

Pharmacy Assistant Candidate Pool Applicant FAQs

The SA Pharmacy Assistant Candidate Pool is now open to applicants who are interest in joining SA Pharmacy for short term employment.

Welcome to SA Pharmacy

SA Pharmacy is responsible for the provision of Pharmacy Services at SA Metropolitan Public Hospitals and at Country Hospitals with onsite pharmacy departments

SA Pharmacy Services include:

- Medicines Supply services
- Clinical Pharmacy Services
- Pharmaceutical Manufacturing and Quality Control
- Clinical Trials Service
- Provision of Medicines Information Services
- Therapeutic Drug Monitoring
- Provision of expertise to Committees
- Teaching, Training and Research
- Management Services

Pharmacy Assistants are an integral part of our workforce and are encouraged to undertake supported development opportunities across all of our work areas.

The Assistant Candidate Pool

What types of roles are available through the Candidate Pool?


Roles that will be offered through the candidate pool are short term and contractual in nature for vacancies of up to 12 months. They may be part time or full time. Most commonly initial contracts are for 1-3 months only. If you do not have hospital pharmacy experience it would be unlikely for you to be offered a longer contract initially.

Where are potential positions located?

Positions may be available at any SA Pharmacy site as listed below:

- The Queen Elizabeth Hospital including St Margaret's Hospital
- The Royal Adelaide Hospital
- Wakefield Street
- College Grove
- Flinders Medical Centre
- Lyell McEwin Hospital
- Modbury Hospital
- Repatriation General Hospital
- Women's and Children's Hospital
- Glenside Hospital
- Noarlunga Health Service
- Hampstead Rehabilitation Centre
- Country Hospitals located in:
 - Mt Gambier
 - Pt Augusta
 - Pt Pirie
 - Whyalla
 - Berri
 - Murray Bridge
 - Pt Lincoln





As part of your application process it is important that you only preference sites that you would be willing to work and the days of the week that you are available to work.

How do I apply to the SA Pharmacy Candidate Pool?

To lodge an application, create an on-line Application Form via the link below:

<https://careers.pageuppeople.com/532/caw/en/job/743786>

Applicants are also welcome to apply for specific vacancies within SA Pharmacy at any time using the online application system. Permanent positions will not be appointed directly from the Assistant Candidate Pool. Current vacancies can be found at

<http://www.sahealthcareers.com.au/>

What is the application timeline?

Applications will be accepted on a continuing basis. Applicants who have registered their interest will be notified via email if they are to be invited for further assessment or if a vacancy becomes available suitable to their skills and preferences.

What will I need when applying?

- A current resume/curriculum vitae to assist in populating the application.
- Contact details (email and telephone) of three current referees.
- Visa/passport details (if you are not a permanent Australian resident).
- The sites you are available to work at
- The shifts early, normal and late that you are available to work
- The days of the week you are available to work
- The shortest duration of contract you will accept.

Other information collected during this process includes immunisation status and criminal history screening clearances (aged and working with children).

What classification will I be considered for?

The Assistant Candidate Pool will be used to offer positions at the AHA1 and AHA2 level. The classification of employment will depend on qualifications and experience in accordance with the enterprise agreement/SA Pharmacy position descriptors/work level definitions. An applicant would be appointed at an AHA1 level, unless they possess a relevant certificate III or higher or have 6 months recent experience in SA Pharmacy, in which case they would be appointed at the AHA2 level.

How are applicants selected?

All applications will be assessed against predetermined criteria and suitable candidates may be invited to an interview. It is anticipated that referees will be contacted so please ensure you maintain up to date details of relevant referees and that you have sought their permission for SA Pharmacy to contact them.

How will I receive further communication from SA Pharmacy?

Most correspondence will be via email so please check your email on a regular basis. It is your responsibility to ensure you check your emails so you do not miss any information.

What happens once I am placed into the successful Candidate Pool?

The information collected during the application process (see above) will be shared with SA Pharmacy staff who are responsible for recruitment at each SA Pharmacy site. They will contact you directly by phone when they have a position that you have indicated you are interested in.