



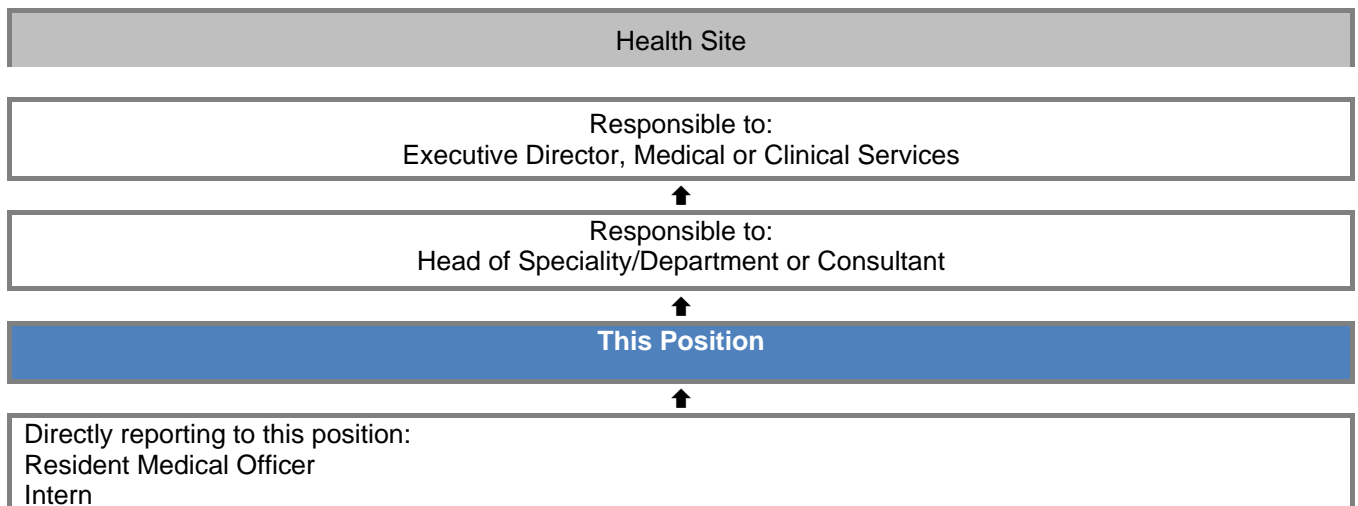
POSITION DESCRIPTION

Position Number	Various
Position Title	Service Surgical Registrar, Year 1 - 7
Classification	Registrar
Division	Various Locations
Directorate	Executive Director, Medical or Clinical Services, Various Locations
Branch	Various Locations
Position Status	Fixed-Term – Full time, Part time
Award	WA Health System – Medical Practitioners – AMA Industrial Agreement 2022
Site Location	Various

ORGANISATIONAL ENVIRONMENT

Our Vision	A WA health system that delivers safe, high quality and sustainable services that support and improve the health of all Western Australians.
Our Mission	To lead and steward the WA health system.
Our Values	Respect, Excellence, Integrity, Teamwork, Leadership

REPORTING RELATIONSHIPS



KEY RESPONSIBILITIES

<p>To provide a high-quality clinical service to hospital patients as a Service Surgical Registrar</p> <ul style="list-style-type: none"> • Provides and promotes high quality and patient centred care to inpatients and outpatients of the specialty under the supervision of consultant surgical staff. • Work under the supervision and within a multi-disciplinary team to review the medical needs of the patients. • Assist with teaching and support to Resident Medical Officers (RMOs) and Interns.
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Title: Service Surgical Registrar

Position Number: Various

- In collaboration with the interdisciplinary team, works to achieve National, State and Metropolitan Health Service performance standards and the National Safety and Quality Healthcare Standards

BRIEF SUMMARY OF DUTIES

This section outlines the results and outcomes required of an individual in this position.

Employees are required to undertake all duties and responsibilities in accordance with Department of Health WA Code of Conduct, Policies/Procedures and relevant legislation.

1. Specific duties relevant to Specialty

- 1.1 Evaluation of patients - including medical history taking and physical examination.
- 1.2 Formulates differential diagnoses and organises further investigations as appropriate including blood tests, x-rays and other diagnostic tests.
- 1.3 Appropriate care of ward and clinic patients including prescribing medications and therapeutic interventions.
- 1.4 Ensures good communication with consultants, fellows, and trainees as well as with junior medical staff and other members of the team providing care to the patient.
- 1.5 Performs after hours/on-call duties as rostered.
- 1.6 Provides advice to colleagues both within and outside the hospital.
- 1.7 Arranges urgent and elective hospital admissions for patients.
- 1.8 Assists with surgical procedures/operations, as required.
- 1.9 Performs minor surgical procedures where appropriate within capability.
- 1.10 Refers patients to, and communicates with, medical specialists as indicated.
- 1.11 Supervises Interns and Residents.
- 1.12 Participates in relevant clinical governance activities including regular clinical meetings, adverse event investigations and morbidity/mortality reviews as required and participates in the implementation of endorsed recommendations.
- 1.13 Counsels patients with lifestyle, exercise, and dietary advice.
- 1.14 Certification of deaths, informing the coroner where necessary and reporting notifiable diseases to the relevant government authority.
- 1.15 Participates in or assists with research projects.
- 1.16 Undertakes other duties as directed by seniors.

2. Education, Training and Research

- 2.1 Participates and engages in continuing professional development and educational activities.
- 2.2 Prepares case presentations for hospital and departmental meetings, clinical reviews and other relevant activities as required.
- 2.3 Participates in the education and training of medical students, interns, resident medical officers, and other members of the interdisciplinary team through ward rounds, formal presentations, tutorials and other modalities.
- 2.4 Completes a beginning-of-term planning and end-of-term professional development review of their performance with the Head of Specialty or delegated consultant and required reviews with their Supervisor.

3. Governance, Safety and Quality Requirements

- 3.1 Participates in the maintenance of a safe work environment.
- 3.2 Participates in an annual performance development review.
- 3.3 Supports the delivery of safe patient care and the consumers' experience including participation in continuous quality improvement activities in accordance with the requirements of the National Safety and Quality Health Service Standards and other

recognised health standards.

- 3.4 Completes mandatory training (including safety and quality training) as relevant to role.
- 3.5 Performs duties in accordance with Government, WA Health, respective Metropolitan Health Service and Departmental / Program specific policies and procedures.
- 3.6 Abides by the WA Health Code of Conduct, Occupational Safety and Health legislation, the Disability Services Act and the Equal Opportunity Act.

4. Undertakes other duties as directed.

WORK RELATED REQUIREMENTS

Applicants should demonstrate their capacity to meet the required criteria which should be read in conjunction with the specific responsibilities of this role.

Selection Criteria

Essential Selection Criteria

1. Eligible for registration with the Medical Board of Australia.
2. Demonstrated clinical and procedural experience as a registered medical practitioner for a minimum of 12 months in an Australian hospital or comparable hospital setting.
3. Demonstrated ability to communicate effectively with patients, families, carers, colleagues and others involved in health services in order to facilitate the provision of high-quality health care.
4. Demonstrated organisational and time management skills to provide safe, timely patient-centred care.
5. Demonstrated participation in continuing medical education activities to maintain and upgrade knowledge and skills.
6. Commitment to safety and quality in healthcare through awareness of safe clinical practice within own limitations, and continuous improvement of patient outcomes.
7. Demonstrate technical competence in the clinical workplace to safely and effectively assist with or perform appropriate surgical procedures.

Desirable Selection Criteria

1. Completion of skills courses conducted by the Royal Australasian College of Surgeons (RACS) or equivalent.
2. Completion of the RACS Operating with Respect eLearning module.

Appointment Factors

- Evidence of registration as a Medical Practitioner by the Medical Board of Australia, must be provided prior to commencement.
- Applicants must be eligible to work in Australia. Evidence of valid Australian citizenship, permanent residency, temporary residency (or eligibility to obtain) must be provided prior to commencement.

- Western Australian Working with Children (WWC) Check, compulsory for people who carry out child related work in Western Australia.
- Successful Criminal Record Screening Check.
- Successful Pre-Employment Integrity Check.
- Successful 100-point Identification Check.
- Pre-Employment Health Assessment.

CERTIFICATION

The details contained in this document are an accurate statement of the duties, responsibilities and other requirements of the position.

Manager/Supervisor	Director/Division Head
NAME:	NAME:
SIGNATURE:	SIGNATURE:
DATE:	DATE: