

**Position Description**

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| **Lecturer, Occupational Therapy (TF)** | |
| **Position No:** | NEW |
| **Business Unit:** | Office of the Provost |
| **Division:** | Allied Health, Human Services and Sport |
| **Department:**  **Classification Level:** | Community & Clinical Health  Level B – Teaching Focussed |
| **Employment Type:** | Continuing, Part-Time (0.4) |
| **Campus Location:** | Melbourne (Bundoora) |
| **Other Benefits:** | <http://www.latrobe.edu.au/jobs/working/benefits> |

Further information about:

La Trobe University - <http://www.latrobe.edu.au/about>

# Position Purpose

This position will contribute to the design and delivery of the School's undergraduate and postgraduate coursework programs in occupational therapy.

The School of Allied Health, Human Services and Sport offers a range of general and specialist undergraduate and postgraduate courses that are rigorous and attuned to meeting the needs of students in ensuring their readiness to work in changing environments. The school comprises three Departments and 10 disciplines across La Trobe’s multi campus operations and has an outstanding reputation for research excellence, research translation and for building strong relationships with industry partners.

# Duties at this level will include:

* Demonstrate effectiveness by taking an evidence-based approach to evaluate learning and teaching initiatives.
* Demonstrate a scholarly approach to learning and teaching by contributing to La Trobe’s SOLT including sharing of good practice.
* Coordinate and teach subjects providing a high-quality learning experience that engages students through the conduct of lectures, tutorials, practical classes, demonstrations, workshops, student field excursions, clinical sessions and/or other sessions in online, blended or face-to-face modes.
* Provide constructive, fair and timely feedback on learning to students.
* Lead and implement teaching improvement projects at subject, course or discipline level.
* Provide mentoring to other academics on good teaching practice.
* Contribute to knowledge transfer and to building relationships at a local level.
* Undertake other duties and administrative functions commensurate with the classification and scope of the position as required by the Head of Department or Head of School.
* Develop and enable the capability of staff within the work area by monitoring and continuously managing their performance and mentor them to better meet current and future role requirements. In doing this, provide staff with constructive feedback and support for high quality performance contributions.
* Participate in innovative subject and course level curriculum design (including the embedding of

employability capabilities). Take an evidence-based approach to evaluate how these initiatives improve the student experience.

* Supervise, or co-supervise, honours and postgraduate students

# Essential Criteria

**Skills and knowledge required for the position**

* PhD degree or equivalent accreditation and standing recognised by the University/profession as appropriate for the relevant discipline areas.
* Demonstrated effectiveness in teaching, curriculum development and subject coordination in face-to-face, blended and/or online modes, as evidenced by sustained high results on student feedback on teaching surveys, teaching excellence awards or through other forms of evidence.
* Evidence of innovative initiatives undertaken in the last three years that have improved the student experience, and the evaluation of effectiveness of these initiatives.
* Demonstrated ability to influence the teaching practice of others.
* Demonstrated ability to engage with the Scholarship of Teaching and Learning.
* Demonstrated high level oral and written communication skills, including the ability to interact effectively, collaboratively and productively with staff and students from a diverse range of backgrounds.
* Ability to produce outputs related to the Scholarship of Learning and Teaching.
* Proven experience and success in managing staff performance and development.

# Capabilities required to be successful in the position

* Ability to demonstrate self-awareness, see things from another person’s perspective and actively seek out and act on feedback to improve knowledge, skills and behaviour.
* Ability to work collaboratively, recognise the value of diversity and model accountability, connectedness, innovation and care.
* Ability to think creatively, explore new ideas and respectfully challenge existing practices in order to improve current ways of working.
* Ability to build a culture of continuous improvement, implementing ideas generated by team members.

# Essential Compliance Requirements

To hold this La Trobe University position the occupant must:

* hold, or be willing to undertake and pass, a Victorian Working With Children Check;
* hold AHPRA registration; AND
* take personal accountability to comply with all University policies, procedures and legislative or regulatory obligations; including but not limited to TEQSA and the Higher Education Threshold Standards.

# Other Information

The position description is indicative of the initial expectation of the role and subject to changes to University goals and priorities, activities or focus of the job.

# Position Flexibility

We offer flexible work arrangements that can assist you in balancing your work and other responsibilities.

**Why La Trobe:**

* Develop your career at an innovative, global university where you’ll collaborate with community and industry to create impact.
* Enjoy working on our inspiring and stunning campuses – the perfect hub for industry, students and academics
* Help transform the lives of students, partners and communities now and in the future

This is more than just a job. Working at La Trobe offers opportunities to demonstrate excellence and transform lives.

Here, you’ll join exceptional people, partners and communities, who power our operations with ambition and purpose.

Our success can be attributed to its strong sense of community. We have a long-standing commitment to diversity, inclusion and social justice; we are committed to providing a workplace where all staff feel valued, respected and supported to achieve their full potential. We strive to build a workplace where all employees of diverse backgrounds, abilities, experiences, sexuality, gender, religion and age are welcome, valued, respected and one that is representative of our community. We demonstrate our cultural qualities by holding ourselves accountable and creating a culture of trust and innovation while genuinely caring for one another.

**La Trobe’s Cultural Qualities:**

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Initials: Date: