

# ASSOCIATE PROFESSOR AND HEAD, DEPARTMENT OF PARAMEDICINE

DEPARTMENT/UNIT	Department of Paramedicine
FACULTY/DIVISION	Medicine, Nursing and Health Sciences
CLASSIFICATION	Level D
DESIGNATED CAMPUS OR LOCATION	Peninsula campus

## ORGANISATIONAL CONTEXT

---

Monash is a university of transformation, progress and optimism. Our people are our most valued asset, with our academics among the best in the world and our professional staff revolutionising the way we operate as an organisation. For more information about our University and our exciting future, please visit [www.monash.edu](http://www.monash.edu).

The Faculty of **Medicine, Nursing and Health Sciences** is the largest faculty at Monash University, a global university with campuses across Victoria and international locations in Indonesia, Malaysia, China, India and Italy. Our Faculty offers the most comprehensive suite of professional health training in Victoria.

We consistently rank in the top 40 universities worldwide for clinical, pre-clinical and health sciences. In 2022, our Nursing and Midwifery climbed to the rank of 14th in the world and 1st in Victoria in the QS World University Rankings.

We want to improve the human condition. That is our vision - it has no expiration date. By educating the current and future healthcare workforce, and undertaking medical research, both discovery and clinical, our students, staff and alumni all work to directly improve people's quality of life.

Contributing to the global health care agenda, the Faculty aspires to lead in all areas of its research and education activity, collaborating to influence local, national and international policy to improve health and social outcomes, and reduce health inequity.

We've made a major impact in the world of medical research and are globally recognised for our quality education of over 63,000 doctors, nurses, and allied health professionals and health researchers. The future health of our communities is underpinned by the sustained excellence of our education and research capabilities.

We are ambitious and committed to maintaining our position as a leading international medical research and teaching university. We're recognised for the quality of our graduates, the scale and depth of our research, our commitment to translational research, and as a thriving biotechnology hub.

To learn more about the Faculty, please visit [www.monash.edu/medicine](http://www.monash.edu/medicine).

The **School of Primary and Allied Health Care (SPAHC)** has an organisational hub at the Peninsula campus and a presence across other Monash locations. The School aims to be Australia's leading centre of primary and allied health care education and research, building on existing strengths. The SPAHC is a leader in primary and allied care research, teaching and service. The School provides high-quality programs at undergraduate and graduate entry levels, specialised professional graduate coursework programs and higher degrees by research. The School currently includes the Departments of, Paramedicine, Occupational Therapy, Physiotherapy, Social Work and Medical Imaging and Radiation Sciences.

The School's departments and centres are situated across the Caulfield, Clayton, Notting Hill and Peninsula Campuses. The Rehabilitation, Ageing and Independent Living (RAIL) Research Centre is an important Centre within the School and the School is a key partner in The National Centre for Healthy Ageing, a joint venture between Peninsula Health and Monash University.

Further details may be found at: [www.monash.edu/medicine/spahc](http://www.monash.edu/medicine/spahc).

The **Department of Paramedicine** provides undergraduate and postgraduate courses to students currently working in or planning employment in out-of-hospital and community-based emergency health settings. The core business of the Paramedicine department is to:

- Provide education and training services to meet the needs of ambulance services and of private patient transport services in Australia and internationally;
- Provide specialist postgraduate education programs for paramedics from Australia and overseas as well as other health professionals in the field of community-based emergency health; and
- Undertake research in the field of community-based emergency health and paramedic practice

Further details may be found at: [www.monash.edu/medicine/spahc/paramedicine/home](http://www.monash.edu/medicine/spahc/paramedicine/home).

## POSITION PURPOSE

---

A Level D academic is expected to make a significant contribution to all activities of the organisational unit or interdisciplinary area and play a significant role within their profession or discipline. Academics at this level may be appointed in recognition of distinction in their disciplinary area.

The Associate Professor and Head, Department of Paramedicine provides academic leadership within the discipline of paramedicine. The position oversees the consistent delivery of teaching in the discipline of paramedicine across the Faculty, ensuring a high-quality student experience with fostering the next generation of paramedic PhD scholars, in particular, building capacity for paramedics internationally.

This position will provide leadership and foster excellence in educational practice and design across the school, the faculty, the university and the community more broadly, at a national and international level, making an outstanding contribution within the discipline of paramedicine.

**Reporting Line:** The position reports to the Head, School of Primary and Allied Health Care with broad autonomy

**Supervisory Responsibilities:** The Head of Department oversees around 18 FTE of staff

**Financial Delegation:** The position has a financial delegation of up to \$75,000

**Budgetary Responsibilities:** The position is responsible for managing a budget of approximately \$10 million

## APPOINTMENT PERIOD

---

The appointment of Associate Professor will be a continuing appointment in the Department of Paramedicine and will include the role of Head of Department for up to 5 years with the opportunity for renewal.

## KEY RESPONSIBILITIES

---

Specific duties required of a Level D academic may include:

1. The preparation and delivery of lectures, tutorials, practical classes, demonstrations, workshops, and clinical sessions
2. Initiation and development of course materials
3. Course coordination including offering guidance to assistant lecturers and supervision of sessional staff in teaching unit/s if required
4. Consultation with students and supervision of PhD, honours and postgraduate students
5. Preparation and assessment of student assignments and examinations
6. Conduct of original research that will lead to publications in refereed journals or with high-level academic or commercial publishers and attract external and government funding
7. Significant role in research project including, where appropriate, leadership of a research team
8. Significant contribution to the profession and/or discipline both nationally and internationally
9. Other duties as directed from time to time

## KEY SELECTION CRITERIA

---

### Education/Qualifications

1. The appointee will have:
  - A doctoral qualification and/or recognised significant experience in the relevant discipline area.

In determining experience relative to qualifications, regard shall be had to teaching experience, experience in research, experience outside tertiary education, creative achievement, professional contributions and/or contributions to technical achievement. In addition, a position at this level will normally require a record of demonstrable scholarly and professional achievement in the relevant discipline area.

## **Knowledge and Skills**

2. A strong publication record in high-quality journals or equivalent and outstanding contribution to the discipline
3. Successful track record in obtaining external research grants
4. Record of successful supervision of postgraduate research students and the ability to make a significant contribution to postgraduate training programs
5. Demonstrated excellence in teaching in the relevant discipline area (i.e. through evaluations, innovation in presentation and through curriculum development)
6. Demonstrated ability to mentor staff and students
7. High level of interpersonal skills and a proven ability to establish good working relationships with colleagues, students and members of community and professional bodies
8. Demonstrated leadership in committees and other administrative work and portfolios
9. Proven ability to promote paramedicine internally within the University as well as externally both nationally and internationally
10. A demonstrated capacity to work in a collegiate manner with other staff in the workplace
11. A record of successful mentoring and development of other academics

## **OTHER JOB RELATED INFORMATION**

---

- Travel to other campuses of the University may be required
- There may be a requirement to work additional hours from time to time
- There may be peak periods of work during which taking of leave may be restricted
- A current satisfactory Working With Children Check is required
- This position will require a successful National Police Record check

## **GOVERNANCE**

---

Monash University expects staff to appropriately balance risk and reward in a manner that is sustainable to its long-term future, contribute to a culture of honesty and integrity, and provide an environment that is safe, secure and inclusive. Ensure you are aware of and adhere to University policies relevant to the duties undertaken and the values of the University. This is a standard which the University sees as the benchmark for all of its activities in Australia and internationally.