgment in the selection and adaptation of established methods, procedures and techniques within the profession.</p> <p>1.3 May provide a broad range of clinical and consultative services across a range of service settings, including one-on-one, group based and health promotion activities.</p> <p>1.4 Manage and prioritise personal workload and support others in developing workload management plans, including in the allocation of team resources</p>	<ul style="list-style-type: none"> <li>▪ Provides individual, group and population health services targeting at risk and priority clients and groups within the community, in accordance with service eligibility, prioritisation criteria and episodic care.</li> <li>▪ In collaboration with the Team Leader, contribute to the coordination and delivery of high quality, comprehensive and integrated Physiotherapy services to eligible clients across the BHFLHN.</li> <li>▪ Contribute professional leadership in the application of clinical protocols and standards within the multi-disciplinary team and health unit / region.</li> <li>▪ Apply clinical skills to a broad scope of practice, delivering services which promote self-care and personal responsibility, and are appropriate to the local rural / remote context.</li> <li>▪ Coordinate an increasingly complex Physiotherapy caseload and support other team members in managing the demands of the service.</li> <li>▪ Apply Primary Health Care and Community Participation principles to ensure Physiotherapy services are responsive to changing community needs and improve health outcomes.</li> <li>▪ Desirable experience in cardiac and pulmonary rehabilitation Workplace flexibility across a variety of allied health settings</li> <li>▪ Ability to engage with Aboriginal community / consumers in a culturally appropriate manner and a willingness to undertake further training in this manner.</li> <li>▪ Experience working with pulmonary and cardiac clients and groups.</li> </ul>
<p>2. Personal and Professional Development</p>	<p>2.1 Work under reduced clinical supervision, and proactively draw on the support of experienced peers of diverse professional backgrounds, Clinical Seniors, Advanced Clinical Leads and / or managers when required.</p> <p>2.2 Display a commitment to continuous personal and professional development by:</p> <ol style="list-style-type: none"> <li>a. Attending all mandatory training and actively pursuing other training and development as required to maintain currency of clinical knowledge</li> <li>b. Applying well-developed reflective practice skills to your own work, and supporting peers / students / supervised staff to develop reflective practice skills</li> <li>c. Utilising the support of mentors and peers</li> </ol>	<ul style="list-style-type: none"> <li>▪ Receive clinical direction, advice, mentorship and support from AHP Clinical Senior Physiotherapist and where appropriate the Advanced Clinical Lead Physiotherapist.</li> <li>▪ In collaboration with the Clinical Senior, Advanced Clinical Lead and your Team Leader, develop a formal Clinical Supervision arrangement with suitably skilled and experienced Physiotherapist. Fulfill all obligations under this agreement and review it annually.</li> <li>▪ Develop and maintain inter and intra-professional clinical networks within this LHN, the Regional LHNs</li> </ul>

	<p>d. Actively participating in the Professional Development and Review (PDR) process, including developing and pursuing a personal / professional development plan in consultation with your line manager / clinical supervisor</p> <p>e. May provide professional leadership in the relevant network, including facilitating access to training for professional staff</p> <p>2.3 May be required to contribute to clinical / professional supervision, support and oversight of AHP1 level staff, allied health assistants and profession-specific professional students or multi-disciplinary student teams.</p> <p>2.4 Develop, share and support your peers to gain knowledge of effective practice through research, evaluation of services and information sharing (eg: via professional networks and presenting papers for conferences and / or publishing)</p>	<p>and South Australia, actively sharing and seeking out knowledge of effective practice</p> <ul style="list-style-type: none"> <li>▪ Participate in the Barossa Hills Fleurieu Local Health Network Inc Physiotherapy Network</li> <li>▪ Provide clinical support to less experienced professional staff in the team and region.</li> <li>▪ Contribute to the supervision of Physiotherapy and Allied Health Assistant students on clinical placement]</li> <li>▪ Adopt a proactive approach to developing and maintaining contemporary knowledge and skills in Physiotherapy.</li> <li>▪ Adhere to annual continuing professional development that aligns with the requirements of the Physiotherapy Registration Board and AHPRA, inclusive of hours and reflective practice.</li> </ul>
<p>3 Client / Customer Service</p>	<p>3.1 Treat all clients with respect, be responsive to their needs, and act on opportunities to improve the quality of customer service in your operational area.</p> <p>3.2 Promote cultural safety by valuing and promoting the cultural needs of the community.</p> <p>3.3 Contribute to improvements in the patient-journey driven distribution of services and apply client-centred practice and community engagement principles in development and delivery of services; ensuring clients are meaningfully involved in all aspects of their care</p>	<ul style="list-style-type: none"> <li>▪ [Facilitates clinical assessment, treatment, cross referral and review as required for clients referred to the BHFLHN Community and Allied Health Program.</li> <li>▪ Develop and apply increasing understanding of the needs of rural, aged, culturally diverse and Aboriginal communities.</li> <li>▪ Utilise and review service prioritisation and eligibility criteria.</li> <li>▪ Maintains own caseload and ensure the accurate documentation and reporting of assessments, review, referrals and update of own client files.</li> <li>▪ Support clients / carers / families across the Patient Journey, providing effective assessment and triage, timely referrals, accurate information, coordinated care and prompt follow up.</li> <li>▪ Experience working with Aboriginal consumers. ]</li> </ul>
<p>4 Administration and Documentation</p>	<p>4.1 Comply with organisational requirements for the accurate and timely completion of documentation and statistics.</p> <p>4.2 Contribute to the efficient and effective use of materials and resources.</p> <p>4.3 Prepare reports and / or recommendations to assist management decision making</p> <p>4.4 Appropriately identify, use and apply relevant policies, procedures, reporting and documentation systems.</p> <p>4.5 Competently utilise the Microsoft Office suite of software, Email and Internet in fulfilling the requirements of the role</p>	<ul style="list-style-type: none"> <li>▪ [Contribute to the review, development and adaptation of clinical and administrative resources to support physiotherapy services, community health programs and projects. ]</li> <li>▪ Maintain appropriate statistics, documentation and records in accordance with BHFLHN and regional requirements.</li> <li>▪ Contribute to the effective research, planning, coordination, reporting and evaluation of minor projects or aspects of major projects as required.</li> </ul>

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	<p>4.6 May be required to coordinate discrete projects and / or contribute to areas of policy that are considered to be complex, requiring discipline knowledge and experience, and which are undertaken under limited direction.</p>	<ul style="list-style-type: none"> <li>▪ Utilise the Safety Learning System (SLS) to report patient risks, incidents and client feedback.</li> </ul>
<p>5 Teamwork and Communication</p>	<p>5.1 Utilise professional knowledge and skills in contributing to research and / or service development activities at the local level and / or within your profession across Barossa Hills Fleurieu Local Health Network Inc; to support the effective, efficient, equitable distribution (according to need) and evidence-based nature of this Local Health Network's services.</p> <p>5.2 Promote service integration through the development of active collaborative partnership with relevant agencies and individuals.</p> <p>5.3 Work positively within a team, foster teamwork, and support others to develop effective working relationships and achieve team goals</p> <p>5.4 Communicate and negotiate effectively (both verbally and in writing) with a diverse range of people including clients, the community, team members, management, and other stakeholders</p> <p>5.5 Work in accordance with SA Health and Barossa Hills Fleurieu Local Health Network Inc's vision, mission, strategic priorities and values</p>	<ul style="list-style-type: none"> <li>▪ [Works as a member of the multi-professional Community and Allied Health Team, based in Gawler/Barossa ]</li> <li>▪ Contribute to the effective functioning of the multi-disciplinary team and quality of services by continually developing and applying:             <ul style="list-style-type: none"> <li>• clinical skills within the scope of professional practice;</li> <li>• knowledge of your own profession, other professions and other services;</li> <li>• skills in communication, collaboration and partnership building</li> <li>• Actively participate in Allied Health and Physiotherapy Team meetings and activities</li> <li>• Actively participate in BHFLHN and local site staff forums</li> </ul> </li> <li>▪ Provide regular reports to the Team Leader regarding waiting lists, service issues, service planning &amp; other relevant issues as required.</li> </ul>
<p>6 Continuous Improvement</p>	<p>6.1 Contribute to quality improvement programs and other organisational activities required to meet service / accreditation standards and support supervised staff / students to comply with requirements.</p> <p>6.2 Proactively seek opportunities to improve professional tasks and services, by monitoring service access, emerging trends, and community needs, and contributing to ongoing evaluation of services.</p> <p>6.3 Seek client feedback on services and respond proactively to client complaints and feedback. As required, contribute to investigations of client complaints, with a view to informing systematic improvements in services.</p> <p>6.4 Contribute to discipline-specific and multi-professional research, service development, and advances of techniques used, through research (under direction), data analysis, evaluation of services and development of recommendations to assist Management decision making.</p> <p>6.5 Complying with the Code of Ethics for Public Sector Employees.</p>	<ul style="list-style-type: none"> <li>▪ Contribute to the ongoing review, development and evaluation of the effectiveness of Physiotherapy services in the BHFLHN.</li> <li>▪ Required to contribute to local quality improvement activities and the Accreditation process.</li> <li>▪ Contribute to the effective use of clinical resources, through optimising the balance between direct service provision to individuals and groups, preventative and health promotion activities and consultancy to external agencies.</li> <li>▪ General understanding of Aboriginal culture and a willingness to undertake further training in this area.</li> <li>▪ In collaboration with the Team Leader, develop reports, submissions and proposals as required</li> </ul>
<p><b>Approved by Authorised Officer</b></p>	<p>..... / /</p>	<p><b>Accepted by Incumbent</b></p> <p>..... / /</p>

# APPLICANT GUIDELINES

<b>Job Title</b>	Physiotherapist	<b>Classification</b>	AHP2
<b>LHN</b>	Barossa Hills Fleurieu Local Health Network Inc	<b>Term</b>	various
<b>Area</b>	Community and Allied Health	<b>FTE</b>	various

To apply for the position, you will need to provide:

- (1) A current Curriculum Vitae (CV), outlining your relevant qualifications, work experience and contact details of 3 professional referees
- (2) A cover letter, including:
  - Title of the position and vacancy reference number (from advertisement)
  - Outline of your reasons for applying for the position
  - Brief summary of your ability to fulfil the role:
    - Please address each of the 6 Key Result Areas (KRA) separately, using dot points. Refer to the table below for some suggestions of type of information you may like to include.
    - You do not need to address the selection criteria individually in your written application. They may be used to assess your suitability for the role during the merit-based selection process.
    - Keep it brief – no more than 2 pages

Please forward your application by the due date, as per the details outlined in the job advertisement.

Key Result Area	Selection Criteria
1. Technical Skills and Application	a) Your professional qualifications, professional association membership and registration status (if relevant) – <i>refer to page 1 for minimum qualification requirements</i> b) <b>Broad professional experience relevant to this role:</b> <ul style="list-style-type: none"> <li>▪ Outline scope and nature of previous professional roles, including experience working in rural and remote contexts</li> <li>▪ Previous involvement in service development, including research &amp; evaluation</li> <li>▪ Change management &amp; project management skills / experience</li> <li>▪ Competency in applying primary health care principles</li> </ul> c) Examples of other skills, knowledge or experiences that demonstrate your suitability for the role <ul style="list-style-type: none"> <li>▪ <b>creativity, adaptability, resourcefulness, prioritization &amp; problem solving skills</b></li> </ul>
2. Personal & professional development	a) <b>Outline previous initiatives that demonstrate your commitment to reflective practice, and proactive development of self and others. E.g.: relevant additional professional development or qualifications</b> b) <b>Information about your leadership / management style and experience</b>
3. Client / Customer Service	a) <b>Knowledge of and commitment to Barossa Hills Fleurieu Local Health Network Inc services, priorities &amp; strategic directions.</b> b) <b>Examples that demonstrate skills in community engagement, client-centred practice and cultural competency.</b>
4. Administration & Documentation	a) <b>Information about relevant skills, experience and training – including those related to data management, competent use of technology etc.</b>
5. Teamwork and Communication	a) <b>Examples of how you have contributed previously to service planning and development</b> b) <b>Outline your communication, teamwork and problem solving skills, with examples</b>
6. Continuous Improvement	a) <b>Examples of how you have contributed previously to quality improvement, evaluation, outcome measures and research</b>