



**Australian  
National  
University**

## Position Description

<b>College/Division:</b>	ANU College of Asia and the Pacific (CAP)
<b>Faculty/School/Centre:</b>	School of Regulation and Global Governance (RegNet)
<b>Department/Unit:</b>	n/a
<b>Position Title:</b>	Postdoctoral Fellow/Research Fellow
<b>Classification:</b>	Academic Level A/B
<b>Position No:</b>	TBA
<b>Responsible to:</b>	Professor Anthea Roberts
<b>Number of positions that report to this role:</b>	-
<b>Delegation(s) Assigned:</b>	-

### PURPOSE STATEMENT:

The ANU College of Asia and the Pacific (CAP) leads intellectual engagement with the Asia-Pacific region through research, education and contributions to public debate, and seeks to set the international standard for scholarship concerning the region.

The School of Regulation and Global Governance (RegNet) is internationally renowned for producing pathbreaking scholarship that responds to major challenges of the time, drawing together a diverse network of scholars to enable interdisciplinary analyses of complex problems.

The ANU Geoeconomics Working Group, which is housed in CAP and led by Professor Roberts from RegNet, is developing integrative frameworks to understand how economic relationships and their policy instruments can be sources of opportunity and vulnerability in a globalised world.

### KEY ACCOUNTABILITY AREAS:

#### Position Dimension & Relationships:

The Postdoctoral Fellow or Research Fellow will undertake acclaimed research in the field of geoeconomics and engage in the intellectual life of the wider University community. It is a two-year fixed-term contract, for either one full-time position or two part-time positions.

### Role Statement:

Under the broad direction of the supervisor, the Fellow will:

1. Undertake cutting-edge research in the area of geoeconomics, both as a member of team and independently.
2. Publish in top-tier research and policy outlets and present at meetings, workshops, courses, seminars, and conferences.
3. Coordinate and help to draft a major policy report on geoeconomics.
4. Coordinate internal and external reporting on grant.
5. Contribute to teaching and administrative functions at the School and College.
6. Other duties as allocated by the supervisor consistent with the classification of the position.
7. Comply with all ANU policies and procedures, and in particular those relating to work health and safety and equal opportunity.

## Skill Base

A **Level A Academic** will normally have completed four years of tertiary study in the relevant discipline and/or have equivalent qualifications and/or research experience. A position at this level will normally require an honours degree or higher qualifications. Research experience may have contributed to or resulted in publications, conference papers, reports or professional or technical contributions that give evidence of research potential.

A **Level B Academic** will normally have completed a relevant doctoral qualification or have equivalent qualifications or research experience. In addition he/she may be expected to have had post-doctoral research experience that has resulted in publications, conference papers, reports or professional or technical contributions that give evidence of research ability.

## SELECTION CRITERIA:

### Level A (Postdoctoral Fellow)

1. A PhD (recently awarded or progress towards) in a field relevant to geoeconomics.
2. Ability to undertake research and evidence of a growing research agenda that is relevant to geoeconomics.
3. Proven ability to work co-operatively in a small team environment and manage competing deadlines.
4. The demonstrated ability to communicate and interact effectively with a variety of colleagues and the proven ability to promote, develop and maintain strong collaborative relationships across disciplines both nationally and internationally.
5. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

### Level B (Research Fellow)

1. A PhD in a field relevant to geoeconomics, and post-doctoral research experience that has resulted in publications, conference papers, reports or professional or technical contributions that give evidence of research ability.
2. A demonstrated track record to undertake research and evidence of a well-developed research agenda that is relevant to geoeconomics.
3. A demonstrated ability to work as part of a team and supervise others, establish priorities and manage competing deadlines for self and others.
4. The demonstrated ability to communicate and interact effectively with a variety of colleagues and the proven ability to promote, develop and maintain strong collaborative relationships across disciplines both nationally and internationally.
5. A demonstrated understanding of equal opportunity principles and policies and a commitment to their application in a university context.

**Supervisor/Delegate:**

Prof Anthea Roberts

**Date:**

22/06/2020

## References:

[Academic Minimum Standards](#)



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# Pre-Employment Work Environment Report

## Position Details

College/Div/Centre	CAP	Dept/School/Section	RegNet
Position Title	Postdoctoral / Research Fellow	Classification	Level A/B
Position No.	TBA	Reference No.	

In accordance with the Work Health and Safety Act 2011 (Cth) the University has a primary duty of care, so far as reasonably practicable, to ensure the health and safety of all staff while they are at work in the University.

- This form must be completed by the supervisor of the advertised position and appended to the back of the Position Description.
- This form is used to advise potential applicants of work environment and health and safety hazards prior to application.
- Once an applicant has been selected for the position they must familiarise themselves with the University WHS Management System via Handbook guidance <https://services.anu.edu.au/human-resources/health-safety/whs-management-system-handbook>
- The hazards identified below are of generic nature in relation to the position. It is not correlated directly to training required for the specific staff to be engaged. Identification of individual WHS training needs must be in accordance with WHS Local Training Plan and through the WHS induction programs and Performance Development Review Process.
- 'Regular' hazards identified below must be listed as 'Essential' in the Selection Criteria - see 'Employment Medical Procedures' at [http://info.anu.edu.au/Policies/DHR/Procedures/Employment\\_Medical\\_Procedures.asp](http://info.anu.edu.au/Policies/DHR/Procedures/Employment_Medical_Procedures.asp)

## Potential Hazards

- Please indicate whether the duties associated with appointment will result in exposure to any of the following potential hazards, either as a **regular** or **occasional** part of the duties.

TASK	regular	occasional	TASK	regular	occasional
key boarding	X	<input type="checkbox"/>	laboratory work	<input type="checkbox"/>	<input type="checkbox"/>
lifting, manual handling	<input type="checkbox"/>	<input type="checkbox"/>	work at heights	<input type="checkbox"/>	<input type="checkbox"/>
repetitive manual tasks	<input type="checkbox"/>	<input type="checkbox"/>	work in confined spaces	<input type="checkbox"/>	<input type="checkbox"/>
Organizing events	<input type="checkbox"/>	X	noise / vibration	<input type="checkbox"/>	<input type="checkbox"/>
fieldwork & travel	<input type="checkbox"/>	X	electricity	<input type="checkbox"/>	<input type="checkbox"/>
driving a vehicle	<input type="checkbox"/>	X			
<b>NON-IONIZING RADIATION</b>			<b>IONIZING RADIATION</b>		
solar	<input type="checkbox"/>	<input type="checkbox"/>	gamma, x-rays	<input type="checkbox"/>	<input type="checkbox"/>
ultraviolet	<input type="checkbox"/>	<input type="checkbox"/>	beta particles	<input type="checkbox"/>	<input type="checkbox"/>
infra red	<input type="checkbox"/>	<input type="checkbox"/>	nuclear particles	<input type="checkbox"/>	<input type="checkbox"/>
laser	<input type="checkbox"/>	<input type="checkbox"/>			
radio frequency	<input type="checkbox"/>	<input type="checkbox"/>			
<b>CHEMICALS</b>			<b>BIOLOGICAL MATERIALS</b>		
hazardous substances	<input type="checkbox"/>	<input type="checkbox"/>	microbiological materials	<input type="checkbox"/>	<input type="checkbox"/>
allergens	<input type="checkbox"/>	<input type="checkbox"/>	potential biological allergens	<input type="checkbox"/>	<input type="checkbox"/>
cytotoxics	<input type="checkbox"/>	<input type="checkbox"/>	laboratory animals or insects	<input type="checkbox"/>	<input type="checkbox"/>
mutagens/teratogens/ carcinogens	<input type="checkbox"/>	<input type="checkbox"/>	clinical specimens, including blood	<input type="checkbox"/>	<input type="checkbox"/>
pesticides / herbicides	<input type="checkbox"/>	<input type="checkbox"/>	genetically-manipulated specimens	<input type="checkbox"/>	<input type="checkbox"/>
			immunisations	<input type="checkbox"/>	<input type="checkbox"/>
<b>OTHER POTENTIAL HAZARDS (please specify):</b>					
<b>Supervisor/Delegate Name:</b>		Anthea Roberts	<b>Date:</b>	22/06/2020	